



**Oncology Nursing  
Society**

# National Volunteering Toolkit

Becoming Involved at the National Level

Table of Contents

Success Metric: National Volunteering ..... 3

Overview of National Volunteer Opportunities ..... 3

Types of National Volunteer Opportunities..... 3

    Award/Scholarship Reviewer ..... 3

    Leadership Development Committee..... 3

    Peer Reviewers ..... 4

    Resource and Course Creation/Review ..... 4

    Writers, Authors, and Editors ..... 4

    Congress and Bridge Planning Teams ..... 4

    National Board Members..... 5

    Chapter Leadership ..... 5

National Volunteering Presentation ..... Error! Bookmark not defined.

Metric Completion Checklist..... 6

Links to Additional Toolkit Resources

- [ONS Volunteer Presentation](#)
- [ONS Volunteer Opportunities](#)
- [ONCC Volunteer Opportunities](#)



## Success Metric: National Volunteering

---

This toolkit provides information on the *National Volunteering* success metric. To complete this success metric, your chapter must host a presentation on national volunteer opportunities.

## Overview of National Volunteer Opportunities

---

National volunteer opportunities for ONS, the Oncology Nursing Certification Corporation (ONCC), and the Oncology Nursing Foundation (ONF) are shared on a rolling basis; you can find all current and upcoming volunteer opportunities, as well as their requirements, here:

<https://communities.ons.org/participate/opportunities-list-public>

Additionally, you can find select opportunities on the ONCC website, here:

<https://www.oncc.org/committees>

## Types of National Volunteer Opportunities

---

### Award and Scholarship Reviewer

ONS award reviewer opportunities are open to all members; however, several research awards require a research background. These opportunities typically occurs in October.

ONF grant and scholarship reviewer opportunities are open to all members, but the requirements vary by award. These are available throughout the year, depending on the individual award deadlines.

### Leadership Development Committee

The Leadership Development Committee (LDC) identifies candidates who best align with the needs of the ONS Board of Directors and their commitment to diversity, equity, inclusion, and connection (DEIC).

Beyond the annual directors-at-large selection, the LDC directs members who are interested in Board service to opportunities to strengthen their leadership skills and prepare them for potential Board service.

For a full description and details on requirements, time commitment, and responsibilities, please see [Leadership Development Committee \(LDC\) Position Description](#).

## Peer Reviewers

Oncology nursing publications, like the *Clinical Journal of Oncology Nursing (CJON)* and the *Oncology Nursing Forum* routinely need peer reviewers to ensure the quality and relevancy of articles accepted for publication, as well as assist with author development.

Peer reviewers must have active nursing licenses, and some review roles may require specific degrees or nursing backgrounds.

## Resource and Course Creation and Review

Occasionally, ONS and ONCC will have opportunities to help develop and review resources, guidelines, or courses. The requirements for these opportunities vary depending on the course or resource.

In general, these positions require applicants to be content experts—those with specialized knowledge or experience with the area of focus.

## Authors and Editors

ONS regularly hosts a variety of opportunities for authors and editors for journals and publications. These opportunities require a variety of experience levels and educational backgrounds.

Authors are content experts who develop content for these publications, while editors will work with ONS staff to identify authors, provide instructions and guidance to authors, and edit content.

## ONS Congress® and ONS Bridge™ Planning Teams

Conference content planning team members are responsible for developing and implementing the nursing continuing professional development (NCPD) content for ONS conferences. Volunteers in these roles work with fellow team members to identify topics and speakers, then plan and implement educational offerings that address current practice issues identified by ONS members, priorities, and the needs of the target audience.

Members will also work with conference speakers to develop assigned sessions from the conference agenda.

## National Board Members

ONS, ONCC, and ONF are all led by volunteer boards. Board terms are generally two- or three-year commitments, depending on the organization. Requirements vary by board.

For more information on board service, review the following:

- [ONS](#)
- [ONCC](#)
- [ONF](#)

## Chapter Leadership

To conclude the presentation, you can share any current or upcoming open positions on your chapter board of directors.

You can include information from the position descriptions listed in the [Chapter Election Handbook](#) or write your own requirements on the final slide of the presentation.

## Metric Completion Checklist

---

To consider this metric completed, your chapter must have presented the [ONS Volunteer Presentation](#) to your chapter membership during a chapter event. To confirm completion of this metric please complete the following checklist.

- ☐ Schedule the chapter event you will be sharing the presentation at.
- ☐ Present the [ONS Volunteer Presentation](#) to your members.
- ☐ Report the date of the presentation to confirm completion of this metric on your next [Quarterly Report](#).