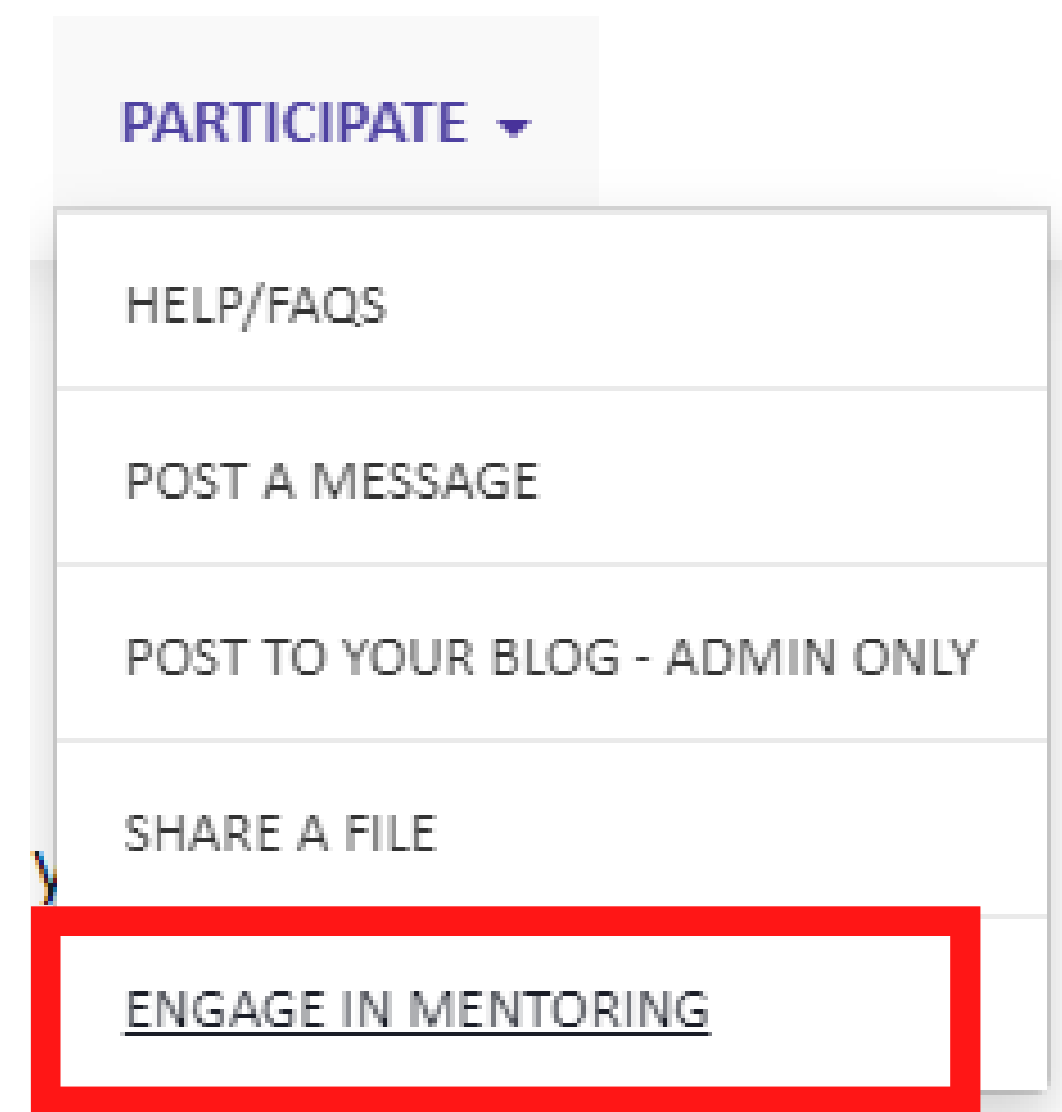


# How to signup as a Mentee

## Login to the ISPE Exchange

Click on Participate tab  
Choose Engage in Mentoring



To begin  
enrollment, click  
"ENROLL AS A  
MENTEE" BUTTON

### ENROLL

Are you looking to be a mentor or mentee? Perhaps both? Sign up:

NOTE: You must be signed into your ISPE Exchange Account when signing up and using Mentor M

ENROLL AS A MENTOR

ENROLL AS A MENTEE

Complete each section

#### Overall Category

- Methodology
- Other

#### Primary Sector

- Academia
- Industry
- Student

#### Primary Focus

- Drug-Drug Interaction

#### Geographic Location

- North America (United States, Canada, Mexico)

#### Employment Status

- Student

#### Preferred Method of Communication

## Complete Mentee Status start date and optional end date

Mentee Status

Edit Mentee Status \*

Start of Mentee Availability:

12/4/2020

The date you are willing to begin accepting mentors.

End of Mentee Availability:

1/27/2021

The date you will no longer accept mentors. Leave blank if you do not have an end date.

## If you want to participate, select No. If you select Yes, you won't be participating in the program

Temporarily Not Participating:

No

Check the box if you wish to temporarily stop accepting mentees.

## Click Save when complete

Click SAVE to save your data. Do not use the back button, you will lose all data entered.