



High school information needed to charter or reinstate a troupe 2018–2019

Use this prep kit to gather and record all of the information you need to begin the online troupe charter or reinstatement process. Do not return these worksheets to the International Thespian Society as they are for your use and reference only.

High school information:

School name

Address

City State/Prov. Zip/Postal code

Country

Phone Ext. Best time to call Fax

Preferred troupe email required (monitored regularly by troupe director)

Troupe director information:

Prefix Name: First Middle I. Last Suffix

Job title Troupe director's preferred first name Male Female

Address

City State/Prov. Zip/Postal code Country

Personal phone Home Cell Best time to call

Personal email required (used as log-in ID) Birthdate

Principal information:

Prefix First Last Suffix

Email

Fees for 2018-2019:

Charter or reinstate fee:	\$100
Annual troupe dues:	\$100
One time induction fees: \$30 per student	\$180 (6 minimum)*
Minimum total:	\$380

* Assumes six new inductees are required for charter or reinstatement.



Invitation to Thespian Induction

Congratulations, _____.

Through your hard work and commitment to excellence in theatre arts,
you have earned the privilege of induction into the

International Thespian Society

as a member of Thespian Troupe _____ at

_____.

We invite you to join over 2.3 million Thespians who have been inducted
into the honor society since its inception in 1929.

Please confirm your request for Thespian induction by returning the attached
R.S.V.P. to your troupe director by the following date

R.S.V.P.

Please print your name legibly as you would like it to read on your official Thespian membership card and certificate. Detach this form and return it to your troupe director. Do not return this form to ITS.

Please submit my name for induction into the International Thespian Society. I have attached payment for my one-time induction fee in the amount of \$_____. (All information below is required.)

Please do not induct me into the International Thespian Society at this time.

Name: First _____ M/I _____ Last _____

Address (h) _____ City _____ ST _____ Zip _____

Graduation year _____ Grade (for current school year, August 1 through July 31): 9 10 11 12

Email _____ Birthdate (mm/dd/yyyy) _____

I do not wish to receive scholarship, college, or other information by Mail Email (you may opt out at any time)

ITS will not release your contact information to others but may deliver carefully screened offers and information on behalf of select schools and organizations.



INTERNATIONALSM
THESPIAN SOCIETY

HONORING STUDENT ACHIEVEMENT IN THEATRE

Terms of membership for high school Thespian troupes disclaimer notice

Agreement is required for school affiliation with ITS.

Terms of membership for ITS troupes.

To be affiliated with the International Thespian Society (ITS), a division of the Educational Theatre Association (EdTA), a school's charter application must be successfully processed, annual troupe dues must be paid, and minimum membership requirements must be met. A school-based student organization, a Thespian troupe or Junior Thespian troupe, is created. The school administration appoints the troupe director who becomes the single, official representative of the school and troupe to EdTA. Troupe directors are subject only to the authority of the school's administration and the EdTA board of directors. The troupe director is a professional member of EdTA as long as the troupe maintains active status. All correspondence from EdTA will be sent to the troupe director's attention only. It is the troupe director's responsibility to forward all invoices and statements for processing as required by the school's payment policies and procedures. The troupe director must authorize all transactions, orders, rosters, and membership queries EdTA receives from the troupe and is responsible for keeping copies of all correspondences for the troupe record. **The school agrees to be legally and financially responsible for all troupe activity. By submitting the online charter or reinstatement form, the troupe director indicates that he or she agrees to the terms and has received permission from the school principal to activate the troupe. After submission of the application, an email will be sent to the principal to verify permission and his or her agreement to these terms. Agreement to these terms also constitutes agreement to those set forth in the EdTA Code of Regulations, Code of Professional Standards, policies, and the Thespian or Junior Thespian Troupe Handbook, which are available for review at schooltheatre.org.**

Policies.

MAIL POLICY: A correct mailing address is required for student induction. EdTA/ITS may share Thespian mailing information with colleges, universities, or other organizations that might be of interest to members. Troupe directors may opt Thespians out at the time of induction, or students may opt out at any time by logging in to schooltheatre.org and updating their online member profiles.

EMAIL POLICY: A correct email address is required for induction. EdTA/ITS does not release Thespian email addresses to third-party vendors but may deliver carefully screened offers and information on behalf of selected schools and organizations. Troupe directors may opt Thespians out at the time of induction, or students may opt out at any time by updating their online member profiles.

EdTA/ITS reserves the right to change these policies.

Additional information.

Upon successful submission and acceptance of a new troupe charter application, a new troupe packet complete with a charter certificate and a membership roll to collect inductee signatures will be shipped to the troupe director once payment by credit card or an official school purchase order document is received and processed at the National Office.

Upon successful submission of Thespian inductees, membership certificates, membership cards, parent stickers, and induction pins for all new members submitted will be mailed to the troupe director once payment by check or credit card or an official school purchase order document is received and processed at the National Office. Induction materials may be shipped separately from new troupe packets.

As a benefit of active ITS troupe affiliation, the single, official school troupe director receives full professional membership in ITS' parent organization, the Educational Theatre Association, a value of \$100.

After induction the Thespians' *Dramatics* print subscriptions (one-year, bimonthly) will begin six to eight weeks after processing. By logging in to schooltheatre.org, inductees may access *Dramatics Digital* from induction through the year following high school graduation.

Your annual troupe dues support the operation of the International Thespian Society and help defray the cost of troupe director benefits, including subscriptions to *Dramatics* and *Teaching Theatre*, with a retail value of \$85. Please inform students that \$15.01 of each \$30.00 student membership fee is payment for a subscription to *Dramatics* magazine.

Troupe management information is available online at schooltheatre.org/troupehandbook.