

Immediate Past President

Immediate Past President Overview

The Immediate Past President serves a one-year term after completing the consecutive one-year terms of President Elect and President. The Immediate Past President is a Society Officer who serves on the Executive Committee and participates in the Office of the President. Upon leaving office, the Immediate Past President may not serve on the NSH Board of Directors in any capacity for at least five years.

Responsibilities

- Effective with the 2020 elections, the Society will elect a President-Elect, who will serve three consecutive one-year terms as Immediate Past President Elect, Immediate Past President, and finally Immediate Past Immediate Past President.
- The President provides oversight of the NSH Strategic Plan in collaboration with the President Elect, and Immediate Past President, and the Executive Director. The Society's plan is reviewed and updated on an annual basis. As strategic objectives are completed and moved to operations, it will be necessary to periodically review the efficacy of current programs.
- The Immediate Past President provides oversight, along with the Board, of the Executive Director. The Immediate Past President participates in the Executive Director's annual review with the entire Executive Committee.
- The Immediate Past President will review and abide by NSH's approved policies, which are in the NSH Governance Tab on The Block, the Society's private online community.
- **In collaboration with the Board of Directors as a whole, the Immediate Past President is expected to lead the Board to:**
 - Decide matters of Society strategy, direction, and policy.
 - Determine the association's public policy and government relations/regulatory positions.
 - Identify and address short- and long-term Society opportunities, threats, and issues.
 - Establish committees, task forces, and working groups.
 - Ensure adequate financial resources are available and allocated and ***manage those resources by providing effective financial governance and oversight.***
 - Review and approve the annual budget, review investment information quarterly, and appoint the Budget & Finance Committee Chair.
 - Oversee the association's organizational governance structure.
 - Conduct an annual assessment of the Society's volunteer resource talent, skills, expertise, and experience.
 - Perform the requirements as established within the Society's Bylaws, state laws and regulations.

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Time Commitment

- The Immediate Past President should plan to spend an average of two hours per week on Society business. The time commitment will vary by the annual governance calendar.
- The Board will hold an average of six two-hour web conferences annually in addition to in-person meetings held during the NSH Annual Convention.
- The Immediate Past President will participate in quarterly investment review conference calls.
- The Immediate Past President, along with the Immediate Past President Elect and Immediate Past Immediate Past President (the Office of the Immediate Past President), will meet with the Executive Director semi-monthly (or as needed) with the Executive Director on oversight matters related to the Society.
- During the NSH Annual Convention, the Immediate Past President is required to attend the following meetings: First Timer's Reception, Board Meetings, Awards and General Sessions, International Meeting, Strategy Planning, Region Meetings, Annual General Membership Meeting, the House of Delegates Meeting, and other meetings as required by the Board.
- Travel to the NSH Annual Convention is reimbursed at the following rate and is *subject to change via the annual NSH Budgeting process*.
 - Non-refundable, advance purchase economy round trip per the annual budget
 - Half hotel room for up to 8 nights
 - Up to \$75 for ground transportation (travel to your home airport is not covered)
 - Current per diem for up to 8 days

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General Requirements

- Must be a current NSH member.
- Effective communicator, written and verbal; comfortable participating in complex discussions with colleagues.
- Holistic, strategic thinker and problem solver with the ability to add value to the creation of the Society's mission, vision, and strategic direction of the association.
- Has full commitment from their employer which may include, but is not limited to, support for all time requirements.
- NSH uses Outlook and Microsoft office for all its communications and office software. All Board members must have access to compatible software.
- NSH Board work and correspondence takes place via a private community on [The Block](#). It is essential that the Immediate Past President have access to email as well as the internet, to access The Block.
- NSH uses [Zoom](#) video conferencing for its Board meetings. It is free of charge to download the app. Please contact the Executive Director if you have questions on how to use it.