President Overview

The NSH President presides over and prepares agendas for all meetings of the members and the Board. The President serves on all committees as an ex officio member, without a vote, except for the Governance Committee. The President serves as Chair of the Board of Directors, and per Robert's Rules of Order Newly Revised, only votes to break a tie.

Responsibilities

- Effective with the 2020 elections, the Society will elect a President-Elect, who will serve three consecutive one-year terms as President Elect, President, and Immediate Past President.

- The President will be responsible for appointing, with Board approval, chairpersons of all appointed standing committees and Society representatives except for the Audit and Governance Committee.

- The President provides oversight of the NSH Strategic Plan in collaboration with the President Elect, Immediate Past President, and the CEO. The Society's plan is reviewed and updated on an annual basis. As strategic objectives are completed and moved to operations, it will be necessary to review current programs' efficacy periodically.

- The President provides oversight, along with the Board, of the CEO. Also, the President leads the CEO's Annual Review process. The Annual Review is conducted by the Executive Committee per the CEO's employment contract.

- The President serves or may designate an appropriate individual, to serve as the liaison to the College of American Pathologists HQIP Committee to ensure the exchange of information between the College and the Society.

- The President will coordinate with the CEO and President Elect to prepare meeting agendas and presentations.

- The President will meet with the CEO, Treasurer, and Investment Advisor periodically to review the Society's Investments per the Investment Policy Statement.

- The President will review and abide by NSH's approved policies in the NSH Governance Tab on The Block, the Society's private online community.
In collaboration with the Board of Directors as a whole, the President is expected to lead the Board to:

- Decide matters of Society strategy, direction, and policy.
- Determine the association's public policy and government relations/regulatory positions.
- Identify and address short- and long-term Society opportunities, threats, and issues.
- Establish committees, task forces, and working groups.
- Ensure adequate financial resources are available and allocated and manage those resources by providing effective financial governance and oversight.
- Review and approve the annual budget, review investment information quarterly, and appoint the Budget & Finance Committee Chair.
- Oversee the association's organizational governance structure.
- Conduct an annual assessment of the Society's volunteer resource talent, skills, expertise, and experience.
- Perform the requirements as established within the Society's Bylaws, state laws, and regulations.

**Time Commitment**

- The President should plan to spend an average of three to four hours per week on Society business. The time commitment will vary by the annual governance calendar.
- The Board will hold an average of six two-hour web conferences annually in addition to in-person meetings held during the NSH Annual Convention.
- The President will participate in quarterly investment review conference calls.
- The President, along with the President Elect and Immediate Past President (the Office of the President), will meet with the CEO semi-monthly (or as needed) with the CEO on oversight matters related to the Society.
- During the NSH Annual Convention, the President is required to attend the following meetings: First Timer's Reception, Board Meetings, Awards and General Sessions, Strategy Planning, Annual General Membership Meeting and other meetings as required by the Board.
- Travel to the NSH Annual Convention is reimbursed at the following rate and is subject to change via the annual NSH Budgeting process.
  - Non-refundable, advance purchase economy round trip per the annual budget
  - Half hotel room for up to 6 nights
  - Up to $75 for ground transportation (travel to your home airport is not covered)
  - Current per diem for up to 6 days
General Requirements

- Must be a current NSH member.

- Effective communicator, written and verbal; comfortable participating in complex discussions with colleagues.

- Holistic, strategic thinker, and problem solver with the ability to add value to creating the Society's mission, vision, and strategic direction of the association.

- Has full commitment from their employer, which may include, but is not limited to, support for all time requirements.

- NSH Board work and correspondence take place via a private community on The Block and project management software, Asana. The President must have access to email and the internet to access The Block and Asana.

- NSH uses Zoom video conferencing for its Board meetings. It is free of charge to download the app. Please contact the CEO if you have questions on how to use it.