



TUETH KEENEY

COOPER MOHAN JACKSTADT P.C.

DIFFERENT BY DESIGN™

Associate Attorney

Tueth Keeney Cooper Mohan & Jackstadt, P.C.

St. Louis, MO 63105

From \$85,000 to \$105,000, depending on years of experience

Full Job Description:

Tueth Keeney, an established mid-size law firm with offices in Clayton, MO and Edwardsville, IL, seeks an associate level attorney for its education law and litigation practices in the Clayton, MO office. Our firm prides itself on providing the highest quality legal services at accessible rates to public and private schools, colleges, and universities across the region. Passionate, dedicated, and intellectually curious, we don't shy away from difficult cases or the ever-changing laws impacting our practice—we thrive on the challenge. As a result, our attorneys are recognized as leaders in their fields, both regionally and nationally.

Highlights about our firm:

- Commonly recognized as a premier education law firm in the region
- Collaborative, open-door atmosphere
- Consistently listed as a “Best Law Firm” in *The Best Lawyers in America*
- Professional growth opportunities for associates
- Ability for hybrid work (i.e., partial remote work) following successful training period in-person at the Clayton office

Qualifications:

- Missouri license required
- Additional Illinois license preferred
- 2-5 years of experience
- Interest and/or experience in education law, employment law, and public sector law
- Exceptional research and writing skills
- Ability to develop and present well-reasoned legal arguments
- Strong interpersonal skills
- Excellent communication skills (both written and oral)
- Aptitude for public speaking
- Ability to manage and prioritize multiple projects

- Strong work ethic

Responsibilities:

Associate attorneys at our firm typically engage in the following work:

- Collaborating with partners and senior attorneys on litigation and client counseling matters involving employment matters, investigations, student discipline, special education, and much more
- Problem solving day-to-day issues with public and private education institutions
- Performing legal research
- Drafting pleadings and motions
- Drafting/reviewing/responding to discovery requests
- Responding to administrative agency complaints
- Assist with client training and professional development

Benefits:

- Starting salary will be commensurate with years of experience and accounts for billing requirements lower than other firms in the area, with achievable bonus opportunities built-in
- 401(k)
- 401(k) matching
- Dental insurance
- Health insurance
- Vision insurance
- Life insurance
- Long Term Disability and AD&D
- Child-Rearing Leave available
- Employee Assistance Program available
- Paid time off

Competitive salary and benefits based on years of experience and background. Medical, dental, vision, life, short-term disability, long-term disability, EAP, 401k, 3% 401K safe harbor match, child rearing leave, bonus program, and cell phone/data usage reimbursement. The firm offers hybrid working arrangements for attorneys, with both in-office and remote work.

Please send your resume, transcript, and writing sample to Terri Cole, Director of Finance and Administration at tcole@tuethkeeney.com. Please make sure that the writing sample is your own work; not AI or others have edited. We would like to see your own final product and style.