

NHSPE Educational Fund Bylaws – Rev. 00

New Hampshire Society of Professional Engineers
Educational Fund Bylaws

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PREAMBLE

Recognizing that service to the public, to the state and to the profession is a fundamental obligation of the professional engineer, the New Hampshire Society of Professional Engineers (NHSPE) has dedicated itself to educational and community endeavors that promote the field of engineering.

BYLAW 1 – NAME OF THE ORGANIZATION

Section 1. The name of this organization shall be the New Hampshire Society of Professional Engineers Educational Fund (hereinafter called the “Fund”).

Section 2. The Fund is incorporated as a nonprofit organization under the laws of the State of New Hampshire.

Section 3. The Fund subscribes to and supports the Code of Ethics of the National Society of Professional Engineers.

BYLAW 2 - OBJECTIVES

Section 1. The objectives of this Fund shall be to:

- a. Assist in funding the MATHCOUNTS program in the State of New Hampshire.
- b. Develop and sponsor students through academic scholarship awards who are legal residents of New Hampshire and pursue an engineering degree by providing scholarships at the undergraduate or graduate level for outstanding graduates of public, private, parochial or home education, high or preparatory schools, and/or of accredited colleges.
- c. Promote high standards of engineering education at all academic levels. Through this endeavor, provide excellence awards to math and science teachers at the elementary, middle and high school levels.

BYLAW 3 - MEMBERSHIP

Section 1. All members of the New Hampshire Society of Professional Engineers are considered members of the Fund and are eligible for participation.

BYLAW 4 - OFFICERS

Section 1. The officers of the Fund shall consist of the elected NHSPE President, Secretary, Treasurer, and the NHSPE appointed Chairperson of the Scholarship Committee, MATHCOUNTS Committee, and Joint Committee of New Hampshire Engineering Societies Excellence in Teaching Awards.

Section 2. The President, Secretary, and Treasurer shall be elected for a term of one year. The committee chairs shall be appointed annually by the NHSPE Educational Fund Board of Directors as defined by Bylaw 6, Section 1.

Section 3. Eligibility to nomination, election or retention of a position as an elective officer of the Fund shall be contingent upon residence or employment in the state and membership in the New Hampshire Society of Professional Engineers.

Section 4. The duties of the officers shall be as defined in the Educational Fund Operating Procedures.

Section 5. The Treasurer shall provide a surety bond or other form of security, at the expense of the Fund, as may be determined by the NHSPE Educational Fund Board of Directors.

Section 6. The officers shall take office, and the President-Elect elected the previous year shall become President, on the first day of the Administrative Year following their election, and shall hold office until their successors have been duly elected and installed.

Section 7. In the event the President becomes unable to serve, the New Hampshire Society of Professional Engineer’s President-elect shall succeed the President and complete the term of office of the vacating President and then their own term as President. A vacancy occurring in any other position shall be filled through appointment by the NHSPE Board of Directors. Any vacancy shall be filled for the un-expired term of the officer being replaced.

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BYLAW 5 -ELECTIONS

Section 1. Nominations for elective offices shall be made per Bylaw 5, Sections 1 through 10 of the NHSPE Bylaws and Operating Procedure 8, Sections 1-7 of the NHSPE Operating Procedures.

BYLAW 6 - ADMINISTRATION

Section 1. The Officers will constitute the Board of Directors (Board). The Board shall determine all questions of policy and shall administer the affairs of the Fund under these Bylaws, Educational Fund Operating Procedures and the general provisions of the law under which it is incorporated.

Section 2. The Board shall consist of no less than 3 elected and 2 appointed officers.

Section 3. The latest version of Robert's Rules of Order shall be the parliamentary authority for conducting votes and administering the Fund.

Section 4. A majority of the Board members shall constitute a quorum. An affirmative vote of a majority of the Board members present at any regular or duly called meeting shall be required to pass any motion not inconsistent with the Bylaws of the Fund. The President shall vote only when necessary to break a tie.

Section 5. The Board shall have authority to decide upon any question by means of a letter or electronic ballot directed to all members of the Board. Procedures for determining a vote by letter or electronic ballot shall be specified in the Educational Fund Operating Procedures. At any point during the voting period when a ballot is voted up or down by a majority of those eligible to vote, that determination is final.

Section 6. The Board shall direct the investment and care of funds for the Fund and shall adopt an annual budget and make appropriations for other specific purposes.

Section 7. No member of the Board shall receive a salary or compensation from the Fund, except for expenses incurred on behalf of the Fund as approved by the Board.

Section 8. The administrative and fiscal year of the Fund shall be the same as the administrative and fiscal year of the NHSPE (unless specific State laws require a different fiscal year).

Section 9. The Board shall determine the location of the Headquarters of the Fund.

Section 10. The Board shall develop written Educational Fund Operating Procedures, which shall become effective, be amended or be rescinded upon a majority vote of the Board.

BYLAW 7 - MEETINGS

Section 1. The Fund shall hold an Annual Meeting at such time and place as may be selected by the Board, which meeting shall be open to all members and their guests. This meeting may be held coincident with the New Hampshire Society of Professional Engineers Annual Meeting.

Section 2. Special meetings of the Fund shall be called by the President, on a two-thirds vote of the Board or upon petition by 25 members of the Fund, or 10 percent of the membership, whichever is less.

BYLAW 8 - COMMITTEES

Section 1. Such committees as may be appropriate shall be established as provided in the Educational Fund Operating Procedures.

Section 2. The duties of committees shall be defined by the President and approved by the Board.

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BYLAW 9 - AMENDMENTS

Section 1. Amendments to these Bylaws may be proposed by: (a) a majority vote of the entire Board; or (b) a petition signed by not less than 10 percent of the members of the Fund or 25 members, whichever is less.

Section 2. An amendment to these Bylaws shall become effective upon the affirmative vote of two-thirds of the Board. A minimum of 15 days must pass between the presentation of the amendment proposal to the Board and the vote to approve or disapprove the amendment proposal.

BYLAW 10 - DISSOLUTION

Section 1. The Fund shall use its funds only to accomplish the objectives and purposes specified in these Bylaws, and no part of said funds shall inure, or be distributed, to the members of the Fund. On dissolution of the Fund, any funds remaining shall be distributed to one or more regularly organized and qualified charitable, educational, scientific or philanthropic organizations to be selected by the Board. Any residual shall be contributed to NHSPE.

BYLAW 11 - EFFECTIVE DATE

Section 1. These Bylaws shall become effective upon its adoption in the manner prescribed for voting on amendments and thereupon the previous Constitution and/or Bylaws and prior amendments thereto are repealed.

Adopted _____

Last Amended _____

Signed: _____

Title: _____