



**West Central MN Oncology Nursing Society**  
**Congress Travel Reimbursement Scholarship Guidelines & Application Instructions**  
**Revised January 2019**

- West Central Minnesota Oncology Nursing Society will award up to 3 travel reimbursement scholarships for members to attend ONS Congress each year. The purpose of this scholarship is to support a registered nurse interested in expanding their personal knowledge on cancer care and sharing what they have learned with others.
- The recipient(s) of this scholarship will receive up to \$1500 to apply towards registration, travel and miscellaneous expenses accrued from attending Congress.
- The application deadline is **February 28th** of the current year. We will contact you by March 31st of the following year to notify if you have/have not been awarded this scholarship.
- **After your return from ONS Congress you will need to present at a chapter meeting about the event within 12 months (the month of the presentation to be determined by the board).**
- To obtain reimbursement of congress travel expenses please provide a copy of receipts for travel expenses occurred (Alcoholic beverages will not be reimbursed).
- **Requirements:**
  - a. You must be a registered nurse
  - b. You must be an active ONS member.
  - c. You have not received this scholarship in the last calendar year.
  - d. You can only be awarded one WCMONS scholarship within a calendar year.
- The scholarships will be awarded to the top 3 members with the most points based on the following point system. In the case of a tie, an anonymous application review will be completed by the board.
- **Point System**
  - a. This system will be based off involvement from the last 12 calendar months.
  - b. Applicant is responsible for completing the points earned column

Category	Subcategory	Points Awarded	Points Earned	Example
<b>Chapter Involvement</b>				
	100% attendance at chapter meetings	2		
	50-99% attendance at chapter meetings	1		
	Presentation at local ONS chapter meeting	2 per each presentation with a 6 point maximum		
	Submission of an article of chapter newsletter	1 per each article with a 3 point maximum		
	Participation in chapter	3 per each		

	activities (e.g., community event)	project/event with a 6 point maximum		
<b>Leadership</b>				
	Current WCM chapter office position held	3		
	National ONS office position held	4		
	Current OCN certification	2		
<b>Other</b>				
	Current position held in an Oncology department	1		
<b>Total Points</b>				

- For any questions or to submit your request, please mail or e-mail your completed application form to President Elect Kara Panek.

Kara Panek  
11085 Beehive Court  
Holdingford, MN 56340

onscentralmn.elect@gmail.com

*\*All scholarships are subject to change upon discretion of the board and availability of funds.*



### WCMONS ONS CONGRESS SCHOLARSHIP APPLICATION

<b>Applicant Data</b>	<b>Name:</b>  <b>Address:</b>  <b>Telephone:</b>  <b>E-mail:</b>  <b>Employer:</b>  <b>Position :</b>  <b>ONS Member ID:</b>
<b>Application Questions</b>	<i>Please complete the following questions thoroughly and accurately.</i>
	<b>Have you received this scholarship before? If yes, when was the last time you were awarded this scholarship? Have you received any other WCMONS scholarships within the last 12 calendar months?</b>
	<b>Describe your participation, length of membership, and role in the WCMONS Chapter?</b>

	<p><b>Please state what other resources of monetary supplement you have toward this expense?</b></p>
	<p><b>How will this scholarship enhance your nursing role?</b></p>
	<p><b>Is there anything else you would like to share with the board?</b></p>