

Important information for your ICQ Global Chemistry Educators Program Application

Updated 9 October 2026

Introduction:

The following pages contain essential information about the online application process.

This document gives you the opportunity to:

- Review the supporting documents for your online application
- Discuss the opportunity with your Principal (or delegate)
- Note: If shortlisted, your Principal (or delegate) will be contacted to verify and endorse your application
- Note: If shortlisted, your Principal is required to sign the Principal Statement – Approval for Participation in the Program form.

In this document you will find:

- Screenshots of the Online Application Portal
- The questions you will need to answer for your application.
- Eligibility Requirements for the ICQ Global Chemistry Educators Program
- Conditions of Entry, Program Rules & Privacy Statement
- Role
- Sample of Applicant Declaration, Acknowledgement and Consent Form that will be emailed to you after you have completed your online application
- Sample of Principal Statement – Approval for Participation in the Program form that will be emailed to Principals of applicants who have been shortlisted for an interview.

Important tips about the Online Application Portal:

- Once you begin, you must complete and submit your application in one sitting
- There is no option to save your progress and return later to finish the application.
- Once submitted, you will not be able to make any changes to your application.

The Online Application Portal

Screen captures and the application questions

Online Application Portal – Page 1

• Name

First Last

• I am a

--

• Date of Birth

DD MM YYYY

• Gender: How do you identify

Woman

• Do you identify as Aboriginal or Torres Strait Islander?

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• What State or Territory are you from?

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• What is your residential post code?

Type a number

Enter a value of 4.

• What is your mobile phone number?

0400 000 000

• What is your email address (you must use your school email address)

• Have you travelled overseas before?

☐ Yes
☐ No

• Have you participated in an ICQ Global Chemistry Educators Program before?

☐ Yes
☐ No

• I have, or am willing to obtain a valid passport with at least 6 months validity from the time of return date to Australia.

☐ Yes

• What is your Teachers Registration Number?

What is your Department of Education employee ID (if applicable)

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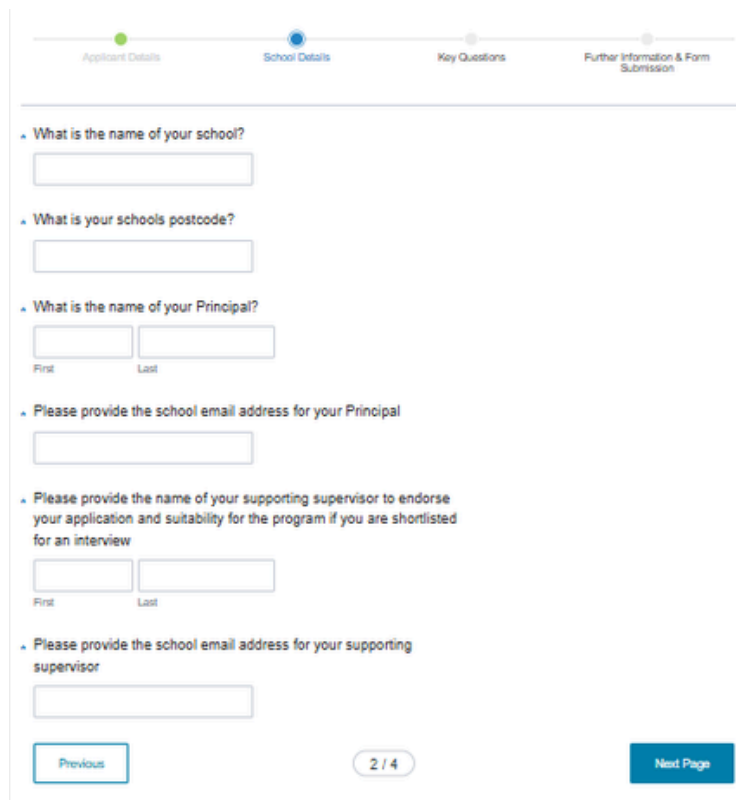
Next Page

On this page, you will be asked to provide the following information:

Your details (*as per your passport or birth certificate*):

- First name
- Last name
- What is your date of birth?
- Gender: How do you identify?
- Do you identify as Aboriginal or Torres Strait Islander?
- What State or Territory are you from?
- What is your residential post code?
- What is your mobile number?
- What is your email address? (you must use your school email address)
- Have you travelled overseas before?
- Have you participated in an ICQ Global Chemistry Educators Program before?
- What is your Teachers registration number? (if applicable)
- What is your Department of Education employee ID (if applicable)?

Online Application Portal – Page 2



Applicant Details **School Details** Key Questions Further Information & Form Submission

• What is the name of your school?

• What is your school's postcode?

• What is the name of your Principal?

First Last

• Please provide the school email address for your Principal

• Please provide the name of your supporting supervisor to endorse your application and suitability for the program if you are shortlisted for an interview

First Last

• Please provide the school email address for your supporting supervisor

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On this page, you will be asked to provide the following information:

Your school and supporting teacher details:

- What is the name of your school?
- What is your school's post code?
- What is the name of your Principal?
- Please provide the school email address for your Principal
- Please provide the name of your supporting supervisor (Principal or delegate) to endorse your application and suitability for the program if you are shortlisted for an interview.
- School email address for your supporting supervisor (Principal or their delegate)

Online Application Portal – Page 3

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Applicant Details

●

School Details

●

Key Questions

●

Further Information & Form Submission


Choose a file
File Size: 10MB

On this page, you will be asked to upload a photo of yourself. The instruction is:

Upload a current photo of yourself:

Make sure your photo is **clearly labelled with your full name** as the file name so we can identify you easily when we download your application. You may upload **.jpeg** and **.png** images. **Make sure the file size is small.**

Online Application Portal – Page 3

Underneath the 'Upload a current photo of yourself' section, you will find the **four key questions**. The purpose of these questions is to learn more about you. You should prepare your responses ready to 'cut and paste' into the Online Application Portal.

The four key questions are:

Question 1: Tell us about yourself. why do you believe you would be a great participant in this program? What attributes and skills can you contribute?
(2000 characters maximum – approx. 300 words)

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(2000 characters maximum - approx. 300 words)



Maximum of 2000 characters.

0

Online Application Portal – Page 3

Question 2: How do you plan to foster a positive and supportive environment for the students participating in the ICQ Camp.

(2000 characters maximum – approx. 300 words)

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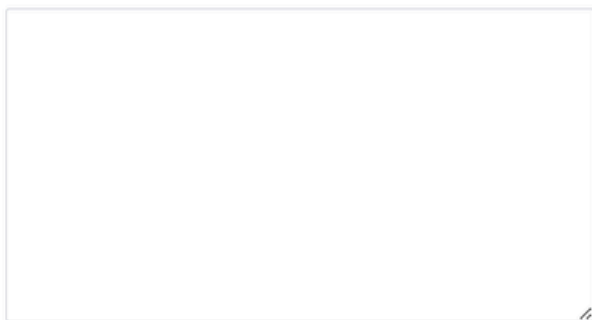
Maximum of 2000 characters.

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Question 3: How will this opportunity help you to grow professionally, enhance your global competence skills, and build the global competence of your students, other teachers and the broader school community

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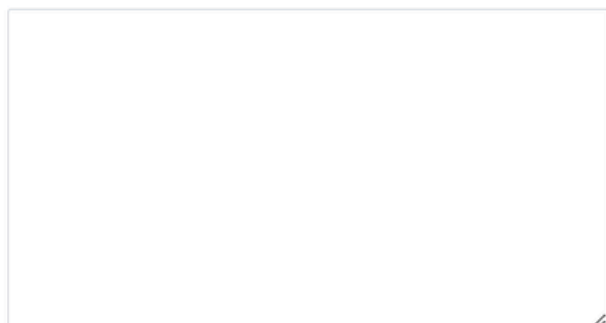
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Question 4: Can you share an example of how you have inspired students or colleagues to develop a global perspective or engage with global issues?

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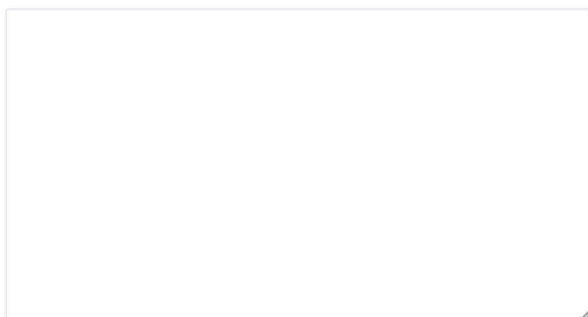
Question 5: As a participant, you'll be expected to contribute to the workshop content. What experiments, concepts, or activities would you bring, and why do you believe they would add value?

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Teachers

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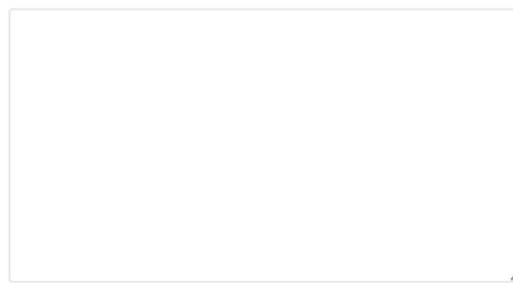
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Lab Technicians

Question 5: As a Lab Technician, you'll be expected to contribute to the successful delivery and preparation of workshop content. Describe a time you experienced first-hand where preparation for a practical or experiment didn't go to plan, and explain how you resolved the issue.

(2000 characters maximum - approx. 300 words)



Maximum of 2000 characters.

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Next steps:

A member of the RACI Education & Outreach team will send you a confirmation email after reviewing your application. You will be required to sign the Applicant Declaration, Acknowledgement and Consent Form at this point.

Please allow up to 5 business days to receive the confirmation email.

Once all applications are processed, a panel will review and shortlist.

All applicants will be notified of the outcome from the shortlisting stage via email.

If shortlisted, a Project Officer will:

Contact your supporting supervisor (Principal or their delegate) to endorse your application and suitability for the program

Contact your Principal who will be required to sign the Principal Statement - Approval for Participation in the Program form.

Shortlisted applicants will be invited to an interview with a selection panel

Interviews will be conducted online via Microsoft Teams

All interviewed applicants will be notified of the outcome via email from the RACI Education & Outreach Coordinator

Further details about the selection process can be found on the RACI website.

If you have any further questions, contact education@raci.org.au

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Online Application Portal – Page 4

The information on page 4 reads:

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- If you have any further questions, contact education@raci.org.au

When you are ready, you can click ‘Submit’ to complete your application, or click the ‘Previous’ button to navigate to other pages. Once submitted, a copy of your application will be emailed to you.

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The is the end of the ICQ Global Chemistry Educators Program Application Information document.

Please contact us if you require any further information or assistance with completing your online application.

Education & Outreach Team
The Royal Australian Chemical Institute
Email: education@raci.org.au