**Official Government Proclamation**

One of the most important things that your organization can do to build awareness for the Histology Profession is to receive official recognition from your local elected official, mayor and/or governor. One way to do this is by requesting an official government proclamation honoring Histotechnology Professionals Day. Requirements for submission of proclamation requests vary from state to state so be sure to look up guidelines in advance. Below are some recommendations and sample communications for securing recognition.

* Determine the requirements for submitting a proclamation request. This information may be available online; otherwise you may need to call your representative’s local office.
* You may want to submit with your request a cover letter and sample proclamation to ensure the importance of Histotechnology Professionals Day is understood and the details of the profession are conveyed correctly. Samples of these are included below.

**Sample Letter to Government Officials**

Dear (name of official):

Histotechnology Professionals Day will be observed nationally on March 10, 2020. This day recognizes the scientific and technical personnel whose work in the clinical laboratory gives our nation the best possible health care.

I am the Histotechnology Professionals Day coordinator for this state/city/district and I am writing to say that we would very much like the day to be officially recognized in our city/state.

I am requesting that the (mayor/governor) participate in a ceremony at his/her office to sign a proclamation declaring a celebration of Histotechnology Professionals Day.

Histotechnology is a science concerned with the microscopic architecture of tissue biopsies which may be altered if an abnormality, such as cancer, is present. An understanding of this science enables the histotechnologist to prepare tissue samples distinguishing various structures and pathologies through microscopic examination.

Though this profession is extremely important to the diagnosis of a patient, it is largely unknown to the general public. Histotechnology Professionals Day aims to change this by raising awareness of the profession and the critical role of histotechnologists on the healthcare team.

Please assist us in honoring these scientists who have devoted their lives to this worthy field. I have included wording for a suggested proclamation for your convenience. I look forward to hearing from you regarding the approval of the proclamation and the scheduled day and time for the signing. I am happy to address any questions you may have about this request. My contact information is provided below.

Thank you so much for your help in raising awareness of this important profession.

Sincerely:

(name/contact information)

**Sample Proclamation**

**Whereas,** the histotechnologist, through skillful application of sophisticated laboratory techniques, enables the seemingly invisible world of tissue structures to become visible under the microscope; and

**Whereas**, the search to unlock the secrets held by tissue structures reaches into many fields, histotechnologists comprise medical professionals, veterinary, pharmaceutical and industry research scientists, anatomists, chemists; and

**Whereas,** the health of the citizens of ”city/state” is a major concern and responsibility of all health professionals serving them; and

**Whereas**, professionals in clinical histotechnology in “city/state” are formally educated to perform cutting edge procedures, and

**Whereas**, professionals in histotechnological sciences are dedicated to the highest standards of professionalism, and are committed to maintaining and improving this through education lifelong learning, credentialing and personal commitment; and

NOW THEREFORE, I (name) THE (title) OF (city/state) DO HERBY PROCLAIM ,

MARCH 10, 2020

AS

HISTOTECHNOLOGY PROFESSIONALS DAY

I encourage all citizens of (city/state/county) to join in recognizing the significant contributions to safe medical and research environments provided through the skilled and conscientious efforts of histotechnologists.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_