

**Greater Quad Cities Chapter of RIMS  
Officers Planning Meeting Minutes  
July 25, 2013  
Vesta, Coralville, IA**

**Present:** Hal Larsen (President), Tom Ohrt (vice President), Angie Crumly (Treasurer), Sue Hatfield (substitute for Mark Huddleston, Secretary), Viana Rockel (Director Student Involvement), Aaron Hoefle and Austin Neimanis (Student Ambassadors), Diane Mortenson (Sponsors Ambassador).

**Hal Larson** began the meeting at 4:15 p.m... The minutes from the April 10, 2013 meeting were approved.

**Treasurer's Report:** Hal advised that the bank signature cards have been updated to reflect the change in officers. Angie, Tom and Hal have checking account signature authority. Angie also has debit card authority. And Hal and Angie have CD signature authority.

Viana Rockel submitted the treasurer's report and it was approved. Viana suggested that the chapter may want to consider some CDs with longer term. The balance sheet was reviewed. It was noted that the YTD total is \$40,630, compared to this same time last year when the total was \$38,243.

**Meeting Discussion of the \$250 and \$150 Members Drawing for September 2013:**

- Drawing will be held at the September RIMS meeting, from cards submitted at 2012/2013 chapter meetings.
  - Do not have to be present to win.
- Group agreed that another drawing would be held for the 2013/2014 meeting year.
  - Amounts will remain the same, 1 at \$250 and 1 at \$150

**Discussion of Scholarships, contributions to the Vaughn Institute, and Sponsorship of Student(s) to the Annual RIMS Conference in Denver, April 2014:**

- Viana suggested that the scholarship to the Institute remain the same--\$2500 for the scholarship and \$125 for the UI Foundation fee. Approved
- Viana requested that the Institute continue to support students attending the October Gamma Iota Sigma Conference (\$1000 to be reimbursed to students). The students have a donor who will match gifts or fund the needs over and above the amount they raise. Approved.
- Last year, the chapter provided \$3,000 support to the Institute. The coming year, the Chapter will retain the funds to reimburse student travel to RIMS in April. If the funds aren't used for RIMS, a gift will be made to the Vaughan Institute.
- Viana presented Wednesday's Child Concept (University of Iowa's Children's Hospital) to the group, for consideration as a charity to sponsor in 2013/2014 Chapter year. It was voted to support this through a charity (matching funds up to \$1,500) campaign during Chapter year. Angie Crumly volunteer to help run the campaign.

- Chapter Officers agreed to support Camp Courageous with a \$1,000 donation at the end of the 2013/2014 chapter year. Tom will check into how to make this gift and report on the chairity to the board.

**Additional funding and support will be given to Safety Village.**

Future Meetings, format, Dates & times, Locations, Menus and Cost:

- Agreed that second Wednesday of the month evening meetings works the best.
- Tom will check for a different hotel restaurant at which to hold Iowa City meetings.
- Member meal price will remain at \$35; Budgeted meal cost will be reduced to \$35 from \$40.
- Meeting programs will be that of speakers and roundtables.
- Meeting time will not change
  - 4 p.m. Officers Meeting
  - 5 p.m. Social
  - 5:30 p.m. Program
  - 6:30 p.m. Dinner

**Programs for Chapter Year 2013/2014:**

September 11 (Iowa City)	Certificates of Insurance & Contractual Liability Roundtable
October 9 (Muscatine)	Managing Work Comp Costs
November 13 (Iowa City)	Risk Modeling
December 4 <sup>th</sup> (Muscatine)	Holiday Party – 6 p.m., \$35/person (location TBD)
January 8 (Davenport)	Fleet Safety Roundtable
February 12 (Iowa City)	Collateralization
March 12 (Dav or Musc)	Health Care Reform (with FEI group)
April 9 (Burlington)	Member Company Tour
May (Muscatine)	Golf Outing

**Discussed and established a budget for the Chapter Year 2013/2014. Viana and Angie will update the budget spreadsheet and distribute to all the officers.**

- Chapter Meeting Dinners and Comped meals will be combined for one total.
- Additions to charitable donations: Children’s Hospital \$1,500 and Camp Courageous \$1,000
- Vaughn Institute donation (\$3,000) reallocated to Student RIMS/GIS

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Sue Hatfield  
(substitute for Mark Huddleston, Secretary)