

# UPDATING YOUR LISTINGS MAP PLACEMENT

## Map pin placement

When submitting a new listing, there may be times when the system cannot validate the listing's address. Without an accurate placement of the list on the map, your listing cannot be found through the Radius or Map search. You can use the Map Pin Placement feature either when creating the listing, or when revising the listing, and to specify a map location for your listing, and enable agents to access your listing through a Radius or Map search.

The screenshot displays a two-step process for map pin placement. Step 1, 'Enter APN or Address', includes a form with the following fields: 'Property Type' (Residential), 'County' (Sonoma), 'APN' (with a 'Get Address' button), 'Autofill Tax Data' (checkbox), 'Street - Modifier', 'Direction', 'Street Name', 'Suffix', 'Post Direction', 'Unit #', 'City', and 'ZIP Code'. Step 2, 'Verify Map Pin Placement', shows a Bing map of Northern California with a red pin placed on a location. The map includes navigation controls and a 'Place Pin on Map' button. The current coordinates are Latitude: 38.90021 and Longitude: -122.136370.

To place the map pin a new listing, see [Enter a new listing](#)

To verify or adjust map pin placement when revising a listing.

1. From the **Listings** menu, click **View/Revise Your Listings**.
2. Select the listing you wish to review or revise.
3. Under **Listing Information** on the Revising Listing page, click **Map Pin Placement**.
4. The map with the listing icon will display on the next page. To adjust the placement of the listing, simply drag the icon to the desired location.
5. Once the listing is placed properly, click **Save** at the top of the page.

NOTE: To return the pin to its original location, click the **Restore Defaults** button.