

Certified Administrator Renal Healthcare (CARH)

Policy 1.7- Application Deadlines, Fees, and Refunds

Application Deadlines

Complete applications with all required documentation and fees must be submitted by the published application deadline associated with the testing window which is available on the RHA website. Application deadlines are enforced to ensure adequate time to process applications and provide seat availability within the demographic region for the candidates.

Application/Examination Fees

CERTIFICATION APPLICATION

RHA Member initial certification application/examination fee:	\$350
Nonmember initial certification application/examination fee:	\$450

RETESTING (WITHIN THE CANDIDATE'S 1-YEAR ELIGIBILITY PERIOD)

RHA Member retesting fee for applicants who have failed the exam:	\$200
Nonmember retesting fee for applicants who have failed the exam:	\$300

RECERTIFICATION

RHA Member recertification fee (due every 5 years with recertification application):	\$250
Nonmember recertification fee (due every 5 years with recertification application):	\$350

REINSTATEMENT

If the recertification application is received after the credential expiration date, there is a one-month grace period. Certificants can request an additional 60-day grace period but will need to pay the recertification fee as well as a \$100 late fee in addition to the applicable recertification fee.

Refunds

Application fees are non-refundable.

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