

United States Sugar Corporation
JOB DESCRIPTION

TITLE: Safety & Environmental Specialist	FLSA: Exempt
IMMEDIATE SUPERVISOR: Safety & Environmental Manager	
DEPARTMENT: Technical Operations	UPDATE: May 4, 2021

Principal Duties and Responsibilities:

Perform functions to coordinate and monitor progressive safety, environmental and security compliance programs within departmental operations regarding performance issues, working within the limits of standard or accepted practices and all applicable State and Federal laws.

ESSENTIAL FUNCTIONS:

1. Respect and lead team members to perform work responsibilities according to the United States Sugar Corporation's Mission and Value statements.
2. Inspect facilities within company properties for compliance with applicable safety and environmental standards.
3. Coordinate with law enforcement on security issues.
4. Prepare reports by recording observations made during inspection and submit to management.
5. Function as a Team Leader for internal inspections / audits of departmental facilities and processes.
6. Function as a Team Leader for external audits of contractors.
7. Maintain knowledge of changes in applicable environmental and safety regulations, laws, and court decisions.
8. Conduct incident investigations including root cause analysis and corrective actions

OTHER DUTIES MAY INCLUDE, BUT NOT LIMITED TO:

1. Attend and participate in a variety of meetings and task force groups to integrate activities, communicate issues, obtain approvals, resolve problems and maintain specific level knowledge pertaining to new developments, requirements and policies.
2. Perform or assist with any departmental operations, as required or directed to maintain workflow or respond to emergency conditions.
3. Establish and maintain healthy working relationships with State, Federal and local regulatory agencies and accompany their inspectors during inspections of facilities and contractors.
4. Preparation of training materials and make presentations for safety and environmental training of employees.
5. Participate in departmental safety committee meetings.
6. Preparation of corporate safety policies and departmental site-specific procedures.
7. Coordinate with Medical Administration in managing workers' compensation cases and potential modified duty candidates
8. Maintain consistent open lines of communication with Safety Manager and promote team atmosphere within the department and ensure open lines of communication with team
9. Set a good example with personal safety practices, company policies and rules, wearing personal protective equipment, etc.
10. Perform other related duties as assigned.

Knowledge, Skills, and Abilities Required:

1. Requires a thorough knowledge of environmental and occupational safety issues and State and Federal laws and regulations governing such issues.
2. 1 - 5 years of safety experience with a Bachelor's degree in Occupational Health, Environmental or equivalent field of study strongly preferred

3. Medical background (nursing, first responder, EMT) in lieu of regulatory, safety or environmental experience is acceptable.
4. Requires ability to conduct investigations, inspections and audits.
5. Requires ability to clearly communicate verbally and in writing in English and Spanish.
6. Must have excellent interpersonal skills to communicate with a diverse workforce.
7. Requires ability to research laws and interpret application to Company operations.
8. Use computer and peripherals, common office software and equipment, facilitator skills and methods to accomplish assigned tasks
9. Must possess knowledge of spreadsheet, graphics and internet computer software.
10. Must possess valid drivers' license

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and frequently required to stand, walk, use hands to handle and/or move various objects, tools and/or controls, reach with hands and arms, climb or balance, talk, hear and see.

Specific vision abilities required by this job include distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Physical requirements also include the following but are not limited to:

- Ability to freely access all areas of the farms and shops including offices, tractor sheds, repair shops farm and harvest equipment, loading elevators, fields, etc.
- Ability to work varied hours and days.
- Will be expected to work outside in all kinds of weather.
- Will be expected to be available 24 hours per day, weekends, and holidays pursuant to a pre-planned on-call schedule
- Must reside in the Clewiston / Belle Glade area to be able to respond to on-call situations in a timely fashion

Working Conditions

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee works in outside weather conditions on a regular basis. Working conditions may be rainy, hot, humid, dusty, etc. depending on the weather. Employee is also sometimes required to drive a vehicle for extended time periods.

The contact person is Andy Esposito, Safety & Environmental Manager at aesposito@ussugar.com.

The above declarations are not intended to be an "all-inclusive" list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended only to describe the general nature of the job, and a reasonable representation of its activities.

