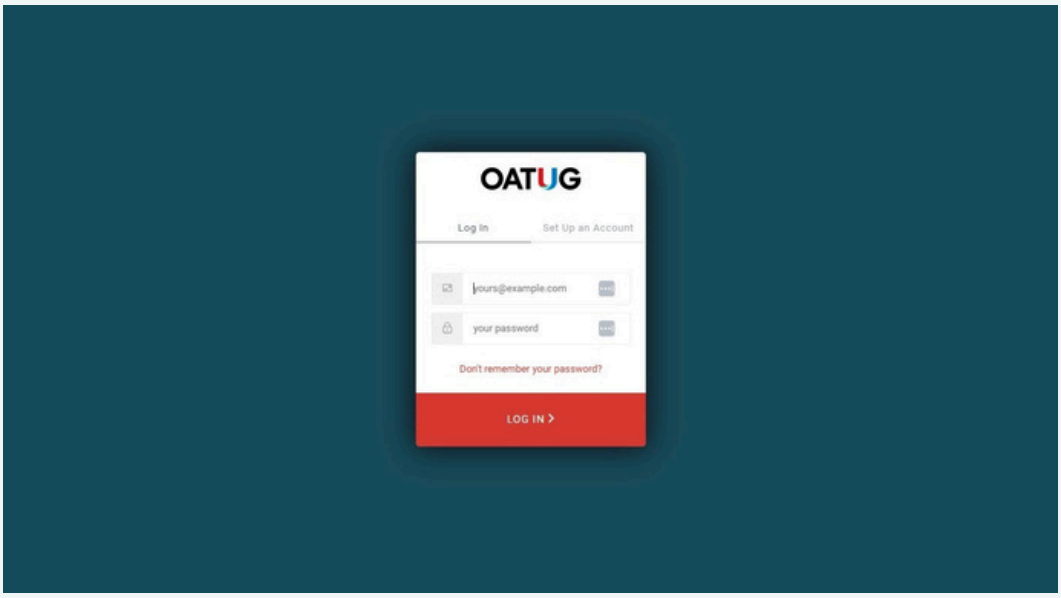
How to create an OATUG Profile!

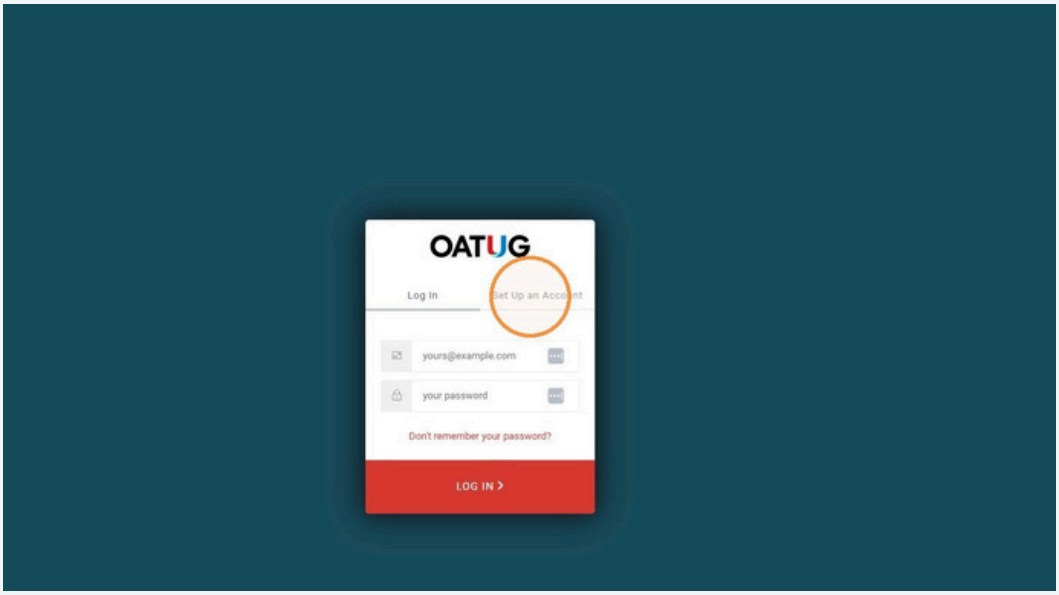
Follow this guide to successfully register a new account and verify your professional credentials on the OATUG portal.

1 From oatug.org select **Login In** the upper right corner or navigate to http://portal.oatug.org

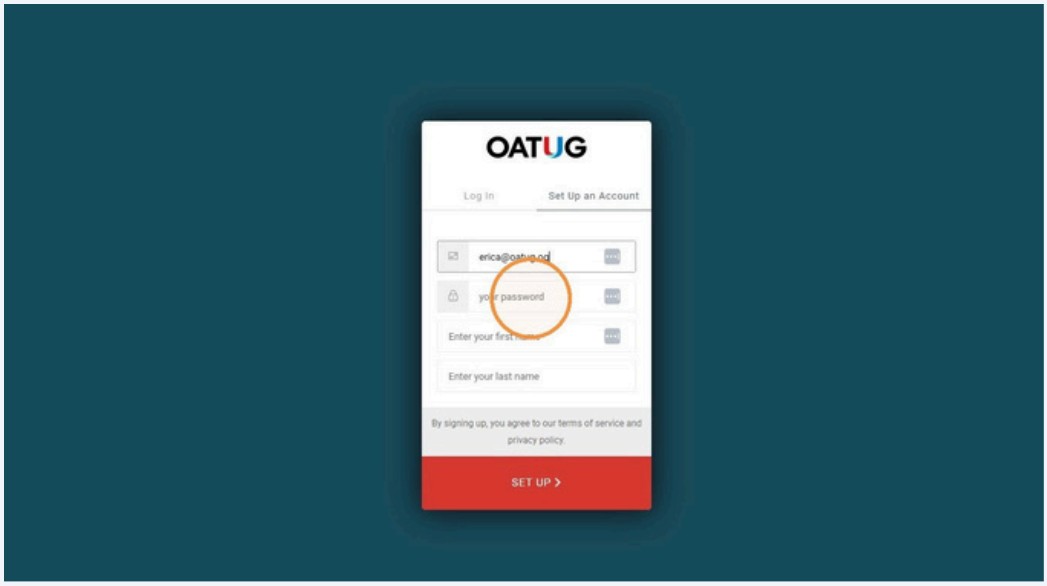


2 To create a new account or if you have not logged in within our new platform Click "**Set Up an Account**".

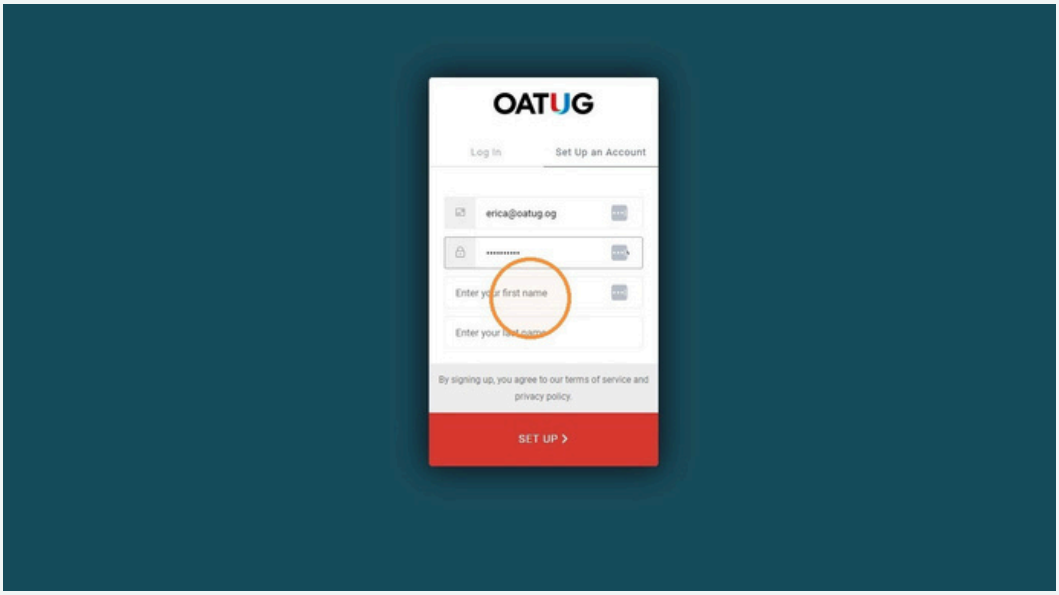
If you try to login and select "**Don't remember your password?**" and receive an email. Click "**Set Up an Account**" to create a new username and password. Previous usernames and passwords will not work within out new platform.



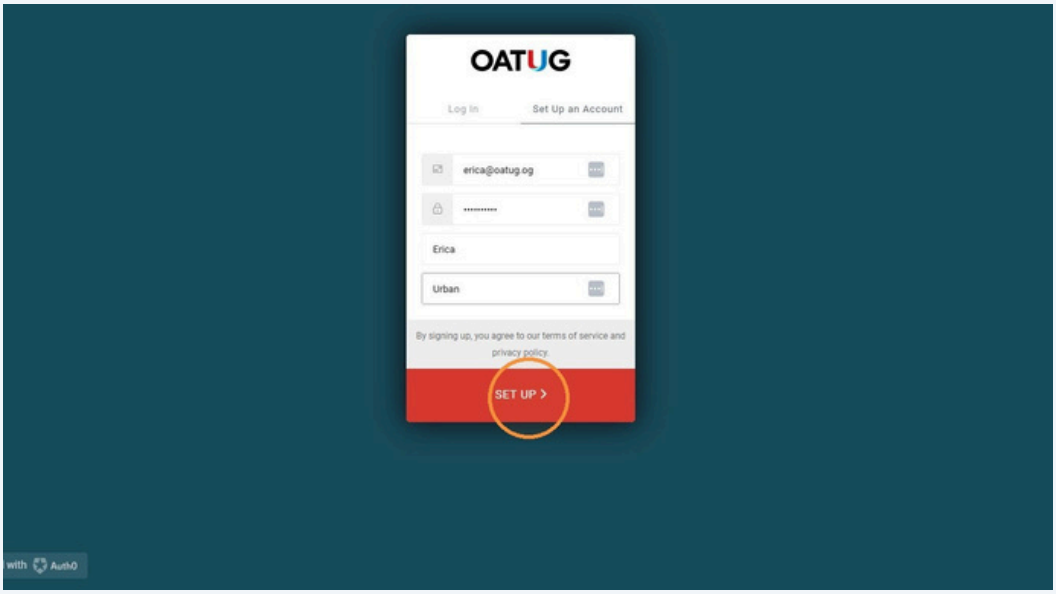
3 Create your username and password



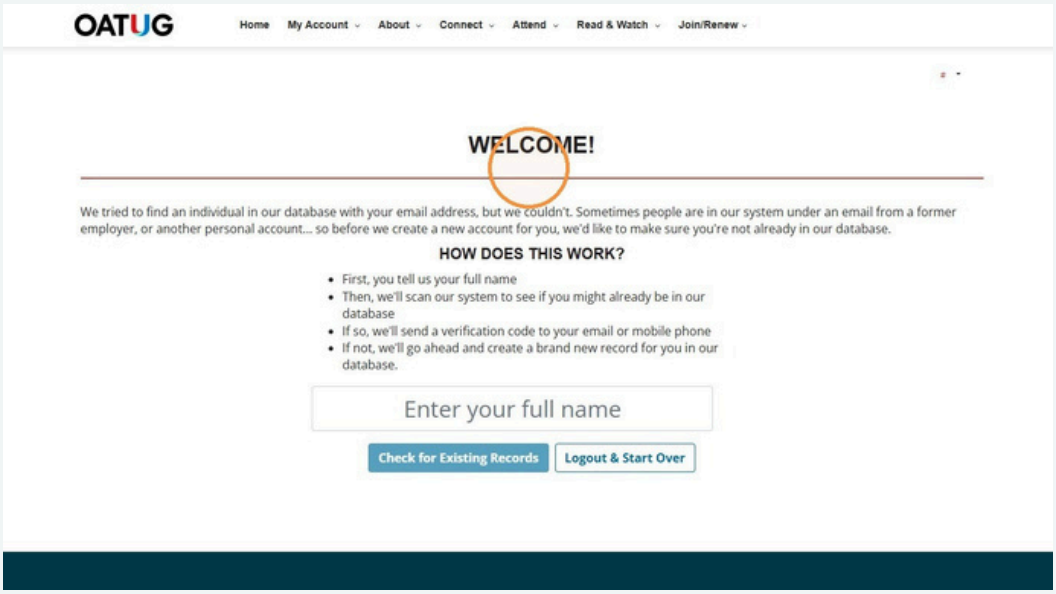
4 Enter in your First and Last name.



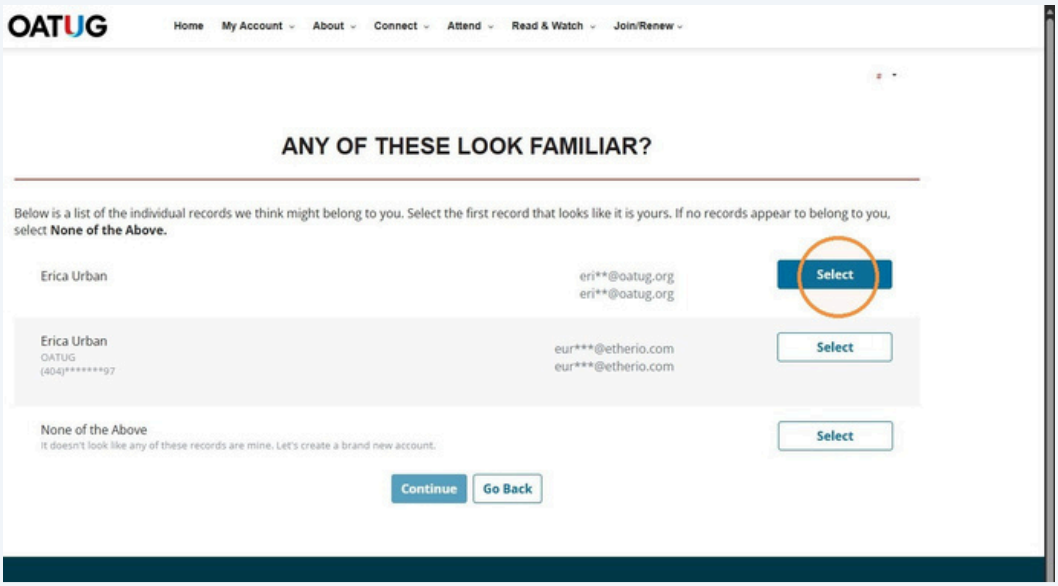
5 Click "Set Up"



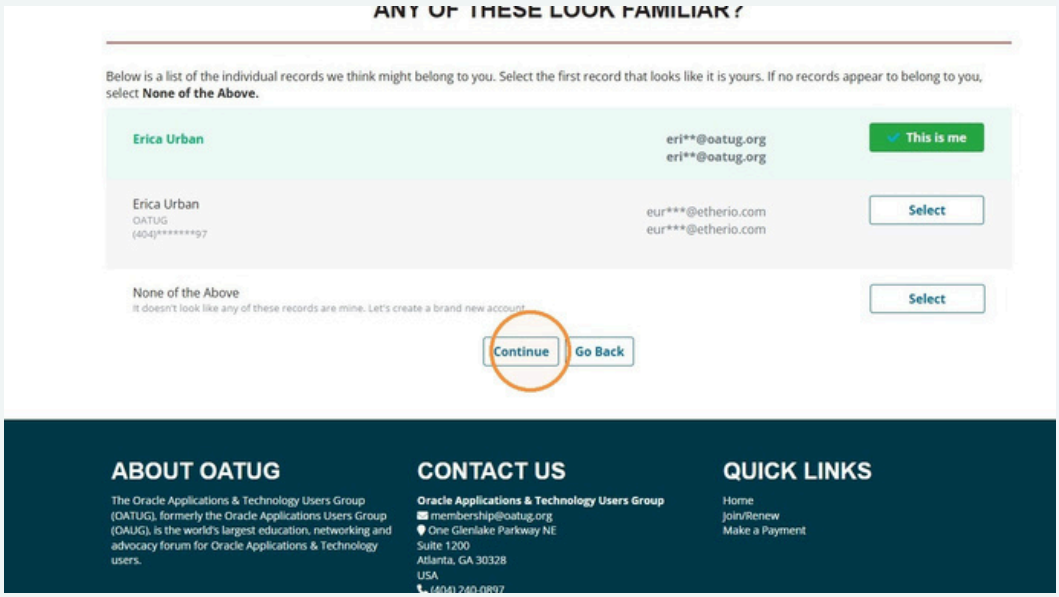
6 You will navigate to the following welcome page to check for existing records. Enter your full name and click **"Check for Existing Records**".



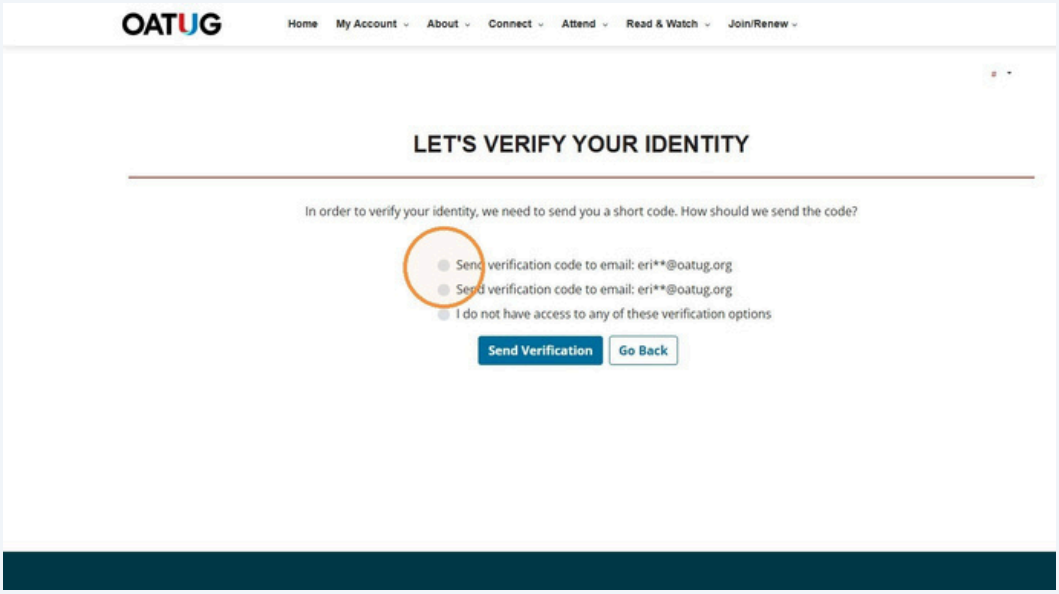
7 If there are records related to your name, you will be able to select your previous information.



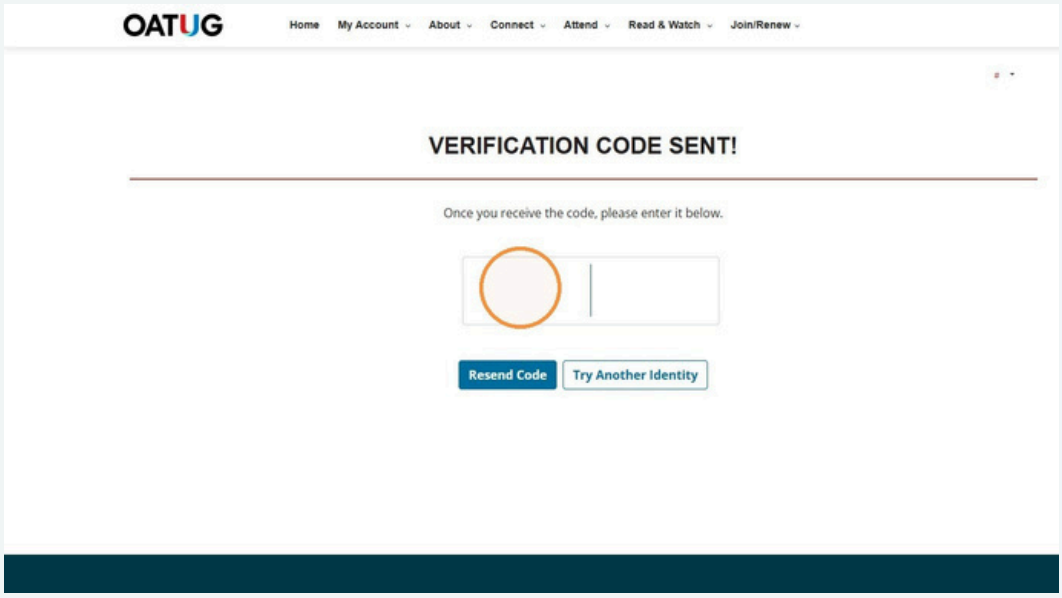
8 Click "Continue"



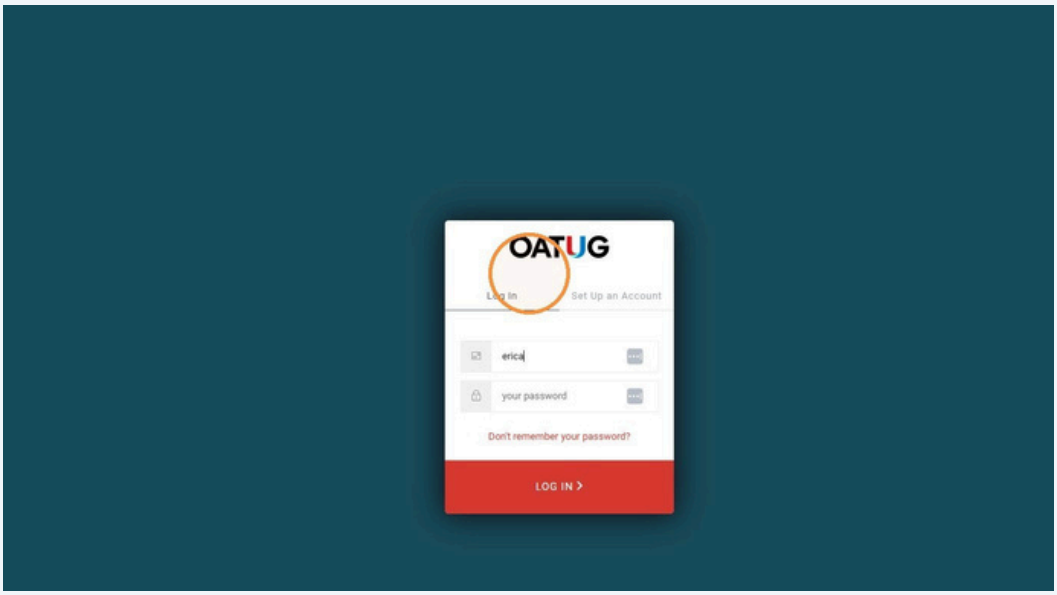
9 You will be asked to verify your email.



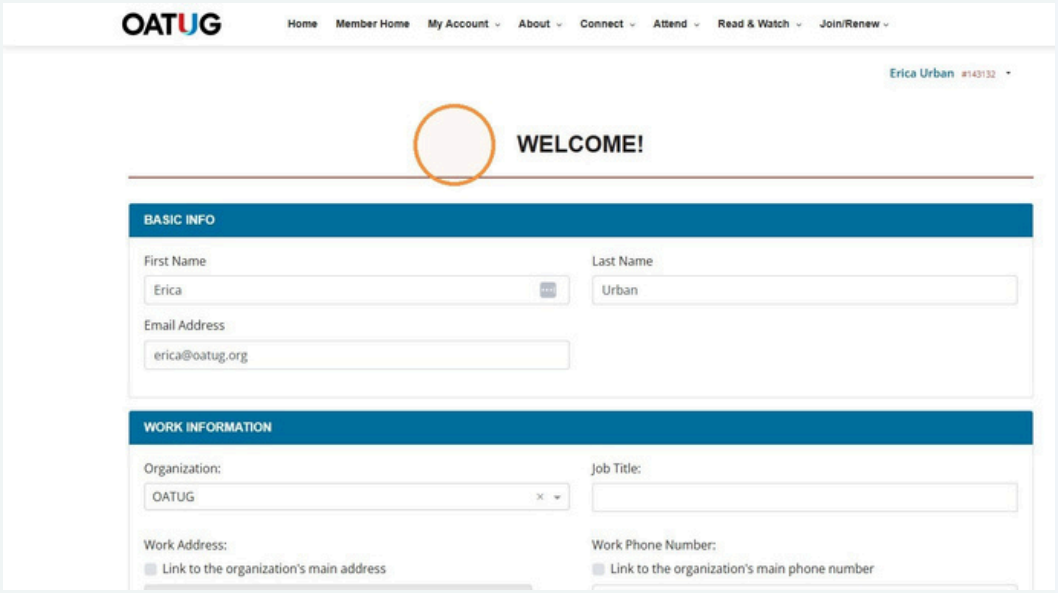
10 You will receive a verification code via email.



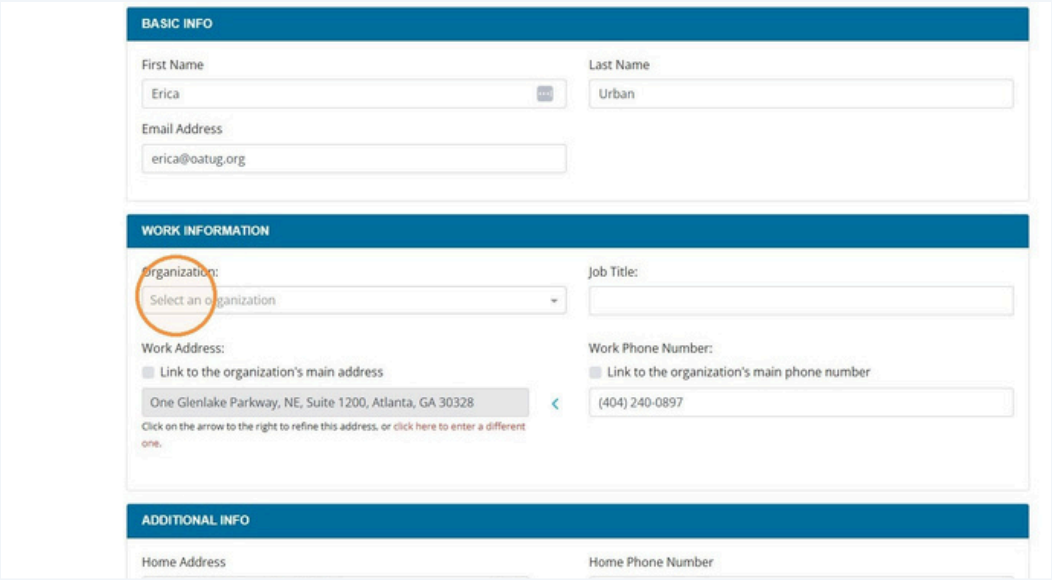
11 Once your email is verified you will be prompted to Log in with your username and password.



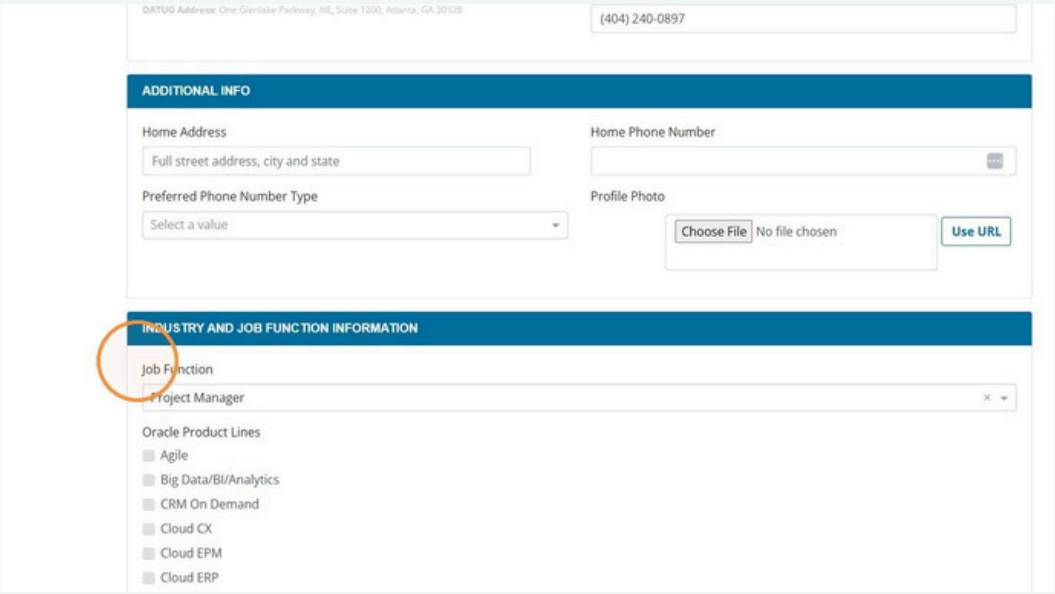
12 Once you login, you will be prompted to update your personal information and work information.



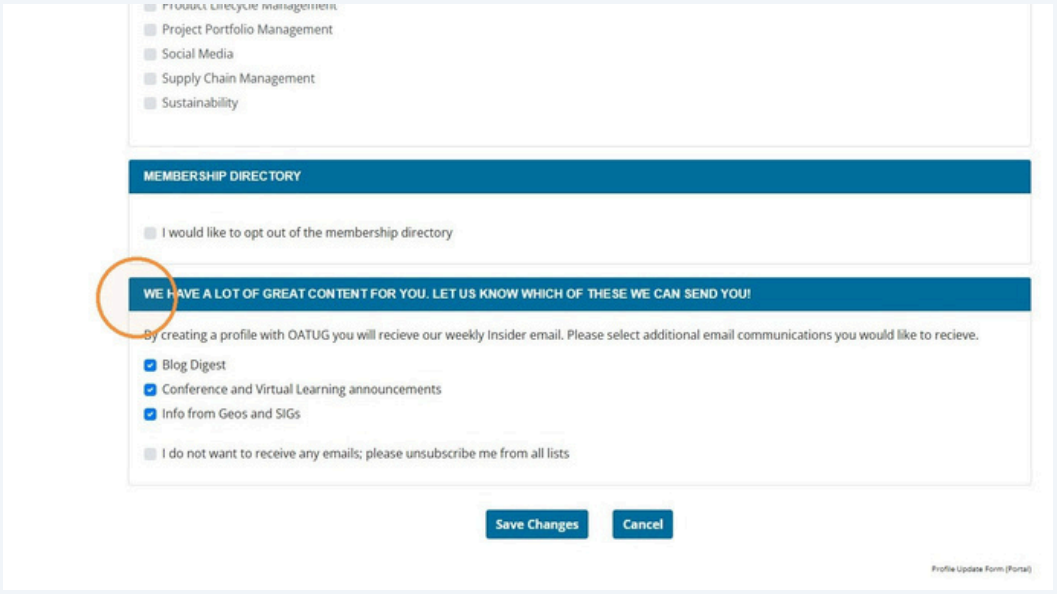
13 To link to your company record, you will begin to enter your organization name, and a list should populate with related records. Please connect with your Ambassador for the correct format of your organization name.



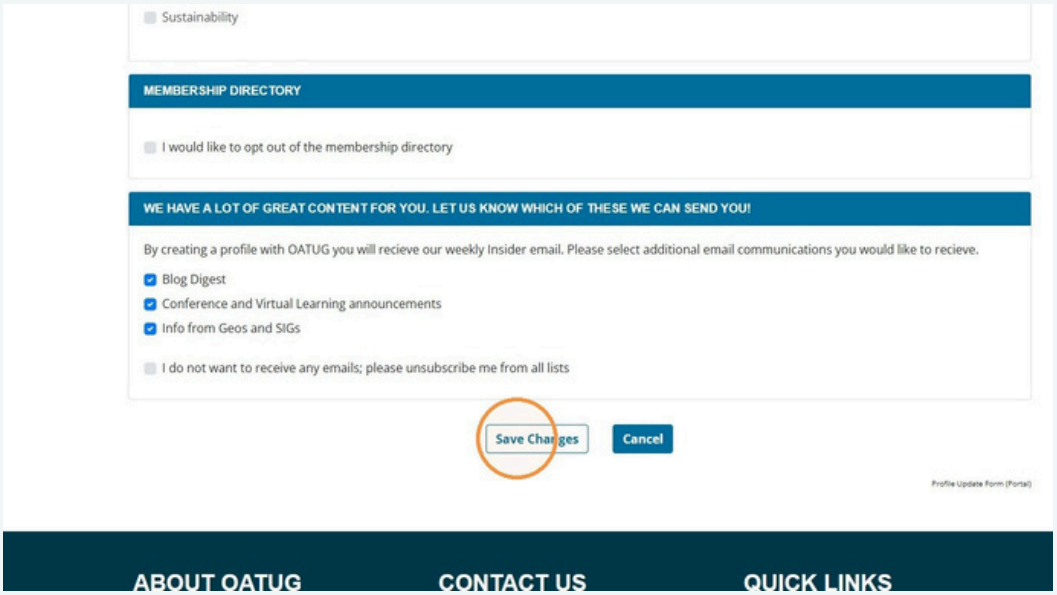
14 You will be prompted to include your industry and job function information.



15 You will be able to control your communication preferences for emails you receive from OATUG.



16 Once you "Save Changes" you will be able to view your information and access oatug.org



Please contact membership@oatug.org with any questions!