

Member at Large Overview

NSH's Board of Directors comprises the Officers and four Members at Large. The Board is a committee of the whole with its fiduciary responsibility belonging directly to the Society. The membership elects a Member at Large to the Board on a two-year staggered basis per the Society's bylaws and may be re-elected for one additional term.

Responsibilities

- Prepare for, attend, and actively participate in all Board of Director meetings and web conferences.
- Abide by the Board's Conflict of Interest and Code of Ethics.
- Maintain a working, current knowledge of the affairs, policies, and activities of the Society.
- Actively, professionally, and enthusiastically advocate, support, and enhance the mission and public image of the Society and the profession of histotechnology.
- Serve as a role model for the association volunteers and staff.
- Professionally express one's opinion during board discussions and debates, but then speak with one voice regarding the Board's final decisions.
- **In collaboration with the Board of Directors as a whole, Members at Large are expected to:**
 - Decide matters of Society strategy, direction, and policy.
 - Determine the association's public policy and government relations/regulatory positions.
 - Identify and address short- and long-term Society opportunities, threats, and issues.
 - Establish committees, task forces, and working groups.
 - Ensure adequate financial resources are available and allocated and manage those resources by providing effective financial governance and oversight.
 - Review and approve the annual budget, review investment information quarterly.
 - Oversee the association's organizational governance structure.
 - Conduct an annual assessment of the Society's volunteer resource talent, skills, expertise, and experience.
 - Perform the requirements established within the Society's Bylaws, state laws, and regulations.
- Members at Large may serve as a liaison to NSH committees and ad hoc volunteer groups to facilitate communication between the volunteer groups and the Board of Directors and provide a global perspective to each volunteer group's work.
- Members at Large will review and abide by NSH's approved policies, located under the Governance Tab on The Block, the Society's private online community.

Time Commitment

- Once elected, the Member at Large will serve for two years and is eligible to be elected for one additional term.
- Member at Large should plan to spend an average of 1 - 2 hours per week. The time commitment will vary by the annual governance calendar.
- The Board will hold an average of five two-hour web conferences annually in addition to in-person meetings held during the NSH Annual Convention
- During the NSH Annual Convention, each Member at Large must attend the following meetings: First Timer's Reception, Board Meetings, General Sessions, Strategy Planning, Annual General Membership Meeting, and other meetings as required by the Board.
- Travel to the NSH Annual Convention is reimbursed at the following rate and *is subject to change via the annual NSH Budgeting process*. Receipts and a completed expense report must be submitted within 30 days of the annual meeting's conclusion to receive reimbursement as outlined below.
 - Non-refundable, advance purchase economy round trip per the annual budget caps
 - Half hotel room for 6 nights
 - Up to \$75 for ground transportation (travel to your home airport is not covered)
 - Current per diem for 6 days

General Requirements

- Current Member of the National Society for Histotechnology
- Effective communicator, written and verbal; comfortable participating in complex discussions with colleagues.
- Holistic, strategic thinker, and problem solver with the ability to add value to creating the Society's mission, vision, and strategic direction of the association.
- Has full commitment from their employer, which may include, but is not limited to, support for all time requirements.
- NSH Board work and correspondence take place via a private community on [The Block](#) and project management software, Asana. The Member at Large must have access to email and the internet to access The Block and Asana.
- NSH uses [Zoom](#) for its committee meetings. It is free of charge to download the app. Please contact the CEO if you have questions on how to use the app.