

**New Hampshire School Nurses Association
Board Meeting Minutes Summer Retreat**

DATE: 07/18/2025 Start: 12:00 PM End: 3:03 PM

Name	Y/N	Name	Y/N
Pam DiNapoli, President	Y	Lisa Mantz, Legislation, Cont. Ed	Y
Anna Cook, Secretary, Cont. Ed.	Y	Lisa Therrien, Social Media	N
Charlene McCarron - Member At-Large, Cont. Ed	Y	Emily LaJoie, NH CYCC Rep.	N
Laurie Fleming, Past-President	Y	Nancy Wells, Exec. Administrator	Y
Pam Clay-Storm, Treasurer	N	Lynne Butler, Cont. Ed, Scholarships	Y
Colleen Roy, SN of the Year, Cont. Ed	Y	Heather Ann LaBier, Sunshine	N
Meg Jenkins, NASN Director	Y	Sharon Gamanche, Legislation	N
Paula MacKinnon Webmaster	Y	Martha Judson Continuing Ed	Y
Jeana Lopez-Carrasco Continuing Ed Committee	N		

Agenda Topic	Discussion	Action/Follow-Up
Opening Remarks by President	Pam D. called meeting to order	
Approval of Minutes	May 15, 2025 Board Meeting Minutes June 19, 2025 Board Meeting Minutes	May minutes approved at June meeting. June minutes need to be approved.
Treasurer Report Pamela Clay Storm	submitted treasurer report: Pam D updated Laurie & she went to bank to change names on account & Pam C will need to go to bank to confirm and when she is done with her term will need to go to bank again for name change on account	
Executive Administrative Report Nancy Wells	Nancy updated: - looking at her role & job description over first year of this job	Plan to meet with Pam D & Paula about executive admin job description role

- acts as school nurse consultant - has been responding to email questions from school nurses and provides a lot of education to principal & superintendent; makes sure what nurses are doing is protected; Nancy shared NHSNA organization is a crucial and has become in itself a powerful entity; members see NHSNA more as a resource & continuing ed; Nancy would like to see us move in advocacy direction

-she has been asked and is helping to work with policy (Keene)

-Doe - has been hard to connect; school nurse liaison position has been dropped (because had not been filled) Hopeful with new commissioner to meet and establish relationship

-Regional meetings (Laurie shared getting some push back)

Some of different committees Nancy has been representing NHSNA- some not sure if NHSNA needs to be represented on (some more related to adult nursing)- need to look at the committees and decide

Nancy shared updates on:

- Pfizer vaccine program
- Autism Council (Pam D on it)
- Association of Psych

Paula suggested for Nancy to highlight committees in newsletter

Nancy plans to meet with Katelyn Davis along with Pam D- new commissioner

Nancy suggested data to for talking points

Nancy suggested SNAP for every school- Paula shared SNAP presentation at NASN talked about a grant to help obtain SNAP

Colleen shared her district bought snap immunization package and has been very helpful and worth cost; Colleen shared SNAP has info to help present to your district about how important and helpful it is to have SNAP

Anna shared NASN product theater SNAP panel talked about SNAP updates and willing to speak/present with NHSNA- local connection

Charlene shared SNAP started in NH by nurse

	Pam D suggested a SNAP task force: Paula Charlene & Colleen volunteered Paula will give Nancy SNAP contact -Nancy also part of continuing ed committee	
NHSNA-NASN Affiliation Report Dues Structure/Questions Meg Jenkins/Paula Mckinnon	<u>NEW TIMELINE FOR UNIFICATION</u> Paula shared Unification Report: Membership has shown a net gain of only one. Currently at 310 Our last email to the contact list showed 35 email failures, from those that Either Left their jobs due to retirement or other. 18 of those were members that we can no Longer reach. NASN has our by-laws and our membership fees, no response yet. Our final membership list goes to them on August 1st. Retirees Email sent on July 14th to all retirees. 27 have not responded. 9 responded: <i>"I choose to not merge with NASN, and be maintained on a mailing list of newsletters and event announcements with NHSNA at no charge."</i> 5 Responded: <i>"I would like my account with NHSNA to be reset to active- retired, with a new expiration date of 09/01/2026. When the accounts merge in August of 2025, you will receive 1 free dual membership to NHSNA and NASN. Your dual membership in both would be renewed yearly starting on 8/1/2026 at the retired NASN rate of \$57.75, NHSNA will not charge a renewal fee, and will pay NASN \$2.75 per retired membership to reduce that fee to \$55.00 (pending approval from NASN)"</i>	Paula & Meg continue to work on Unification process
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NASN Conference Highlights Meg Jenkins & Anna Cook & Paula Mckinnon Agenda Topic	Meg updated NASN conference: -bylaws-amendment voted on by members NASN -new board members installed president, president elect & secretary/treasurer -honored/inducted 8 individual nurses in the Fellows of National Academy of School Nursing -new president Lynn Nelson -NASN 2026 Las Vegas -position on gender/ lice/staffing for safe care -Kate King- past president focus on diversity/inclusion Meg will have entry in NASN journal in Sept- the importance of position statements Anna updated: Attended National Leadership Summit with Sharon Gamache- discussion on strategies with NASN national priorities, including advocacy & member recruitment & retention and connecting with other NASN affiliates & leadership activities (example developing elevator speech etc) Anna Notes - takeaway from conference NASN 2025-takeaways Every Student Counts (Paula): 34 Nurses have now responded to the survey. Paula will do the task for one more year, then it needs to go to another. I will write up a job description. Paula will be uploading it to the NASN database sometime in August. Discussion	Action/Follow- Up
NHSNA Essentials Conference Charlene McCarron	Essentials 2025 agenda.docx Need Krystal Chase - bio- Anna to follow up Nikolas Moore slides- need screening guidelines- Anna to follow up Charlene f/u with trader joe for flower donation Charlene plan to have mason jars as vases Charlene shared back table of committee member - made fine quieter spot or not chatting during presentations- feedback from attendees Anna shared Heather Ann Labier & Emily offered to do leaded stretch in between speakers Anna shared Heather can look into apparel for members	Anna f/u on bio for speaker & f/u with Dr. Moore about slides Charlene to send out sign up list Charlene & Anna to go to storage unit b/f Essentials

	Anna asked if could ask for questions for 3rd day speakers to attendees- Paula will send out notice to attendees Charlene sent Paula sign up list for Essentials help Paula shared: Essentials Attendance 52 total registrations Tues 45 Wed 46 Thurs 39 16 1-3 years as a school nurse 6 This is their first year 1 Thinking of becoming a school nurse	
Website Completion and Access Paula Mckinnon	Google Workspace: After today, the following emails will be used for all NHSNA communications: Pam DiNapoli: president@nhschoolnurses.org Nancy Wells: administrator@nhschoolnurses.org Paula MacKinnon: webmaster@nhschoolnurses.org All other emails you have for them should not be used. Please bring your laptops fully charged to Essentials. I will take time with each of you to ensure you are up and running with your new email and are able to navigate our new drive. After Essentials, we will all be using our new emails. Charlene brought up webinar planning- will talk at Essentials Spring Conference 2026 tentative Grappone (Colleen) Essentials 2026 tentative at SNHU- Pam will ask Lynsey about this	
Policy Updates: Neffy, CLIA, YRBS, Vaccines Pam Dinapoli	Pam D shared Lisa M and Sharon G will be helping with legislation & Policy updates. Pam D updated: -Neffy bill signed by Governor- mandate was held up about funding for all schools- is all set -Mask Mandate bill - no longer can mandate masks -School vaccine bill-did not pass; can still use religious exemption form	

	-Certification bill - Pam D helping with rewriting with principal from Auburn -YRBS- bill- Governor vetoed - this is good! Parents have to opt out; Pam D used Meg's testimony -CLIA- Pam D contacted director of lab services from state- yes schools have to have CLIA certification- only if you are one doing diagnostic (glucose monitor testing, urinalysis, strep test etc) cost is \$175 per school district (certification is for 2 years) Pam D would like to send out consistent message to school nurses about this and getting list of schools that already have the CLIA -medicaid- resolved at state level Bad news is copays and work requirement- passed in "Big Beautiful Bill" -lot of concern: either can't afford copay and/or work requirement not clear -going to affect students with medicaid at schools -parental rights passed- assures parents have rights to info -unemancipated minors required to give info to parents; keeping an eye on this -bill on transporting minors- not allowed- not really school nurse related; geared more to sw transporting student -NHSNA will have legislature town hall forum- submit ideas -endorse NASN policies	
Contract Updates: SNHU, Convenient MD Nancy Wells/ Paula Mckinnon	Paula shared contract update with ConvenientMD needs to be renewed (used to be 5 year was one year- new contact) https://cdn.wildapricot.com/184407/resources/Documents/NHSNA%20ConvenientMD%202024%20Sponsorship.pdf?version=1723733549000&Policy=eyJTdGF0ZW1lbnQiOiBbeyJSZXRvdXJjZSI6Imh0dHBzOi8vY2RuLndpbGRhcHJpY290LmNvbS8xODQ0MDcvcmlvbnVzY2VzL0RvY3VtZW50cy9OSFNOQSUyMENvbmlbnRNRCUyMDIwMjQIMjBTcG9uc29yc2hpcC5wZGY~dmVyc2lvdj0xNzIzNzMzNTQ5MDAwIiwuQ29uZGI0aW9uIj07Uv3OavH94VG2bkiEoP3qpEU0FXnJ80UTLsYldqrcM0fkrH0UyPh2TH0oEBc~t~Xg96uhgxAG2WeUtVeaOjRUIslaD3~dj~ZW9~WUusWEF0nZhEz7gtoSHhpRc9Wp3KI0fYEE4Y29oziK6ZkEiSYBq9x8IXfH39KxRd4H5uEgeplSqB7Cbb2Ccga4T0np6L9fdulfgvwMNutnYkK9NwzafmTjaaqABCx0vY5F~p-JcS75wC6SrwGOlte0lxMYjai6FRFn	Paula will notify ConvenientMD that we would like to renew the contract for five years as is.

	LDz7eCPMI-DNYKBMg7PLOpk7UDxA_&Key-Pair-Id=K27MGQSHTHAGGF Motion made by Meg to accept 2nd by Charlene; all in favor!	
New Commissioner Meet & Greet Nancy Wells	-Laurie said advocate for school nurse consultant position -Nancy brought SNAP at every school -Paula suggested contacting Barbara Ward to be included -Anna brought up reaching out NASN (Terri Hinkley) for support- Terri had shared NASN is willing to set up meeting with affiliate and help with advocacy- talking points etc -Anna advocate for school nurse consultant role- and/or NHSNA seen as resource for all state NH school nurses (not all members) if can reach out to admin to pay for membership for each school nurse	Pam D & Nancy & other interested board members
Updating Strategic Plan Board Discussion	Pam asked about annual reports- helpful to have. -Pam D asked about annual NHSNA report- hard copy of report from spring membership meeting showed to Pam- see link below 2025 Annual Committee Reports -Pam D asked about strategic plan 24 - 26 NHSNA Strategic Plan -Martha suggested using annual report with Superintendents/principal	
Other Business	SNHU update- Lynsey sent template to Pam D- plan to start next Jan now that legislation has ended Pam D will contact Lynsey Paula recommend inviting Lynsey to Essentials Storage unit was discussed (down sizing or eliminating)& making historical pics and information digitized- Paula volunteered to do this; stored items also at NEAA? Building to decide if want to move these items in addition to digitizing them Martha shared important to keep in mind- that some material had been thrown away that was stored at someone home (historical info of the organization)	

Meeting Adjourned	Anna motioned to adjourn meeting Charlene 2nd; All in favor	
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