

CONSTRUCTION SAFETY COORDINATOR

Capital Pumping, a specialty trade contractor in San Antonio, Texas, is seeking a Safety Coordinator to work closely with our safety director in the implementation and administration of our safety program. This job requires strong written and verbal communication skills and construction experience. The ability to speak Spanish is a plus.

Responsibilities:

Provides technical support to employees to ensure compliance with applicable regulations and company policies.

Leads and/or participates in employee safety meetings with an emphasis on participation.

Audits construction job sites and prepares written reports.

Participates in establishing corrective actions and monitors completion.

Investigates workplace accidents, incidents, and injuries and prepares written reports.

Conducts employee training on safety regulations, policies, and procedures.

Responsible for recordkeeping related to safety program and training.

Requirements:

Ability to interpret and apply regulatory requirements applicable to work in progress.

Ability to prioritize and work on multiple tasks.

Excellent communication (written and verbal) skills.

Minimum of two years construction field experience.

Basic skills in Microsoft Office (Word, Excel, PowerPoint).

Ability to travel -40% around Central Texas and to West and South Texas job sites. (Car allowance will be provided.)

High school diploma.

OSHA 30 Hour Construction Safety Training.

Prefer ability to speak Spanish.

EEO/AA/M/F/Vet/Disability Employer