



2018 FLORIDA RIMS ^{43rd} ANNUAL EDUCATIONAL CONFERENCE REGISTRATION INSTRUCTIONS

- **REGISTRATION & PAYMENT VIA CREDIT CARD:** Please visit our website at <http://www.floridarimsconference.com>. Note: A \$12.00 transaction fee will be added to each individual registration.
- **REGISTRATION & PAYMENT BY CASH, CHECK or MONEY ORDER:** Please complete the 2018 CONFERENCE REGISTRATION FORM (attached) and send it to Mike Benishek at the address on the bottom of the form. **You must enclose your payment.** Forms sent without payment will NOT be processed. Registration Forms are located at: <http://florida.rims.org>

PLEASE DO NOT send it "SIGNATURE REQUIRED". No one is at home during the day to sign for it. It is 20 miles to the FedEx facility to pick it up.....

- **SPONSORS - FREE REGISTRATIONS:** If your sponsorship "package" includes free registrations, simply fill out one registration form for each complimentary registration and send it to the address on the form, or email it to floridarims@yahoo.com . In the "TOTAL ENCLOSED" line please write "Free 1 of 10", or "Free 3 of 4", etc.
- If you fail to register for the 2018 Florida RIMS Educational Conference, the discounted hotel room rates will not apply. You will be charged the currently prevailing "street price" for the room by the Ritz-Carlton.

W-9 FORM: If your organization requires a "W-9" form, it is located on the last page of this document, and on our website <http://florida.rims.org> .

Please give it to your Accounting Department.

Florida RIMS Conference, Inc. Federal Tax ID# 65-0911025

If you have any registration questions, please contact Mike Benishek at:
floridarims@yahoo.com

2018 FLORIDA RIMS 43rd ANNUAL EDUCATIONAL CONFERENCE



June 19 - June 23, 2018
REGISTRATION FORM

** PLEASE COMPLETE ONE FORM FOR EACH PERSON ATTENDING THE CONFERENCE **
PAYMENT MUST BE INCLUDED OR YOUR REGISTRATION WILL NOT BE PROCESSED

NAME _____ (first) _____ (last)

TITLE _____ Email _____

COMPANY NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE _____ FAX _____

Spouse or Companion Name _____ (if attending) _____ (first) _____ (last)

#1 - RIMS MEMBERS - I certify that I am currently a (circle one answer)
Organizational Member Individual Member Associate Member Student Member
Educational Member Retired Member Transitional Member
I belong to the _____ RIMS Chapter. Your Registration Fee is \$425

#2 - NON-MEMBER RISK MANAGER or HUMAN RESOURCES MANAGER - "FIRST TIME ATTENDEE"
If you are a Risk Manager or HR Manager (NO other job positions are eligible) for a firm that is not a member of RIMS,
AND this is your very first time attending the Florida RIMS Conference, then Your Registration Fee is \$425

#3 - NON-MEMBER RISK MANAGER or HR MANAGER - "REPEAT ATTENDEE"
If you are a Risk Manager or HR Manager who previously attended the Florida RIMS Conference (at any time, or with any
prior employer), and your current firm has decided not to join RIMS, then Your Registration fee is \$725

#4 - CONFERENCE SPONSORS (requires a minimum contribution of \$3,500)
If your organization is a Sponsor of the Florida RIMS Educational Conference then Your Registration Fee is \$450

#5 - SPEAKERS Your Registration Fee is \$200

#6 - ALL OTHERS (i.e. - Sales, Attorneys, TPA's, Transportation/Translation, Rehab, etc.) Your Registration Fee is \$725

TOTAL ENCLOSED \$ _____

REFUND POLICY - There are NO REFUNDS (repeat..... NO REFUNDS) for cancellation of the Registration.

PAYMENT: Cash, Check or Money Order. (Checks or Money Orders must be drawn on a US Bank) .

Purchase Orders are NOT accepted.

Please mail your Conference Registration form, a Business Card, and your registration payment to:

Florida RIMS Conference, Inc. 607 Ixora Avenue Ellenton, FL. 34222 Attn: Mike Benishek

Payment via Credit Card is available at this website only - http://www.floridarimsconference.com

(NOTE: A \$12.00 Processing Fee will be automatically added per each individual registrant)

For more information concerning conference event sponsorship, golf, hotels, educational sessions and social
networking events, please visit our website: http://florida.rims.org

REGISTRATION QUESTIONS ? Contact floridarims@yahoo.com

If you register for the Florida RIMS Educational Conference, your contact information may be shared with conference
sponsors. If you prefer to keep your information private, you can opt out by contacting floridarims@yahoo.com

HOTEL ROOM UPDATE as of May 6, 2018

Registration opened January 1, 2018

- **Ritz-Carlton Beach Resort**

There are over 600 currently registered for the conference.

Rooms at the Beach Resort SOLD OUT on January 21st.....

The Ritz-Carlton "may" have rooms available at their regular room rate, not at the discounted conference rate.

- **Ritz-Carlton Golf Resort**

The Ritz-Carlton "may" have rooms available at their regular room rate, not at the discounted conference rate.

*** Pet-friendly rooms are available at The Ritz-Carlton Golf Resort, however require advance registration and a \$150 non-refundable pet fee.

- **CANCELLATION POLICY**

Cancellations are permitted up to 7 days to arrival. If a reservation is cancelled within 7 days of arrival, a two night cancellation penalty will be charged to the credit card number provided. Rooms will be held for the FLORIDA RIMS Conference until May 4th, 2018, or until the room block is full.

Note: Early departures could result in additional penalties.

Alternate Lodging in the immediate area is:

LaPlaya Beach & Golf Resort
9891 Gulf Shore Drive
Naples, FL 34108
(800) 237-6883
<http://www.laplayaresort.com/>

Inn at Pelican Bay
800 Vanderbilt Beach Road
Naples, FL 34108
800-597-8770
<http://www.innatpelicanbay.com/>

The Florida RIMS Conference has no official affiliation with these hotels.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
FLORIDA RIMS CONFERENCE, INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
4275 S. W. 152 Avenue

6 City, state, and ZIP code
Miramar, FL 33027

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

| | | | | | | | | | |
|--------------------------------|---|---|---|---|---|---|---|---|---|
| Social security number | | | | | | | | | |
| | | | - | | | | | | |
| or | | | | | | | | | |
| Employer identification number | | | | | | | | | |
| 6 | 5 | - | 0 | 9 | 1 | 1 | 0 | 2 | 5 |

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ *Carol R. Erbes* Date ▶ *1/1/2018*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.