

NCSBY Digital Support

How-to-Guide: Creating Your Account

Visit the NCSBY Connected Community Website:

[Sign In/Register - NCSBY Connected Community](#)

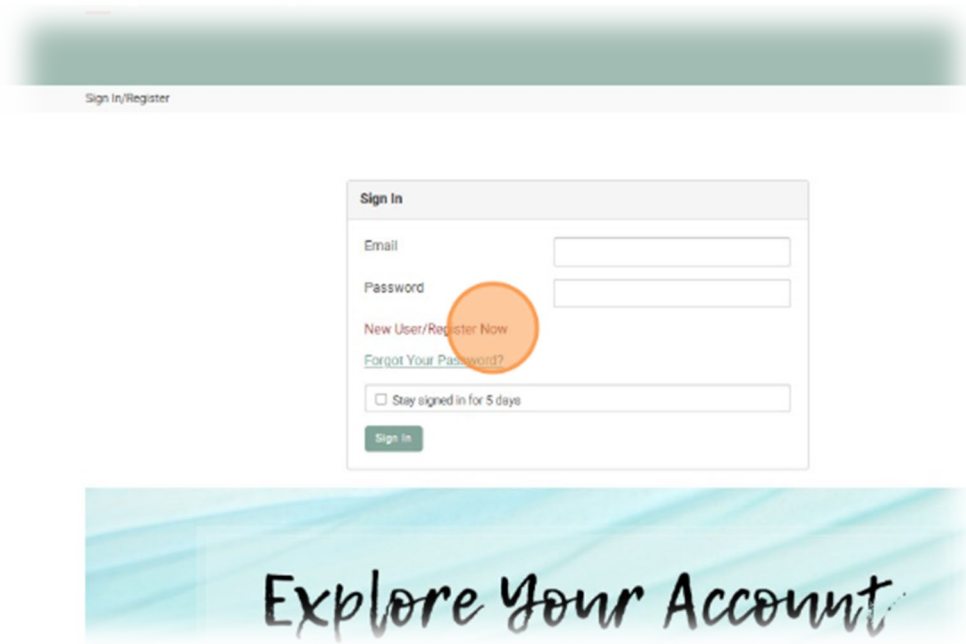
<https://connect.ncsby.org/login>



After arriving at the NCSBY Connected Community home page, please follow the steps below to create your account.

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1) First Step



The image shows a blurred header with a "Sign In/Register" button. Below it is a "Sign In" form with fields for Email and Password. There are links for "New User/Register Now" and "Forgot Your Password?". A checkbox for "Stay signed in for 5 days" and a "Sign In" button are at the bottom. An orange circle highlights the "New User/Register Now" link.

Sign In/Register

Sign In

Email

Password

[New User/Register Now](#)

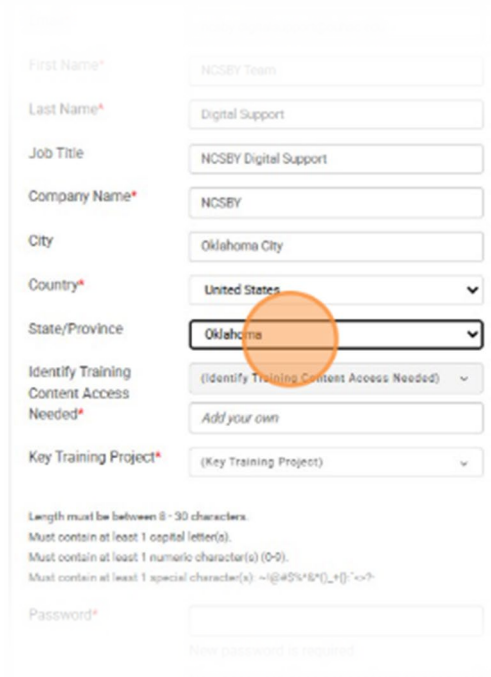
[Forgot Your Password?](#)

☐ Stay signed in for 5 days

Sign In

Explore Your Account

2) Fill in the details on the long form



The image shows a registration form with the following fields:

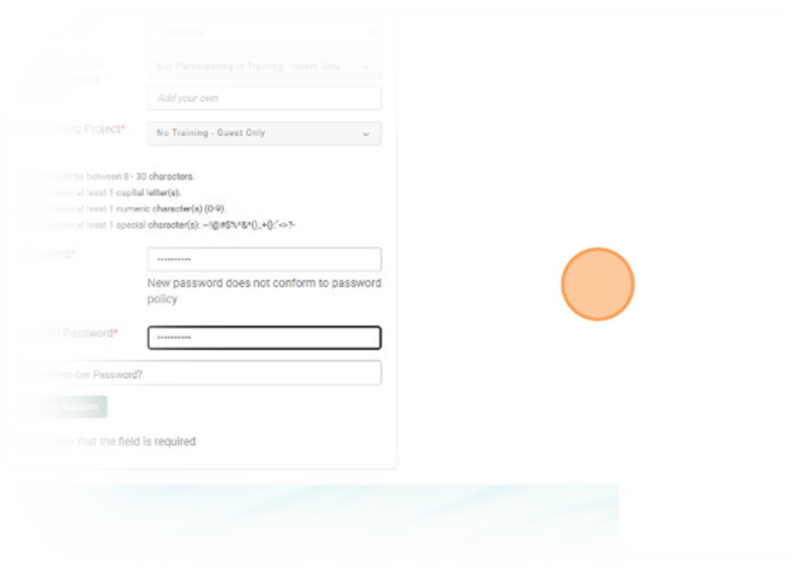
- First Name*: NCSBY Team
- Last Name*: Digital Support
- Job Title: NCSBY Digital Support
- Company Name*: NCSBY
- City: Oklahoma City
- Country*: United States
- State/Province: Oklahoma
- Identify Training Content Access Needed*: (Identify Training Content Access Needed)
- Key Training Project*: (Key Training Project)

Length must be between 8 - 30 characters.
Must contain at least 1 capital letter(s).
Must contain at least 1 numeric character(s) (0-9).
Must contain at least 1 special character(s) ~!@#%&*()_+{}~<>?>

Password*

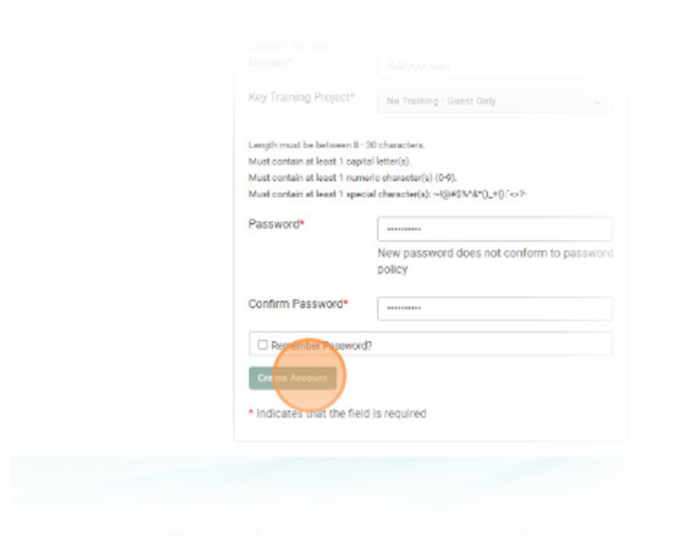
New password is required.

5) Create Your Password



The screenshot shows a web form titled "Create Your Password". It includes fields for "Email Address*", "Key Training Project*", "Password*", and "Confirm Password*". The "Password*" field is highlighted with an orange circle. Below the password field, a message states: "New password does not conform to password policy". The form also includes a "Remember Password?" checkbox and a "Create Account" button. A note at the bottom indicates that an asterisk (*) denotes a required field.

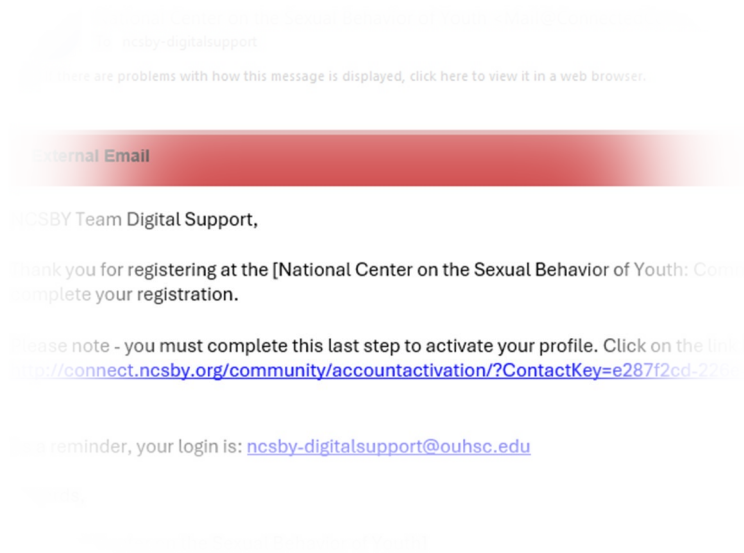
6) Click Create Your Account



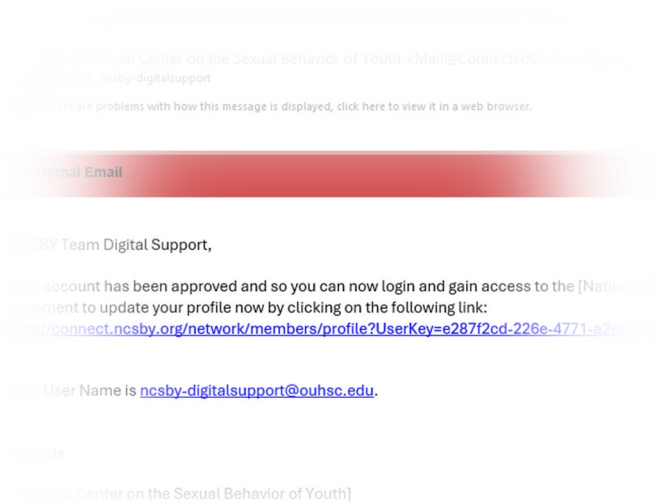
The screenshot shows the same "Create Your Account" form as above. The "Create Account" button is highlighted with an orange circle. The form includes the same fields and instructions as the previous screenshot, with the "Password*" field still showing the message "New password does not conform to password policy".

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- 7) Check your Email to activate your account. Email will come from, National Center on the Sexual Behavior of Youth <Mail@ConnectedCommunity.org>



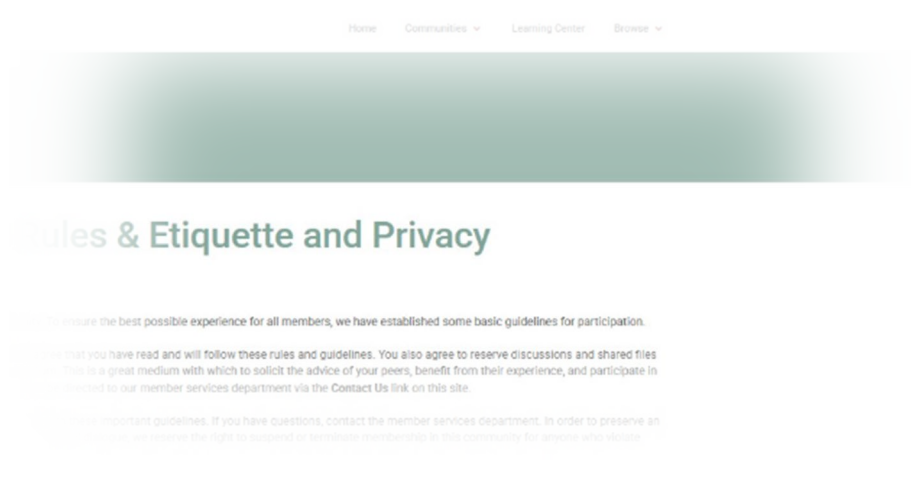
- 8) Your account will be approved within 1-3 business days. We need to verify your approved participation for a Training to access the Digital content related to a specific training.



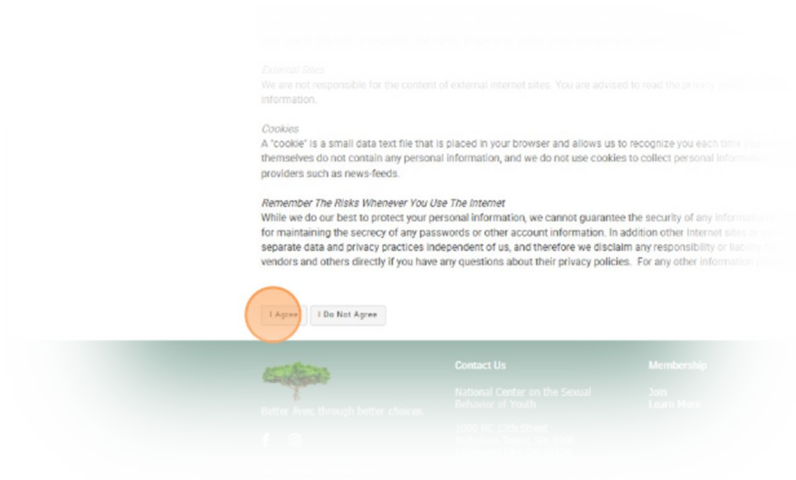
- 9) After receiving your account approval notification email, please sign into your account



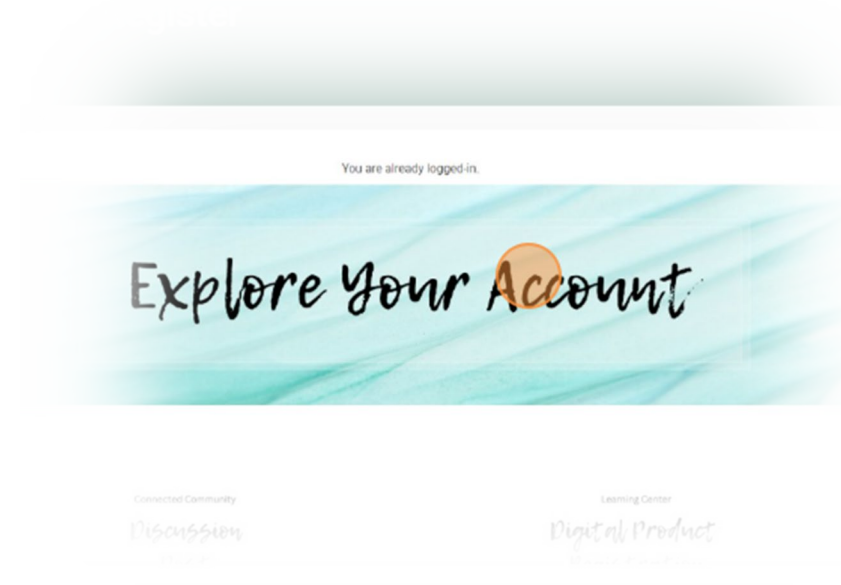
- 10) You will be prompted to review and agree to Community Rules and Guidelines



11) Once completed, Please explore your account! Visit the Learning Center to access your Digital Learning Content.



12) Explore your account

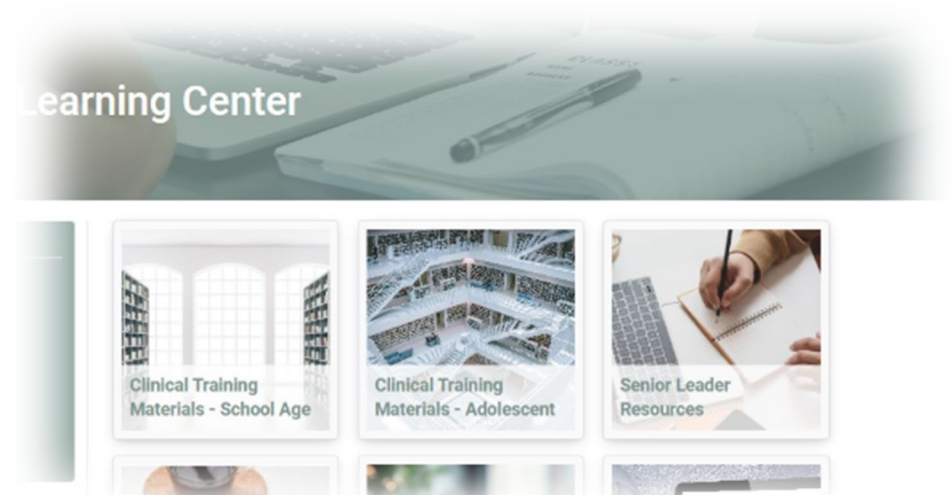


Next: Activate Your Learning Center Account!

13) From the Home page click on the Learning Center



14) Arrive at the Learning Center and explore your Digital Catalog



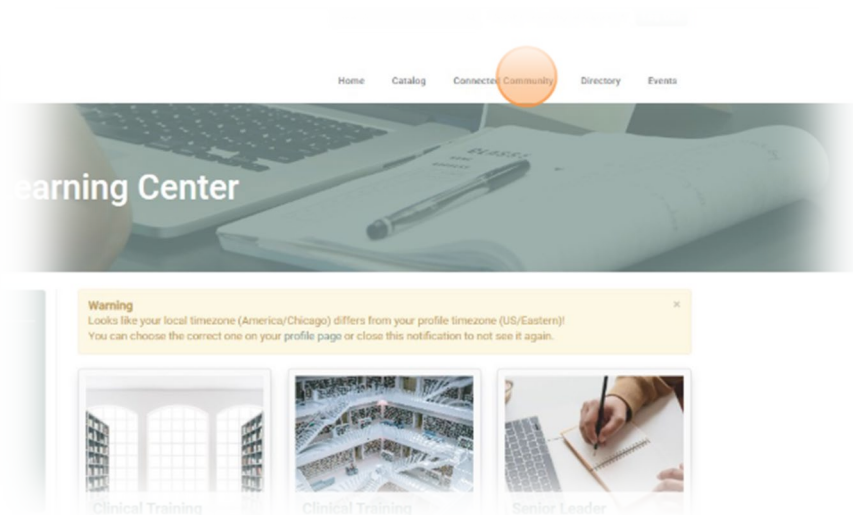
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15) Click on the category of interest



If you are unable to access content related to your training, please contact us at NCSBY Digital Support: ncsby-digitalsupport@ouhsc.edu

16) Return to NCSBY Connected Community by clicking on the menu item to explore your digital account and connect with Peers.



Completed. You have reached the end of this how-to guide. Stay connected!