

Submission Guidelines for Teaching Proposals (10.8.18)

- Teaching proposals submitted after the deadline will not be considered for inclusion at EdTA national events.
- Up to 3 proposals may be included on one submission form. You may also save your work and come back before submitting.
- Selected teaching artists will be invited to present their workshop, lab or PDI at the indicated EdTA national event.
- There is no limit on the number of proposals you may submit.
- *Educational* workshops, masterclasses and PDIs are intended to be educational in nature and are not to be used as a means to sell or market products or services. Product and company names may not be included in the workshop title but are allowed in the class description.
- *Commercial* workshops are available in limited number and may include product placement, demonstration, and promotion. Requirements to present a commercial workshop include a selected teaching proposal and specific sponsorship criteria.
- The first 30 characters of a workshop title should be frontloaded. Titles longer than this may not be visible in our digital program platforms and may be shortened.
- Titles for workshops that are creative, informative and brief are best. Please remember that students at the International Thespian Festival may not have the same theatrical vocabulary as educators at the EdTA National Conference.
- Submissions for the International Thespian Festival should include at least 2 workshop proposals.
- Selecting the correct skill level for your workshop is extremely important. Be honest.
- Participant limits are allowed but must be included in the course description.
- Include active and interactive learning in teaching proposal lesson plans whenever possible.
- Workshop proposals connected to the thematic of the EdTA National Conference are always appreciated.
- Veteran teaching artists are strongly encouraged to submit new titles at least every three years to refresh course offerings and keep educational content current and cutting edge.