

## How to log into the Propeller Club website

The International Propeller Club of the United States has created a new website integrated with our membership database. Due to this new design and setup, any previous usernames and passwords have been removed and new ones have been created.

To join the WAVES community, you will need to log into this new system. Below are the necessary steps to retrieve your login or, if necessary, to create a membership record.

### Retrieve your login

Most member Ports have provided us with a membership list with contact information. If your contact information was on your Port's list when it was submitted, you will have a member record associated with your e-mail address. To retrieve your login information:

1. From the home page, click  in the upper right corner of the page.

2. This will take you to this screen. To retrieve your user login, click on [Forgot Your Password?](#)



The screenshot shows the website's header with the club's logo and name. Below the header is a navigation bar with links for Home, Events List, and Convention Registration. The main content area is titled "Member Login" and contains a form with fields for Username and Password, a Log in button, and links for "Forgot your password?" and "Register".

 **The International Propeller Club  
of the United States**

| [Home](#) | [Events List](#) | [Convention Registration](#)

## Member Login

Member Login

Username:  Password:

[Forgot your password?](#)

[Register](#)

3. On this screen, enter your primary email address.

## Retrieve Your Username and Password

Please enter any ONE of the following items to identify yourself:

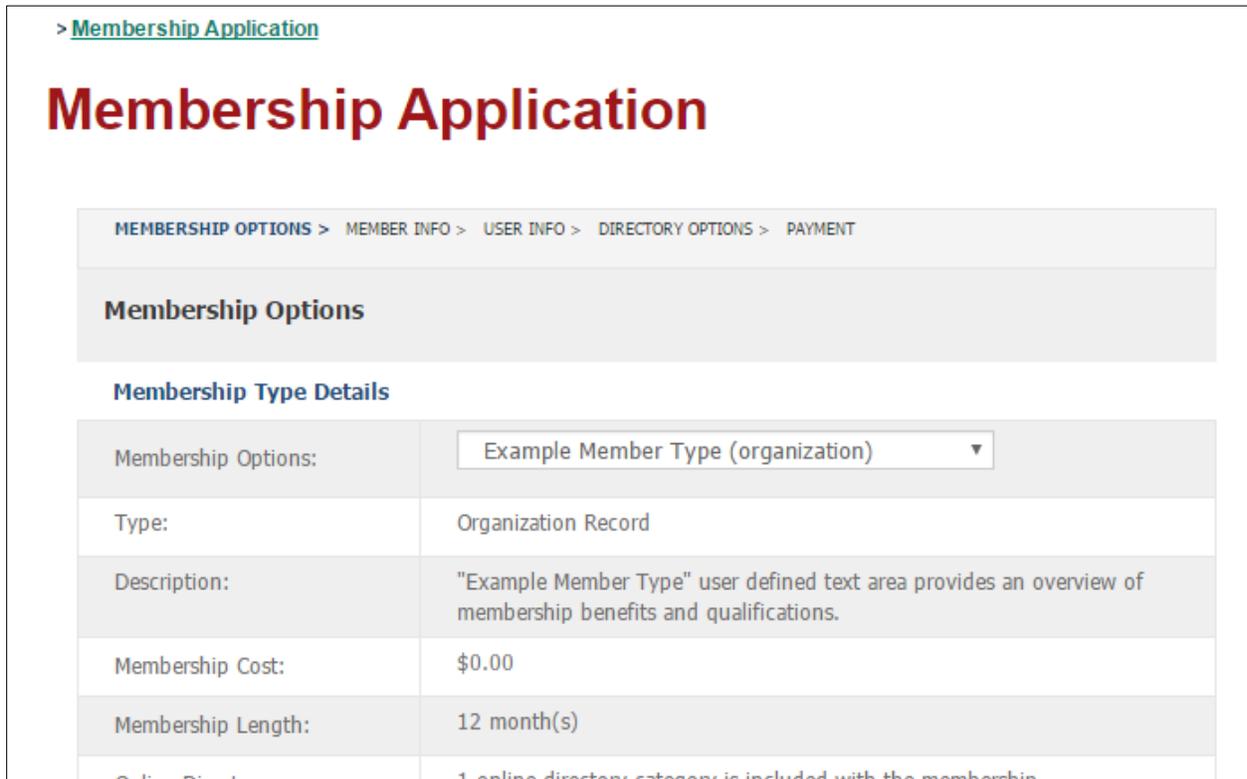
E-Mail Address:  
or  
User Name:

Email Address:

- If your address is in our system, you will be emailed your login information. Return to the home page on the website and use this information to login, then click on community on the home page menu bar and you will be directed to WAVES.
- If your address is not in our system, go 'Back' two screens to the **Member Login** page and select [Register](#), then follow the instructions that begin on the next page.

## Registering a new account

1. Once you click on [Register](#), you will be taken to the new member registration page.



> [Membership Application](#)

# Membership Application

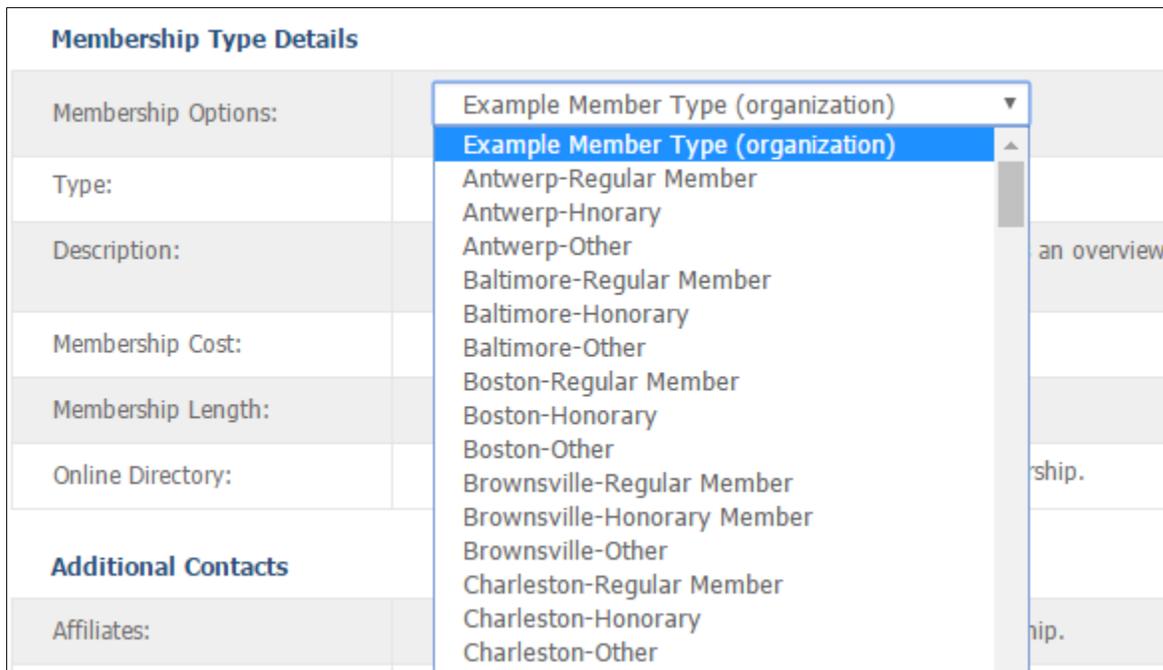
MEMBERSHIP OPTIONS > MEMBER INFO > USER INFO > DIRECTORY OPTIONS > PAYMENT

## Membership Options

### Membership Type Details

Membership Options:	Example Member Type (organization) ▼
Type:	Organization Record
Description:	"Example Member Type" user defined text area provides an overview of membership benefits and qualifications.
Membership Cost:	\$0.00
Membership Length:	12 month(s)
Online Directory:	1 online directory category is included with the membership.

2. By 'Membership Options:', find your Port and choose "Regular Member," then click [NEXT >>](#). Those registering as a member of the Women's Propeller Club or as a member of a Student Port will find those options at the bottom of the drop-down menu.



### Membership Type Details

Membership Options:	Example Member Type (organization) ▼	
Type:	Example Member Type (organization)	
Description:	Antwerp-Regular Member	an overview
	Antwerp-Honorary	
	Antwerp-Other	
Membership Cost:	Baltimore-Regular Member	
	Baltimore-Honorary	
	Baltimore-Other	
Membership Length:	Boston-Regular Member	
	Boston-Honorary	
	Boston-Other	
Online Directory:	Brownsville-Regular Member	ship.
	Brownsville-Honorary Member	
	Brownsville-Other	
<b>Additional Contacts</b>	Charleston-Regular Member	
Affiliates:	Charleston-Honorary	hip.
	Charleston-Other	

3. You will be asked again to check that you are not in the system. Enter your email and click .

> [Membership Application](#)

# Membership Application

MEMBERSHIP OPTIONS > **PERSONAL INFO** > USER INFO > DIRECTORY OPTIONS > PAYMENT

## Personal Information

Please enter your name or email to check if you already have a record with us.

\* Required Information

Last Name:*	<input type="text"/>
OR	
Email Address:*	<input type="text" value="jsmith@none.com"/>



4. Once the system confirms that you are not in the system, you will be taken to the application page. Fill out all fields with a \* next to them, scroll down and click .

> [Membership Application](#)

# Membership Application

MEMBERSHIP OPTIONS > **MEMBER INFO** > USER INFO > DIRECTORY OPTIONS > PAYMENT

## Member Information

### Contact Information

\* Required Information

Prefix:	<input type="text" value="Mr."/>
First Name:*	<input type="text" value="John"/>
Middle Name:	<input type="text"/>
Last Name:*	<input type="text" value="Smith"/>

5. Create a username and password and click . (Your username will be tied to your email address so if you forget this in the future, you can recover it via the [Forgot Your Password?](#) option as noted before.)

> [Membership Application](#)

# Membership Application

MEMBERSHIP OPTIONS > MEMBER INFO > **USER INFO** > DIRECTORY OPTIONS > PAYMENT

## User Information

**Username and Password** \* Required Information

<b>Note:</b>	The username and password must be alphanumeric, it cannot have spaces or symbols and must have at least six characters.
Username:*	<input type="text" value="jsmith"/> <input type="button" value="Check Availability"/>
Password:*	<input type="password" value="....."/> Minimum of Six Characters
Confirm Password:*	<input type="password" value="....."/>



6. To complete your registration, click on the red 'Register Now' button on the screen. This creates your member record, and you can now log into the website to join the community.

> [Membership Application](#)

# Membership Application

MEMBERSHIP OPTIONS > MEMBER INFO > USER INFO > **DIRECTORY OPTIONS** > PAYMENT

## Complete Registration

