

SAVIN 2008

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GOVERNANCE AND MANAGEMENT

Bringing People Together



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Presenters

- ▶ Karin Ho and Mike Davis
 - ▶ Ohio Department of Rehabilitation and Corrections, Office of Victim Services

- ▶ Kate Foulke
 - ▶ Ohio Department of Youth Services, Office of Victim Services

- ▶ Matt Hellman
 - ▶ Ohio Attorney General's Office, Office of Victim Services

Into the Wilderness Without a Map



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Lessons Learned...

Learn from others' experiences

- ▶ SAVIN guidelines and standards didn't exist when Ohio started its program, but they are a great tool for all of us to use now
- ▶ No single structure will fit every state
 - ▶ Differences in laws, logistics, population, needs, etc, each state will have to develop their SAVIN to best fit their own unique circumstances



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In the Beginning: Ohio as a Case Study

- ▶ Looking for ways to improve system
- ▶ Each agency working separately
- ▶ AGO created in 1998
- ▶ Initial participation to design statewide notification system was strong and coordinated
- ▶ Group met to troubleshoot issues
- ▶ 12/05 notification crisis was genesis for current Advisory Board

In the Beginning: Ohio as a Case Study

▶ Important Points

- ▶ Don't wait until events force you to form board/governance committee – be proactive
- ▶ Ability to Adapt is key
 - ▶ Because change may and will occur: e.g., membership, areas of focus, funding, etc.



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Management – SAVIN Makeup

▶ Lead Agency

▶ State officials identify a lead state agency

- ▶ Factors in making this determination: political, monetary, practical, etc.
 - Future consideration: If lead state agency is under auspices of an elected official, will it receive less/same/more priority under subsequent leaders?
 - If program and lead agency have statutory authority, this affords greater protection



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Management

- ▶ Tasks of Lead Agency Include:
 - ▶ Hire or assign a SAVIN Program Manager
 - ▶ Identify the key stakeholders and establish a SAVIN Governance Committee
 - ▶ Develop the program budget
 - In this time of budget cuts, this is an issue
 - ▶ Contract with provider (and negotiate future contracts)
 - Should have direct point of contact (e.g., acct. mgr.)



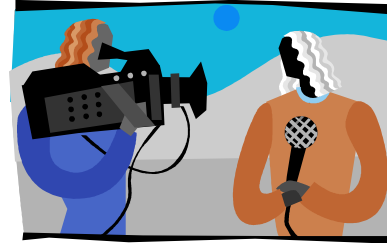
Management – SAVIN Makeup

▶ Program Manager

- ▶ May serve as chair of SAVIN Governance Committee
 - ▶ E.g., set meeting dates, secure facilities, disseminate minutes, reports, etc.
- ▶ Track expenditures from the program budget
 - ▶ E.g., payments to provider, marketing and training costs, etc.
- ▶ Develop training materials
 - ▶ “Train-the-trainer” can maximize minimal resources
- ▶ Manage service delivery by SAVIN provider
 - ▶ Regularly “self-test” the system to ensure proper operation
 - ▶ Program Manager is the first point of contact for troubleshooting issues that arise
 - May need to available after-hours

Management – SAVIN Makeup

▶ Program Manager (Cont'd)



▶ Serve as liaison to the media

- ▶ Understand that media will have varying levels of understanding of the program

- Consider having a pre-organized packet for the media

▶ Craft publications and other marketing materials

- ▶ Remember, hard copy (e.g. pamphlets) good, but electronic media (e.g. website, TV/radio PSAs) also important

- Not exclusive, though – all victims don't have access



▶ Compile regular progress reports

- SAVIN provider can assist in gathering data

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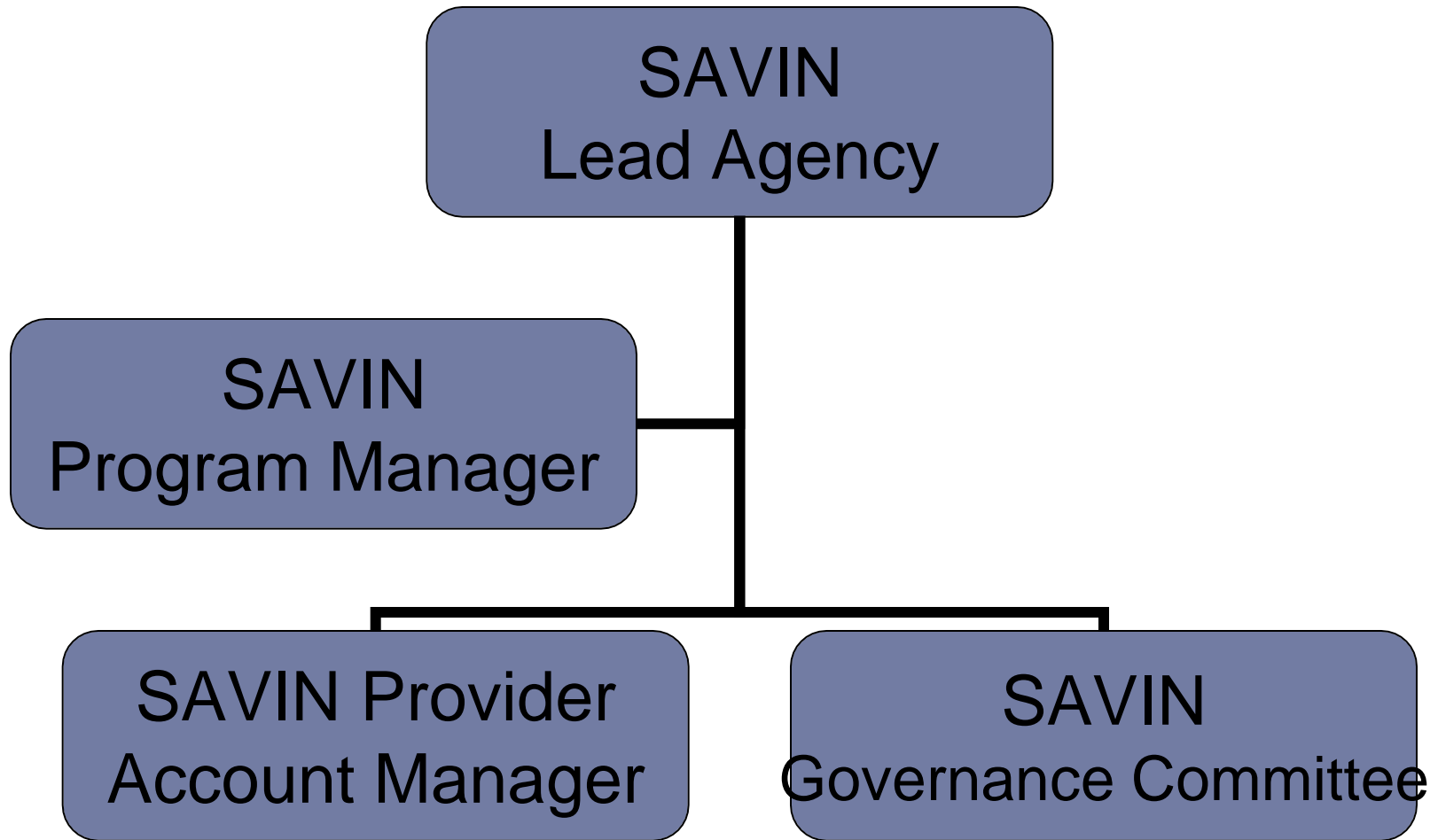
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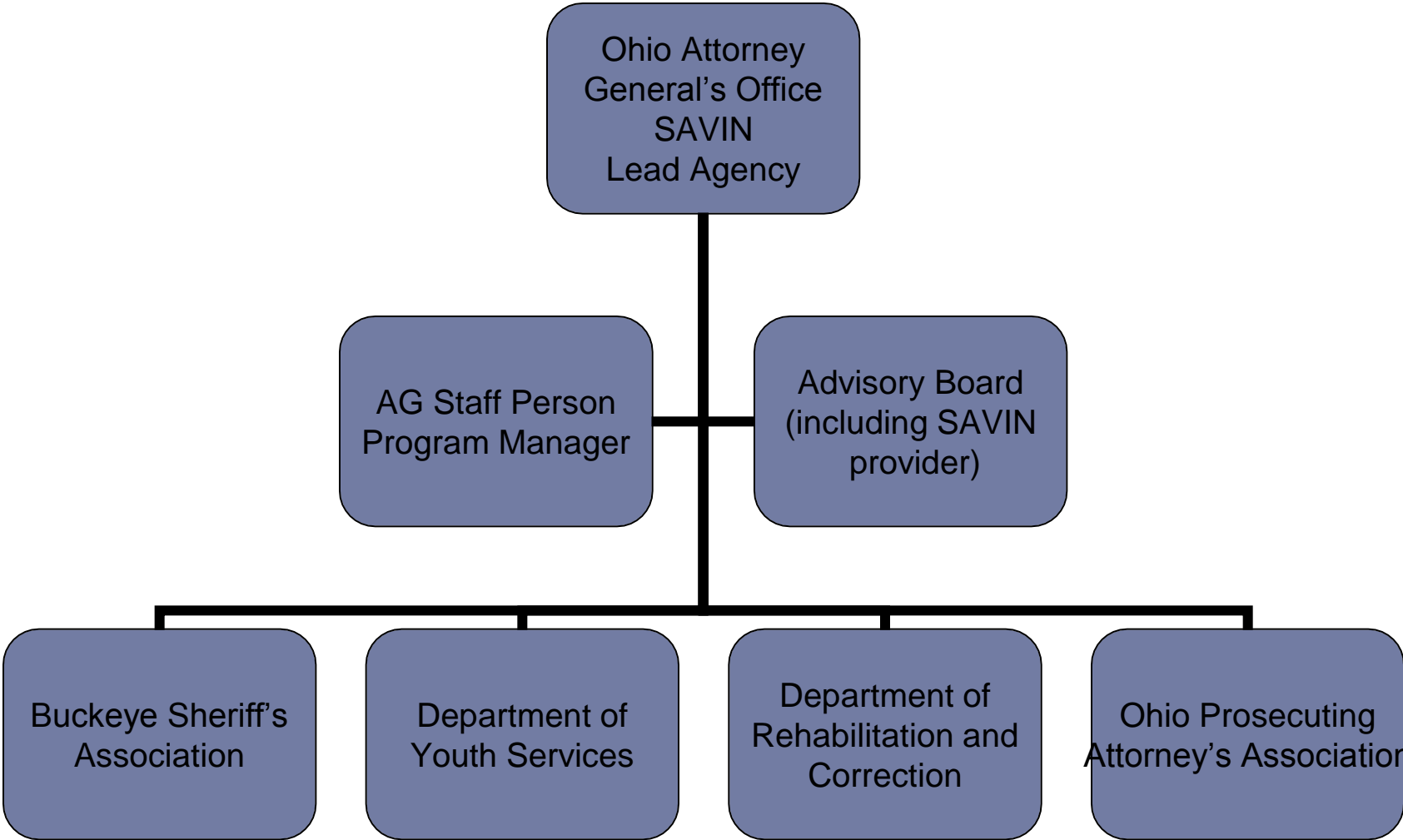
Management

- ▶ National Perspective
 - ▶ Ohio operational model
 - ▶ Examples from other states
 - ▶ Unique Challenges Pennsylvania faces as a Commonwealth

Recommended Governance Structure



Ohio's Structure



Governance

▶ Governance Committee

▶ Potential Members

▶ Crime victims and survivors

- primary system users

▶ Crime victim advocates

- may want notification for themselves or may stand in place of victim for emotional reasons

▶ Law enforcement

- Oftentimes the first to come into contact with victims



Governance

- ▶ Governance Committee (Cont'd)
 - ▶ Potential Members Cont'd
 - ▶ State and local prosecutors
 - System may be quickest and easiest search tool they have
 - ▶ Judges
 - Have personal interest in defendants from their cases
 - ▶ Corrections professionals
 - Local jails, state prisons, probation and parole, etc.
 - ▶ State and local elected officials
 - Can be a good PR tool for them
 - ▶ Representative from SAVIN service provider
 - ▶ **Important Point: Board should be diverse**
 - ▶ By: organization, gender, ethnicity, geography, age, victimization experiences key to include, etc.

Governance

▶ Governance Committee (Cont'd)

▶ Role:

▶ Regularly-scheduled meetings

□ **Important Point: Open communication is vital**

□ Amongst the governance committee members

□ From bottom up: those “in the field” to the committee

▶ Work with lead agency to craft mission, goals and performance measures of SAVIN program

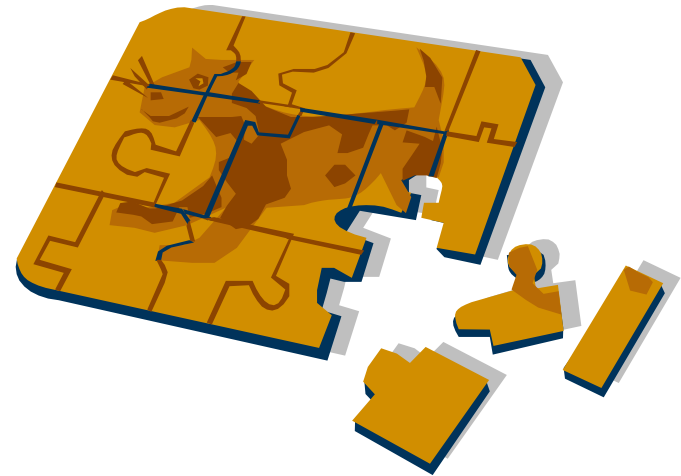
□ Keep in mind, notification can be important to everyone: victims, advocates, law enforcement, prosecutors, judges, neighbors, concerned citizens, etc.

▶ Provide guidance relevant to operation and assessment of program

□ Discuss and address large-scale issues that effect program

Governance

- ▶ Governance Committee (Cont'd)
 - ▶ Special Considerations:
 - ▶ Can be problematic if a key player is missing
 - examples
 - ▶ Juvenile:
 - Confidentiality
 - Status of Custody Differences
 - Coding/technical issues



How This All Works - Demonstration



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Conclusion

- ▶ Learn from others' experiences
- ▶ No single template: each state to come up with best fit
- ▶ Don't wait until events force you to form Governance Committee – be proactive
- ▶ Ability to Adapt is key
- ▶ Board should be representative of many different groups
- ▶ Open communication is vital



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QUESTIONS

