

# Guidelines for Submitting Articles for Heart of Maine Chapter of ONS Biannual Newsletter

Our newsletter will be published twice a year- Spring and Fall. We will include a maximum of 4 articles per newsletter (if there is a need, a third newsletter will be considered).

## Article Criteria:

- **Written with a goal to expand the knowledge of oncology professionals**
- **Submitted from a Heart of Maine ONS Chapter Member**
- **Articles are to be clear, concise yet comprehensive, and well referenced using in-text citation.**
- **Provide new perspectives or innovations that result in improved patient outcomes.**
- **Address gaps in oncology clinical care that contribute to the foundation of oncology practice.**
- **Advance clinical oncology practice beyond current standards of practice.**
- **Include three (3) scholarly references published within the past five years, as well as clinical data to support the article's conclusions.**

To assure we do not have duplicate article topics, please submit your proposed article topic to our newsletter chair (email [207hom@gmail.com](mailto:207hom@gmail.com)) by February 1<sup>st</sup> for the Spring Newsletter and August 1<sup>st</sup> for the Fall Newsletter. Each Heart of Maine ONS member may submit **up to 2** proposed topics. All submission for topics will be reviewed by the board. If your topic is approved, your completed article must be submitted electronically, via email, in a single-spaced **word document** to the newsletter chair at [207hom@gmail.com](mailto:207hom@gmail.com) by March 1<sup>st</sup> for the Spring Newsletter and September 1<sup>st</sup> for the Fall Newsletter. The board will meet to review the submitted articles to assure the article expands the knowledge of oncology professionals and meets the above criteria. Please note that all articles submitted may not be chosen for publication.

Criteria adapted from:

<https://www.ons.org/cjon/authors>