

# **Detailed Content Outlines**

Level 2 Certified Assistant Technician

Level 3 Certified Technician

Level 4 Certified Senior Technician



# G. Circuit Switchers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# **H. Network Protectors**

1. Identify properties, types, and applications

#### \* I. Protective Relays

- 1. Identify types and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# \* J. Instrument Transformers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# K. Metering Devices

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

#### L. Regulating Apparatus

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections

#### \* M. Grounding Systems

- 1 . Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results
- 5. Employ methods of enhancing effectiveness of grounding systems

# \* N. Ground-Fault Protection Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# **O. Rotating Machinery**

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# \* P. Motor Control Centers and Motor Starters

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# Q. Adjustable-Speed Drive Systems

1. Identify properties, types, and applications

# \* R. Direct-Current Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# **S. Surge Arresters**

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# **T.** Capacitors and Reactors

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# **U. Outdoor Bus Structures**

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# V. Emergency Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results



# W. Automatic Circuit Reclosers and Line Sectionalizers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections

# X. Fiber-Optic Cables

. Recognize and correctly handle fiber-optic cables

# \* Y. Insulating Liquids and Gases

- 1. Identify properties, types, and applications
- 2. Apply sampling procedures
- 3. Employ methods and procedures in compliance with ASTM
- 4. Evaluate test results

# \* Z. Fuses

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results



# Level 2 Assistant Technician

# **IV. Systems and Commissioning**

# 5% of Overall Score

# A. Troubleshooting

1. Investigate power or protective system faults or malfunctions to determine cause and corrective action required

# **B. Functional Testing**

- 1 . Employ methods and procedures for system-function tests upon completion of the individual component tests defined, as system conditions allow
- 2. Apply concepts of functionality for electrical systems



# I. Safety

#### A. Risk Assessment

- 1. Identify safe work practices with regard to hazards encountered on the job
- 2. Identify requirements to create a safe work environment
- 3 . Determine the location and implications of shock and arc-flash protection boundaries

#### **B.** Establishing an Electrically Safe Work Condition

1. Apply requirements of NFPA 70E, Article 120: Establishing an Electrically Safe Work Condition

#### C. Lockout/Tagout Procedures

1 . Apply OSHA lockout/tagout requirements

#### **D.** Personal Protective Equipment

- 1 . Recognize and assess Arc-Flash Hazard/Risk Categories and Shock Protection Boundaries
- 2 . Apply correct use, storage, and testing of personal protective equipment

#### E. Safety Equipment Selection

1. Identify the safety equipment needs of the project (e.g., hotstick, voltage detectors, insulated tools, fire extinguisher, etc.)

#### F. Confined Space

- 1 . Recognize confined space and its hazards
- 2. Recognize when a confined space becomes a permit-required confined space along with the associated requirements
- 3 . Apply OSHA requirements

#### G. Switching and Temporary Protective Grounding

- 1. Select and apply correct voltage detection equipment
- 2. Select and apply correct temporary protective grounding equipment
- 3. Interpret and apply system switching procedures

#### H. Incident Energy Analysis

- 1. Interpret field-marked equipment labels
- 2 . Identify hazards where no field-marked labels exist
- 3. Demonstrate knowledge of incident energy calculation methods
- 4 . Demonstrate knowledge of the variables involved in incident energy calculation methods

#### I. Codes and Standards

- 1 . Apply standards and regulatory organizations (e.g., OSHA, ANSI, ASTM, IEEE, NETA, NFPA, NEMA, etc.)
- 2. Recognize key provisions of NFPA 70 (e.g., Articles 90, 110.16, 110.21, 225.56, 230.95(C), 250, and 310) and 70E (i.e. Chapter 1: Safety-Related Work Practices and Chapter 2: Safety-Related Maintenance Requirements, etc.)
- 3 . Apply technical requirements of ANSI/NETA Acceptance and Maintenance Testing Standards
- 4 . Practice compliance with manufacturers' published data



# II. Electrical Testing Fundamentals and Theory

# A. Fundamentals of Electricity

- 1 . Define and apply terms and concepts from physics, electricity, heat, and chemistry
- 2. Recognize and define the standard units used to describe electrical circuits, energy, and power
- 3. Identify series and parallel circuits
- 4 . Recognize the sources and effects of electromagnetic fields
- 5. Demonstrate knowledge of dielectric properties of various types of insulations
- 6. Demonstrate knowledge of phasing and phase rotation

#### **B. Electrical Calculations**

- 1. Perform mathematical calculations utilizing basic algebra, geometry, and trigonometry
- 2. Apply fundamental electrical laws to simple circuits (e.g., Ohm's law, Kirchhoff's law, etc.)
- 3. Apply conversions between units (e.g., microhms to milliohms, horsepower to kilowatts, etc.)

#### C. AC and DC Circuits

- 1. Calculate simple single-loop ac circuits with RLC components
- 2. Calculate equivalent resistance of and power consumed by resistive circuits
- 3. Calculate equivalent capacitance and inductance
- 4 . Apply methods for measuring and calculating impedance and power
- 5. Calculate variables of complex ac and dc circuits (e.g., voltage drop, current flow, power, etc.)
- 6. Calculate phase angle, power factor, and vectors

#### **D. Insulation Testing**

1. Employ methods and procedures for insulation tests and analyze results

#### E. Resistance Testing

1. Employ methods and procedures for resistance tests and analyze results (e.g., winding resistance, contact resistance, bolted connections, etc.)

#### F. Thermographic Survey

1. Employ methods and procedures for thermographic surveys and analyze results (e.g., emissivity, reflection, delta-T, etc.)

#### G. Current Testing

1. Employ methods and procedures for current tests and analyze results (e.g., overcurrent pickup, circuit burden, voltage drop, etc.)



# II. Electrical Testing Fundamentals and Theory (Continued)

#### H. System Tests, Analysis, and Operation

- 1 . Interpret electrical one-line diagrams
- 2. Interpret ac and dc schematic diagrams, ac three-line diagrams, and connection and interconnection drawings
- 3. Identify electrical symbols and ANSI device numbers
- 4 . Interpret time-current curves
- 5 . Recognize essential components of short-circuit and coordination studies (e.g., cable size and length, available protective device settings, raceway type, utility fault contribution, etc.)
- 6. Apply data extracted from short-circuit and coordination studies
- 7. Recognize cause and effects of power system harmonics



# **III.** Component Testing

#### \* A. Switchgear and Switchboard Assemblies

- 1. Identify properties, types, and applications
- 2 . Apply visual and mechanical inspections
- 3 . Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* **B.** Transformers

- 1. Identify properties, types, and applications
- 2. Identify properties, types, and applications of auxiliary devices
- 3. Apply visual and mechanical inspections
- 4 . Employ methods and procedures for electrical tests
- 5. Evaluate test results

# \* C. Cables

- 1 . Identify properties, types, and applications
- 2 . Identify properties, types, and applications of accessories
- 3. Apply visual and mechanical inspections
- 4 . Employ methods and procedures for electrical tests
- 5 . Evaluate test results
- 6. Demonstrate knowledge of cable fault locating

#### **D. Metal-Enclosed Busways**

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### E. Switches

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* F. Circuit Breakers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### G. Circuit Switchers

- 1. Identify properties, types, and applications
- 2 . Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results



#### H. Network Protectors

- 1. Identify properties, types, and applications of protection and control
- 2. Apply visual and mechanical inspections
- 3 . Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* I. Protective Relays

- 1. Identify types and applications
- 2 . Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* J. Instrument Transformers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### **K. Metering Devices**

- 1 . Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

#### L. Regulating Apparatus

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* M. Grounding Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results
- 5. Employ methods of enhancing effectiveness of grounding systems

# \* N. Ground-Fault Protection Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results



# \* O. Rotating Machinery

- 1 . Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### P. Motor Control Centers and Motor Starters

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### Q. Adjustable-Speed Drive Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* R. Direct-Current Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### S. Surge Arresters

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### **T.** Capacitors and Reactors

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### **U. Outdoor Bus Structures**

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

#### \* V. Emergency Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# W. Automatic Circuit Reclosers and Line Sectionalizers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# X. Fiber-Optic Cables

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections

#### \* Y. Insulating Liquids and Gases

- 1. Identify properties, types, and applications
- 2 . Apply sampling procedures
- 3 . Employ methods and procedures in compliance with ASTM
- 4 . Evaluate test results

#### Z. Fuses

- 1 . Identify properties, types, and applications
- 2 . Apply visual and mechanical inspections
- 3 . Employ methods and procedures for electrical tests
- 4 . Evaluate test results



# IV. Systems and Commissioning

# A. Troubleshooting

1. Investigate power or protective system faults or malfunctions to determine cause and corrective action required

## **B. SCADA**

1 . Recognize basic requirements, equipment, and configuration of SCADA/DCS systems

#### C. Monitoring/DCS Systems

1 . Apply procedures for microprocessor-based power monitoring and control systems

#### **D.** Functional Testing

1. Employ methods and procedures for system-function tests upon completion of the individual component tests defined, as system conditions allow

2. Apply concepts of functionality for electrical systems

# NETA Certification Examination

10% of Overall Score

# I. Safety

# A. Risk Assessment

- 1. Identify safe work practices with regard to hazards encountered on the job
- 2. Identify requirements to create a safe work environment
- 3. Determine the location and implications of shock and arc-flash protection boundaries

# **B.** Establishing an Electrically Safe Work Condition

1 . Apply requirements of NFPA 70E, Article 120: Establishing an Electrically Safe Work Condition

# C. Lockout/Tagout Procedures

1. Apply OSHA lockout/tagout requirements

# **D.** Personal Protective Equipment

- 1 . Recognize and assess Arc-Flash Hazard/Risk Categories and Shock Protection Boundaries
- 2 . Apply correct use, storage, and testing of personal protective equipment

# E. Safety Equipment Selection

1. Identify the safety equipment needs of the project (e.g., hotstick, voltage detectors, insulated tools, fire extinguisher, etc.)

# F. Confined Space

- 1 . Recognize confined space and its hazards
- 2. Recognize when a confined space becomes a permit-required confined space along with the associated requirements
- 3. Apply OSHA requirements

# G. Switching and Temporary Protective Grounding

- 1. Select and apply correct voltage detection equipment
- 2. Select and apply correct temporary protective grounding equipment
- 3. Interpret and apply system switching procedures

# H. Incident Energy Analysis

- 1 . Interpret field-marked equipment labels
- 2 . Identify hazards where no field-marked labels exist
- 3 . Demonstrate knowledge of incident energy calculation methods
- 4 . Demonstrate knowledge of the variables involved in incident energy calculation methods

# I. Codes and Standards

- 1 . Apply standards and regulatory organizations (e.g., OSHA, ANSI, ASTM, IEEE, NETA, NFPA, NEMA, etc.)
- 2. Recognize key provisions of NFPA 70 (e.g., Articles 90, 110.16, 110.21, 225.56, 230.95(C), 250, and 310) and 70E (i.e. Chapter 1: Safety-Related Work Practices and Chapter 2: Safety-Related Maintenance Requirements, etc.)
- 3 . Apply technical requirements of ANSI/NETA Acceptance and Maintenance Testing Standards
- 4 . Practice compliance with manufacturer's published data



# **II. Electrical Testing Fundamentals and Theory**

# A. Fundamentals of Electricity

- 1. Define and apply terms and concepts from physics, electricity, heat, and chemistry
- 2. Recognize and define the standard units used to describe electrical circuits, energy, and power
- 3. Identify series and parallel circuits
- 4. Recognize the sources and effects of electromagnetic fields
- 5 . Demonstrate knowledge of dielectric properties of various types of insulations
- 6. Demonstrate knowledge of phasing and phase rotation

# **B. Electrical Calculations**

- 1. Perform mathematical calculations utilizing basic algebra, geometry, and trigonometry
- 2. Apply fundamental electrical laws to simple circuits (e.g., Ohm's law, Kirchhoff's law, etc.)
- 3. Apply conversions between units (e.g., microhms to milliohms, horsepower to kilowatts, etc.)

# C. AC and DC Circuits

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- 2. Calculate equivalent resistance of and power consumed by resistive circuits
- 3. Calculate equivalent capacitance and inductance
- 4 . Apply methods for measuring and calculating impedance and power
- 5. Calculate variables of complex ac and dc circuits (e.g., voltage drop, current flow, power, etc.)
- 6. Calculate phase angle, power factor, and vectors

## **D. Insulation Testing**

1. Employ methods and procedures for insulation tests and analyze results

# **E. Resistance Testing**

1. Employ methods and procedures for resistance tests and analyze results (e.g., winding resistance, contact resistance, bolted connections, etc.)

# F. Thermographic Survey

1. Employ methods and procedures for thermographic surveys and analyze results (e.g., emissivity, reflection, delta-T, etc.)

# **G.** Current Testing

1. Employ methods and procedures for current tests and analyze results (e.g., overcurrent pickup, circuit burden, voltage drop, etc.)

# H. System Tests, Analysis, and Operation

- 1. Interpret electrical one-line diagrams
- 2. Interpret ac and dc schematic diagrams, ac three-line diagrams, and connection and interconnection drawings
- 3. Identify electrical symbols and ANSI device numbers
- 4. Interpret time-current curves
- 5. Recognize essential components of short-circuit and coordination studies (e.g., cable size and length, available protective device settings, raceway type, utility fault contribution, etc.)
- 6. Apply data extracted from short-circuit and coordination studies
- 7. Recognize cause and effects of power system harmonics

# **ETA** Certification Examination

# **III.** Component Testing

# A. Switchgear and Switchboard Assemblies

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# \* B. Transformers

- 1. Identify properties, types, and applications
- 2. Identify properties, types, and applications of auxiliary devices
- 3. Apply visual and mechanical inspections
- 4. Employ methods and procedures for electrical tests
- 5. Evaluate test results

# C. Cables

- 1. Identify properties, types, and applications
- 2. Identify properties, types, and applications of accessories
- 3. Apply visual and mechanical inspections
- 4. Employ methods and procedures for electrical tests
- 5. Evaluate test results
- 6. Demonstrate knowledge of cable fault locating

#### **D. Metal-Enclosed Busways**

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

#### **E.** Switches

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

#### \* F. Circuit Breakers

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# **Certified Senior Technician**

55% of Overall Score

# G. Circuit Switchers

- 1 . Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# **H. Network Protectors**

- 1. Identify properties, types, and applications of protection and control
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# \* I. Protective Relays

- 1. Identify types and applications
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# L. Regulating Apparatus

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results

# **M.** Grounding Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results
- 5. Employ methods of enhancing effectiveness of grounding systems

# N. Ground-Fault Protection Systems

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4 . Evaluate test results

# \* O. Rotating Machinery

- 1. Identify properties, types, and applications
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## Q. Adjustable-Speed Drive Systems

- 1. Identify properties, types, and applications
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- 3. Employ methods and procedures for electrical tests
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#### **R. Direct-Current Systems**

- 1. Identify properties, types, and applications
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- 1. Identify properties, types, and applications
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# W. Automatic Circuit Reclosers and Line Sectionalizers

- 1. Identify properties, types, and applications
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# X. Fiber-Optic Cables

- 1. Identify properties, types, and applications
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- 3. Employ methods and procedures for optical tests
- 4. Evaluate test results

#### \* Y. Insulating Liquids and Gases

- 1. Identify properties, types, and applications
- 2. Apply sampling procedures
- 3. Employ methods and procedures in compliance with ASTM
- 4 . Evaluate test results

#### Z. Fuses

- 1. Identify properties, types, and applications
- 2. Apply visual and mechanical inspections
- 3. Employ methods and procedures for electrical tests
- 4. Evaluate test results



# IV. Systems and Commissioning

# 20% of Overall Score

# A. Troubleshooting

1. Investigate power or protective system faults or malfunctions to determine cause and corrective action required

# **B. SCADA**

1. Recognize basic requirements, equipment, and configuration of SCADA/DCS systems

# C. Monitoring/DCS Systems

1 . Apply procedures for microprocessor-based power monitoring and control systems

# **D.** Functional Testing

- 1. Employ methods and procedures for system-function tests upon completion of the individual component tests defined, as system conditions allow
- 2. Apply concepts of functionality for electrical systems