

NHSNA Board Meeting

DATE: November 20th, 2025 Start:4:30PM

Executive Board Members	Committees
<input checked="" type="checkbox"/> Pamela DiNapoli, President <input checked="" type="checkbox"/> Laurie Fleming, Past-President <input checked="" type="checkbox"/> Meg Jenkins, NASN Director <input checked="" type="checkbox"/> Anna Cook, Secretary <input checked="" type="checkbox"/> Pam Clay-Storm, Treasurer <input checked="" type="checkbox"/> Charlene McCarron, Member at Large <input checked="" type="checkbox"/> Colleen Roy, Member at Large	<input type="checkbox"/> Martha Judson, Continuing Ed <input checked="" type="checkbox"/> Lisa Mantz, Continuing Ed <input checked="" type="checkbox"/> Jeanamarie Lopez-Carrasco, Continuing Ed <input type="checkbox"/> Lynne Butler, Scholarships- couldn't get into the meeting <input type="checkbox"/> Heather Ann LaBier, Hospitality/Sunshine <input checked="" type="checkbox"/> Sharon Gamache, Legislation <input type="checkbox"/> Emily LaJoie, Rep to CYCC
Staff and Guests <input checked="" type="checkbox"/> Paula MacKinnon, Webmaster <input checked="" type="checkbox"/> Nancy Wells, Executive Administrator <input checked="" type="checkbox"/> Linda Compton, Past Board Member	

Key takeaways

- SNHU partnership proposal for continuing education and digital badges was presented by Lindsay Goss
- Board approved piloting Zeffy as a payment processor until July 1st, 2026
- Decision to partner with St. A's for a combined conference on August 4-6, replacing separate Essentials program
- Board discussed concerns about the NH Board of Nursing no longer providing advisory opinions on nursing scope of practice
- Regional meeting in Gilford confirmed for December 3rd with 15 registrants
- School Nurse of the Year nomination process will begin in January with submissions needed by March

Discussed topics

Secretary Report: Minutes from October motion to approve and accept minutes. All in favor. Utilizing AI to record minutes.

SNHU Partnership for Continuing Education

Lindsay Goss from SNHU presented a proposal for jointly providing continuing education activities through ANCC accreditation.

- **Details**
 - **Lindsay**: Explained SNHU is accredited to provide nursing continuing professional development through ANCC and could support NHSNA's continuing education efforts
 - **Lindsay**: Described digital badges as micro-credentials that showcase learning achievements on platforms like LinkedIn
 - **Lindsay**: Proposed building foundational continuing education modules specifically for school nurses
 - **Paula**: Asked for clarification about how modules would work using Essentials program as an example
 - **Lindsay**: Explained the payment process would need to be through NHSNA with manual enrollment in SNHU's platform
 - **Pamela DiNapoli**: Noted different ways to earn badges could be determined by NHSNA
 - **Paula**: Confirmed that nurses taking modules would also receive continuing education credits
- **Conclusion**
 - SNHU would work with NHSNA to develop continuing education modules
 - Digital badges would be co-branded with both organizations' logos
 - Content would be valid for 3 years before needing review
 - Next steps include contract agreement, identifying topics and speakers

Unification Update and Zeffy Payment Processor

Paula provided updates on the unification process with NASN and proposed using Zephy.com as a new payment processor.

- **Details**
 - **Paula**: Reported Google Workspace and website redirect are working again
 - **Paula**: Membership merging with NASN has been completed
 - **Paula**: Proposed using Zeffy.com for event registrations as it doesn't charge processing fees
 - **Paula**: Explained Zeffy uses Stripe but covers the processing fees themselves
 - **Paula**: Highlighted Zeffy's newsletter module and contact database features
 - **Pamela DiNapoli**: Suggested piloting Zeffy for the next event to see how it works
- **Conclusion**
 - Motion approved to pilot Zeffy.com as payment processor until July 1st
 - Paula will link Zeffy to the bank account for upcoming vendor registrations for spring conference

St. A's Conference Partnership

Nancy presented a proposal to partner with St. Anselm College for a combined conference instead of holding a separate Essentials program.

- **Details**
 - **Nancy**: Explained the proposed fee structure - \$5,000 if less than 100 participants, \$7,500 if more than 100
 - **Nancy**: Highlighted benefits including venue, dining services, registration handling, and CEUs
 - **Paula**: Questioned whether there would be enough time for all essential topics in breakout sessions
 - **Pamela DiNapoli**: Suggested some topics could be handled through SNHU online modules
 - **Nancy**: Noted the conference would have parallel tracks allowing for both essential and advanced topics; unknown how many breakout sessions would be available to us
 - **Laurie**: Raised concern about competing board members who work at the conference
 - **Anna**: Mentioned St. A's vouchers that nurses receive for taking students
- **Conclusion**
 - Board agreed to move forward with the St. A's partnership for August 4-6
 - Continuing Education Committee will identify "essential essentials" that must be included
 - Anna, Charlene, and others will join the planning committee meeting on December 4th at 4pm
 - Contract will include provisions for excess profit sharing

Every Student Counts and Communications

Paula provided updates on the Every Student Counts initiative and communications.

- **Details**
 - **Paula**: Reported on monthly meetings and survey completion
 - **Paula**: Discussed upcoming Tuesday Tallies survey topics including service animals and SNAP users
 - **Paula**: Shared newsletter statistics showing high interest in courses
 - **Paula**: Presented a letter from a foundation about anaphylaxis training
 - **Pamela DiNapoli**: Suggested standardized training for EpiPen administration
- **Conclusion**
 - Paula will create a Tuesday Tally survey about SNAP users sharing records
 - Board agreed to promote standardized anaphylaxis training
 - Paula will include communication logs and newsletter statistics in future reports

Spring Conference Planning

Colleen provided an update on spring conference planning.

- **Details**
 - **Colleen**: Reported progress on contracts
 - **Paula**: Shared the graphic created for the spring conference
- **Conclusion**

- Planning is on track
- Paula will handle vendor communications

Webinars and Continuing Education

Anna provided updates on recent and upcoming webinars.

- **Details**
 - **Anna:** Reported on the mental health webinar with 56 registrations but only about 30 attendees
 - **Anna:** Outlined upcoming webinars: January (Pam), February (Meg), March (Wendy Wright)
 - **Pamela DiNapoli:** Suggested charging for free webinars with refunds for attendees to reduce no-shows
 - **Pamela DiNapoli:** Mentioned a vendor request for a webinar about inhaled insulin
- **Conclusion**
 - Wendy Wright's webinar in March will be charged at \$25 for members, \$35 for non-members
 - Board will track no-shows for free webinars to determine if a deposit system is needed
 - Anna will coordinate with the inhaled insulin vendor to schedule an additional webinar

Regional Meetings

Meg and Nancy provided updates on regional meetings.

- **Details**
 - **Meg:** Confirmed the Gilford meeting for December 3rd with 15 registrants
 - **Nancy:** Reported Manchester is interested in hosting a regional meeting
 - **Paula:** Noted only two people signed up for food at the Guilford meeting; expresses concern that those that didn't sign up for food, may not attend
- **Conclusion**
 - Gilford meeting will proceed with light snacks instead of pizza
 - Nancy, Anna, and Charlene will work on setting up a Manchester regional meeting

Board of Nursing Advisory Opinions

Linda raised concerns about the NH Board of Nursing no longer providing advisory opinions on nursing scope of practice.

- **Details**
 - **Linda:** Expressed concern that the Board of Nursing has stopped providing advisory opinions
 - **Pamela DiNapoli:** Explained OPLC lawyers don't want the Board making what could be interpreted as legal decisions
 - **Linda:** Argued that determining scope of practice is a critical function of nursing boards
 - **Pamela Clay-Storm:** Questioned the inconsistency of allowing disciplinary actions but not advisory opinions
 - **Sharon:** Mentioned related federal issues regarding nursing licensure classification

- **Conclusion**
 - Linda will research how other states handle nursing scope of practice determinations
 - Linda will compile language from other states that could be used for potential legislation
 - Meg suggested looking at Oregon's law preventing administrators from directing nursing practice

School Nurse of the Year

Laurie and Colleen discussed the School Nurse of the Year nomination process.

- **Details**
 - **Laurie**: Noted the need to start the School Nurse of the Year process in January
 - **Paula**: Confirmed she would edit the forms and website with 2026 Dates
 - **Meg**: Mentioned the need to align with NASN's timeline for recognition at their June conference
- **Conclusion**
 - Colleen will send out nomination information in January
 - Submissions will need to be completed by March
 - High-resolution photos will be needed for the NASN conference recognition

Life Vac Anti-Choking Device

Anna raised concerns about the Life Vac anti-choking device.

- **Details**
 - **Anna**: Reported that FDA and AHA do not recommend or authorize the Life Vac as an anti-choking device
 - **Anna**: Noted that DOE had distributed these devices to schools
 - **Charlene**: Confirmed her district received them but they're stored in a closet
- **Conclusion**
 - Anna will forward the FDA information to Paula for the newsletter

Action items

- **Lindsay**
 - Share link to SNHU continuing education platform
 - Work with NHSNA on contract agreement for continuing education partnership
- **Paula**
 - Link Zeffy to the bank account for upcoming registrations
 - Update the School Nurse of the Year JotForm and website with correct dates
 - Add anaphylaxis training information to the members page and newsletter
 - Next two Tuesday Tallies: SNAP and Service Animals
- **Continuing Education Committee**
 - Identify "essential essentials" topics before December 4th St. A's planning meeting
 - Meet on December 2nd to prepare for St. A's planning meeting
- **Anna, Charlene, Nancy, Meg**

- Join St. A's planning committee meeting on December 4th at 4pm
- Work on setting up a Manchester regional meeting
- **Anna**
 - Contact inhaled insulin vendor to schedule a webinar
 - Forward FDA information about Life Vac to Paula and DOE
- **Meg**
 - Arrange for light snacks for the Gilford regional meeting on December 3rd
- **Linda**
 - Research how other states handle nursing scope of practice determinations
 - Compile language from other states for potential legislation
- **Colleen**
 - Send out School Nurse of the Year nomination information in January
- **Pamela DiNapoli and Nancy**
 - Create fact sheet on behavioral health resources from Pediatric Improvement Project
- **Sharon**
 - Forward ANA petition information to Paula for distribution

Next meeting scheduled for December 18, 2025 4:30 PM via Zoom