

## **PTG Foundation Grant Guidelines**

The Piano Technicians Guild Foundation supports the mission of the Piano Technicians Guild through charitable, historical, scientific and educational programs. In keeping with these goals, Foundation research grants are intended to support the efforts of individuals who are performing original research into the science and history of the piano.

Any research project that covers original subject matter and aims to advance knowledge of the history or technology of pianos will be considered. Grants may be used for purchases and costs specifically related to the research project. Grants may not be used to compensate for activities performed within the normal scope of a technician's work, such as tuning or repairing pianos.

Each grant award is limited to a maximum of \$1,000.00. The PTG Foundation executive committee will make the final decision to approve or deny a grant application, including the amount to be awarded. No more than four grants will be approved each year.

- 1.** A grant application must include the following information:
  - a. Applicant's full name, address, phone number, and email address
  - b. A brief autobiography
  - c. A full description of the project
  - d. The amount requested
  - e. A project budget, indicating how grant funds would be spent
  - f. A projected completion date
- 2.** The application will be reviewed by the members of the Foundation research grant committee. The committee may seek input from experts in the field or further information from the applicant.
- 3.** Approved applications will be forwarded to the Foundation board's executive committee, which may also seek additional information.
- 4.** The Foundation executive committee will make the final decision to approve or reject the grant application, and the amount to be awarded.
- 5.** Grant recipients will maintain contact with the grant committee chair, who will keep the executive committee apprised of the progress of projects.
- 6.** Grant recipients will complete brief written reports on project results.
- 7.** Grant recipients are encouraged to prepare articles on their research for submission to the Piano Technicians Journal editor for publication.
- 8.** If research results are published in the Journal or any other publication, grant recipients will include acknowledgement of the PTG Foundation's support.

# Application for Piano Technicians Guild Foundation Research Grant

(Please refer to the application guidelines when filling out this application.)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip: \_\_\_\_\_

Phone number: (work) \_\_\_\_\_

(home) \_\_\_\_\_

Email address: \_\_\_\_\_

Title of your project: \_\_\_\_\_

Amount requested \_\_\_\_\_

Anticipated completion date \_\_\_\_\_

Please attach the following:

1. A brief autobiography
2. A full description of your project
3. A project budget indicating how grant funds would be spent

I understand that The PTG Foundation executive committee will make the final decision to approve or reject the grant application and the amount to be awarded.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Submission Options

1. Print this application form, fill it out, sign, and mail with supporting documents to PTG Foundation, 4444 Forest Ave, Kansas City KS 66106-3750.
2. Print the application form, fill it out, sign, scan to your computer, attach it with supporting files to an email sent to [contact@ptgf.org](mailto:contact@ptgf.org).

10/2019