



Arizona Central Chapter Meeting Minutes

April 22, 2016
Board Meeting

Meeting called by: Pat Reasbeck, President **Note taker:** Katie Cormier, Webmaster

Attendees:	Pat Reasbeck, President	Marcia Philpott, Director
	Risa Simonis, Vice-President	Rob Ramos, Director
	Chris Hall, Treasurer	
	Katie Cormier, Webmaster	

Minutes

Agenda Item: Financial Update

Discussion:

Chris provided an update on the chapter financials. The chapter currently has \$20,000 in the CD and approximately \$30,000 in checking with \$11,000 coming from the golf tournament, which is about where we were last year at this time. It was discussed to reduce the amount we donate to Spencer and possible Kids Chance in order to support more local programs. Last year the chapter donated to Rio Salado in order to develop their insurance education program. Marcia suggested we donate more towards Rio Salado and possibly make it a scholarship where the chapter would pick a student for the scholarship every year. There would be an application process for the students and the winner would attend one of the chapter's monthly lunches, which could possibly help boost attendance.

Action items	Person responsible
✓ Marcia will work with Ken to see if we can create a Rio Salado scholarship.	Marcia and Ken

Agenda Item: Golf Tournament Recap

Discussion:

The board discussed the Hole-In-One program and suggested to either remove it or reconfigure it. Pat advised that the chapter should have received half of the proceeds from the Hole-In-One and Chris stated we did not receive the check. As far as attendance, we were only down one foursome from last year.

Action items	Person responsible
✓ Chris will check with Allan if he received the Hole-In-One proceeds.	Chris

Agenda Item: Record Keeping

Discussion:

Katie advised that there is a way to save documents on the AZ RIMS chapter website. If people needed documents for audit or other purposes, they would have to manually download each document from the website. The chapter agreed to purchase a laptop to load documents onto as well as load the documents onto the website.

Action items	Person responsible
✓ Katie will work with Risa to purchase a laptop for the chapter.	Katie and Risa

Agenda Item: Luncheon Price**Discussion:**

The Chapter is currently losing approximately \$8,000 a year on monthly lunches due to low attendance. The chapter voted and passed to increase the lunch fees starting September to \$30 for members and \$40 for non-members, as well as starting to charge an extra \$5 for a late fee which would occur the Monday before the lunch. This will be announced at the May chapter lunch as well as posted on the website. A note will be sent to the chapter in August as well to remind people.

Action items**Person responsible**

- ✓ Katie will announce the price increase on the website.
- ✓ Pat will announce the price increase at the May lunch.

Katie

Pat

Agenda Item: Reinstating 50/50 Raffle**Discussion:**

There was a suggestion to reinstate the 50/50 raffle as a way to attract people to the monthly lunches. The chapter agreed that the raffle is time consuming and voted against the raffle.

Agenda Item: Attracting More Risk Managers**Discussion:**

Marcia advised she has a Survey Monkey account and we could send an anonymous survey to the chapter to see why people are not coming. We could ask questions about speaker topics, location, and timing issues. Also, at the last lunch we had a Risk Manager RSVP for three spots and did not show or pay. We need to start billing the people that RSVP but don't show or pay.

It was suggested to pass out extra raffle tickets for the holiday party for every meeting attended until the end of the year. This will be promoted in the summer.

Action items**Person responsible**

- ✓ Marcia will work on the survey and send to the board to review. The survey will be sent to the chapter over the summer break.

Marcia

Agenda Item: Luncheon Presenters**Discussion:**

For the rest of the calendar year 2016: June-August is summer break. September's speaker will be about Information Security. For October, Rob will speak to Corvel to find a Work Comp speaker. For November, the market update presented by Will Persyn last year was very successful. It was suggested to have the same topic by a new presenter, possibly McGriff. Risa also suggested we include an ERM speaker.

Agenda Item: Future Board Meetings**Discussion:**

Pat will send out some time suggestions for a conference call in the third week of June. We should also have another board meeting in November to finalize the holiday party and get ready for the next year.

Other: Holiday Party

Discussion:

The question was asked if we should move the location of the holiday party because last year the food was not great and it would be good to change it up once in a while.

Action items

- ✓ Marcia and Katie will look for a new location for the holiday party, possibly Fate South or Thirsty Lion.

Person responsible

Marcia and Katie