

Certified Administrator Renal Healthcare (CARH)

Policy 1.9- Notification of Exam Results/Re-Examination

Score Reporting

Score reports will be presented to candidates at the testing site immediately following the exam administration. Passing score reports include a decision outcome (“pass”), information about official notification of certification (e.g., certificate) and recertification requirements.

Failing score reports include a decision outcome (“fail”), the candidate’s total score, passing score, performance in each content domain, the type of score reported (e.g., scaled), appropriate uses and potential misuses of reported score information and re-examination information. Scores are reported to failing candidates as scaled scores.

The CARH examination is designed to measure a candidate’s overall performance. Examination content area scores are not used to determine pass/fail status but are provided to offer a general indication of a candidate’s performance and may be used to assist in evaluating relative areas of strengths and weakness in each content area.

Examination results are not discussed or released via email, telephone or fax. Results are not released to anyone other than the candidate who took the CARH examination unless written consent is provided by the examinee.

Interpretation of Scores

A criterion-referenced standard setting process is used to establish the passing point for the exam. This means that each candidate’s performance on the exam is measured against a predetermined standard. Candidates are not graded on a curve and do not compete against each other or against a quota.

The CARH examination indicates whether a candidate is minimally competent to practice as a renal healthcare administrator. A candidate’s total score relative to the cut score determines whether he/she has passed or failed the examination. To determine the cut score, a group of subject-matter experts defines the minimum acceptable performance level, which is linked to a final examination score.

Validation of Scores

The RHCC and its testing vendor reserve the right to cancel scores if their validity and integrity is compromised. Discrepancies such as misconduct of a candidate may cause a score to be suspect. The RHCC and its testing vendor will investigate the occurrence and may cancel or withhold examination results if a rules violation is found.

Re-Examination

Candidates are permitted to retake the exam 120 days after the previous attempt and are allowed 2 attempts within their 12-month eligibility period which begins with application approval. A retest fee must be submitted for the second examination attempt within the 12-month eligibility period.

The rationale for this waiting period includes:

- Ensuring candidates have adequate time to prepare for the examination; and,
- Increasing the security of the exam administration process by limiting candidate exposure to items.

Any additional attempts once the 12-month eligibility period has ended will require completion of the initial exam application and submission of the initial exam application fee. Upon approval of the application, a new 12-month eligibility period will be granted.

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