NCME Mission Fund Proposal Template

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| --- | --- |
|  | This is a suggested template for project proposals for the Mission Fund call for proposals. You are not required to use this template. If you find it helpful, you can reference this template as a guide or copy portions of the template into your proposal. |

## Authors, Affiliations, and Emails

Please list the name, affiliation, and email of all authors.

|  |  |  |
| --- | --- | --- |
| Author | Affiliation | Email |
| Author #1 | Affiliation | Email |
|  |  |  |
|  |  |  |

## Descriptive Title (Maximum: 15 words)

Please type the title of your proposed project here:

## Proposal Themes

Which of the following theme(s) does your proposal address? Click the checkbox for all that apply.

Social Justice at the Center of Assessment Design

Fairness and Equity in Validation, Reporting, and Consequences

Innovation in Service of Fairness, Equity, and Social Justice

# Body (maximum: 1500 words)

|  |  |
| --- | --- |
|  | In this section, describe your proposed project and/or research activities. Tables, figures, and references do not count toward the word limit. |

## Purpose

|  |  |
| --- | --- |
|  | Explain the purpose of your proposed project in the space below. |

## Theoretical Framework

|  |  |
| --- | --- |
|  | Describe the theoretical framework of your proposed project in the space below. |

## Method

|  |  |
| --- | --- |
|  | Detail the method(s) you would use to do your proposed project. |

## Anticipated Results, Outcomes, and/or Products

|  |  |
| --- | --- |
|  | Describe the results you think you will get, the expected outcomes, or the products you will produce from your proposed project. |

## Educational Implications of Anticipated Results

|  |  |
| --- | --- |
|  | Explain the implications for stakeholders of your anticipated results, expected outcomes, or planned products. |

## References

# Timeline and budget

|  |  |
| --- | --- |
|  | In this section, provide an estimated timeline and budget for your proposed project. This section is not included in the 1,500 word count maximum for the body section of this template. This section does not have a word count maximum. |

## Timeline for Execution

|  |  |
| --- | --- |
|  | Summarize the timeline of project-events and activities. The entries in the Description column of the table are placeholders. The length of the table is also arbitrary. Feel free to summarize your timeline in fewer rows. |

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Start Date | End Date | Description |
| Project Start | Month, Year | Month, Year |  |
| Milestone 1 |  |  |  |
| Milestone 2 |  |  |  |
| Phase 1 Complete |  |  |  |
| Milestone 3 |  |  |  |
| Milestone 4 |  |  |  |
| Phase 2 Complete |  |  |  |
| Milestone 5 |  |  |  |
| Milestone 6 |  |  |  |
| Project End |  |  |  |

## Estimated Budget

|  |  |
| --- | --- |
|  | Use this section to detail the estimated budget for your proposed project. The first entry under Use of Money is an example of what can be put in that column. |

|  |  |  |
| --- | --- | --- |
| Amount | Use of Money | Details |
| $000.00 | Facilities |  |
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| Total: | | |