

**New Hampshire School Nurses Association
Board Meeting Minutes**

DATE: Thursday, December 18, 2025 **Start:** 4:30 PM **End:** 6:00 PM

Executive Board Members	Committees
<p>Pamela DiNapoli, President present Laurie Fleming, Past-President present Meg Jenkins, NASN Director present Anna Cook, Secretary present Pam Clay-Storm, Treasurer present Charlene McCarron, Member at Large present Colleen Roy, Member at Large present</p>	<p>Martha Judson, Continuing Ed Lisa Mantz, Continuing Ed Jeanamarie Lopez-Carrasco, Continuing Ed Lynne Butler, Scholarships Heather Ann LaBier, Hospitality/Sunshine Sharon Gamache, Legislation Emily LaJoie, Rep to CYCC</p>
<p>Staff and Guests</p> <p>Paula MacKinnon, Webmaster present Nancy Wells, Executive Administrator present Linda Compton, Past Board Member</p>	

Topic	Discussion
Opening remarks by President	<p>-Pam D updated we have some good legislative bills coming up & will discuss during legislative updates. -Nancy & Pam will be meeting the commissioner of the department of education early January. Pam & Nancy want to talk about the certification bill -it was ITL (inexpedient to legislate) meaning that the original requirements for certification remain. We have some situations where nurses who have been nurses for 25 years before certification are being denied certification because they don't meet the requirements. Paula suggested if only have rules amended and not open up to the legislature-hesitant to open it up. Pam D said DOE interpretation of the rules is different from what we intended. Bureau of credentialing make the decision. Pam D sent them info about educating about the role so feels face to face communication will be helpful. -Pam D said also wanted to thank Pam C for filing the taxes. -Pam D asked the executive committee to stay on after the board meeting for a few minutes to discuss some issues that need decisions from exec board.</p>
Communications	<p>Paula forwarded to Pam & Nancy: Convenient Med Spa wants to partner with us Chelsea Mulligan <CMulligan@confidentmedspa.com> Sun, Dec 14, 6:40 PM (3 days ago)</p> <p>I am the Marketing Director at Confident Med Spa with 6 locations throughout NH & ME! I would love the opportunity to connect regarding a partnership between Confident Med Spa & the NH School Nurses Association.</p>

	<p>We would be happy to provide your members an exclusive discount on our services or monthly events dedicated specifically to your nurses. With the Medical Aesthetics industry growing rapidly throughout New England - we would love to be a resource for your members!</p> <p>I would love to chat more if you feel this aligns with the school nurses association! Thanks, Chelsea Paula said a benefit for members.</p> <p>Meg shared worth exploring- don't need to commit until we learn more. Nancy agree.</p> <p>Pam D said there is legislation of certification of med spas - going above what they are licensed for. Need to learn more. Pam D will get back to Chelsea.</p>
Communications	<ul style="list-style-type: none"> • Paula updated VaxWellNH is now relaunching as a streamlined, collaborative Community of Action focused on strengthening trust, supporting providers, and making accurate information easier for Granite Staters to find and use. • • Came out of meeting with Meg. Meg shared she will let us know when the next meeting will be- nothing scheduled at the moment. • Paula shared for historical history we did sit on Vaxwell NH and then Pfizer? formed a group in all of the states and they recently disbanded it and will have to be discussed if we will go into it. Pam D said this was Vaxwell 2.0 - they reorganized and Pam D asked to be put on their membership list and there will be several vaccine bills that will be heard. If anyone wants to be involved to let Pam D know. Meg is signing up to get the info. Charlene as well said she is also interested. • • Nancy said disbanding- a lot was involved with dissemination of vaccines b/c were were doing clinics in the schools- Nancy said disbanded in the last year. They were out of state coalition & Vaxwell instate one.
Approve Minutes	<p>November 2025 Minutes Meg motioned to approve minutes, Charlene 2nd; All in Favor.</p>
Treasurer	<ul style="list-style-type: none"> • Pam C updated: Citizen Bank Balances: Checking 41,653.61 Savings: 10,361.41 • Pam C shared filed taxes through H&R block and was \$469.00 - great savings for us! • Pam C is going to be filing for national charitable foundation fee- good thru Jan and she will file with the state next. • Pam C had questions about Zeffy • Paula asked if Pam has received any money from NASN- if it would be monthly or biweekly and was going to wait for first one to show up- we have 20 members renew since we started- Paula shared not sure what it will look like but NASN had asked for Pam C address - Paula thinks will be mailing her checks; Meg thinks it may be quarterly • Pam C said if we get check hope will have person name - asked how are we going to track; Paula said she has access to portal and can see who has recently paid- Pam C would like a name attach to it- could keep it blank - will think about it • Pam D said AHNA would just have linked to the organization • Paula said when we want to know who is current can check • Pam D said maybe an individual roster and then a link for total we have and make sure it matches • Paula said per member we will get \$45 plus \$4.50 per member- not sure if they deduct credit card fees if we have absorb those

	<ul style="list-style-type: none"> ● Pam C will let Paula know once she receives check unless Paula has a contact that Pam C could reach out to at NASN ● Meg said lets get info and see ● Paula said connecting Zeffy with quickbooks - fees more than if we were paying our transaction fees- not worth it ●
Unification Update Paula MacKinnon	<ul style="list-style-type: none"> ● In order to integrate Zeffy with Quickbooks, a paid subscription with Zapier is required. Non-profit pricing is \$3 off \$20/month (\$17 monthly plan)- Paula shared it is something we can do without (it would have recorded in quickbooks) Pam C said we talked about using quickbooks online payment system; if someone paying conference they go thru zeffy(formerly known as finapay) Pam C asked If quickbooks has same system they can use their credit card?. Paula said because Zeffy has no transaction fees and this is why we are using it. Paula said we will see how it works out. ● Paula shared on screen how the event platform looks like. She said it's mobile sensitive. She has to manually enter anyone we are not having someone pay. This online only and won't let you register without paying. Anna/Meg asked if she could add Wendy Wright's name for the first part you see to help draw people to the event. ● ● December 11th webinar on Navigating Dual Memberships had to be cancelled as NASN had not completed their end in time. Paula showed briefly what it will look like www.nhnurses.org or nasn.org/nhsna ● Pam D ask if everyone who wants to be in pic wants to- Paula will check with all. Can photo shop Pam D in. ● Paula showed some of site that is locked down and not locked down (NHIIS); work in progress- hopefully be done in a week and ½; Webinar moved to Jan 8th ● Anna said maybe the photo to be changed to the one from Concord Audubon instead? ● Paula shared that when met with Sharon Conley by zoom; I now have limited edit access, waiting for full access, Sharon's comment "this is the most resource heavy website that I've seen from states"- a compliment ● Some states have members only pages ● https://www.nasn.org/nhsna/home
Executive Administrator Nancy Wells	<p>St. Anselm and SNHU updates:</p> <p>Nancy updated St A - we have another meeting and our continuing ed will be there too; they sent out a preliminary master program- needs to be tweaked. We will be able to use the SIM lab and people will be able to move back and forth thru basics/essentials and want to listen to something else - that freedom is there; SNHU has to start writing the topics for those. Pam D shared we had a series of questions for Saint A and we are moving forward with that & SNHU will be next year so don't have to move on it yet. Meg shared that she has tried to reach contact for Potts but hasn't heard so Pam D has a contact that will reach out. Pam D said Saint A was happy to have so many on the planning board. Charlene said she sent a recap of the meeting and feels it will be a really good collaboration. Meg agreed. Next meeting In January. Briana is excited to work with us.</p>
School Nurse of the Year	1 Received so far
Legislation Lisa Mantz	<p>Pam D updated LSR (when you introduce language then the bill becomes language) There are some we will want to follow:</p> <ul style="list-style-type: none"> - Bill on expansion of LPN scope of practice - can we hire an LPN (they can do Secondary assessments and all other treatments after that) It may help to have subs in school. Colleen said how does it work for offices for only one nurse-

	<p>won't be able to do it b/c can't do initial assessments. Pam D thinks it was initially for nursing homes. It may help with daily functions if need 2nd nurse. The big schools could use one LPN with an RN. A lot of questions come into Nancy about can "LPN do this"</p> <p>Meg said it would have to be addressed in the rules. Pam C is concerned if they decide if LPN can serve school and be more cost effective. Meg said the rule needs to be rewritten excluding schools - very clear not where there is a single nurse in the building. Charlene said really needs to be defined about LPN in the rules</p> <ul style="list-style-type: none"> -Series of bills related to vaccines. Eliminating the exemptions so that anytime you advertise for an immunization you say there is an exemption allowed, the form, eliminating Hep B; Hep B consistent with federal - doesn't have to be administered at birth - School to provide free food- have it be nonfunded mandate so schools can provide breakfast and lunch -Need to increase recess time and not be used as punitive <p>Pam D will include those in her webinar and will send list out</p> <p>Continued discussion about concern about LPN and rules and understand that no one is working under your license. The LPN is under their own scope of practice. First assessment would be RN then LPN would be responsible for all the practice and the stable care of the care plan. Meg said kids become unstable. Nancy shared we have a scope of practice of LPN versus RN. Laurie shared as soon as rules made someone challenges them the next year and can be a slippery slope. Happens when don't have a very strong board of nursing not taking a stand on things and then you are dependent on DOE and use technical advisories; Pam D said doesn't seem like it would be relevant but there alot of questions about LPN being hired in a school- we need to keep an eye on it and it could impact school nursing; Lynne said cannot see how it could work in a school only with a stable 1:1.</p> <p>Closing we really have to think about how the rules are written.</p> <p>Pam C asked about nurse ratio to student number; Nancy said they don't think in terms of the volume of students we have. Across the country it has a 1:750 ratio but not in NH; NASN doesn't have that anymore- not defined by just numbers for NASN. Pam D high volume schools are staff 1-2. Nancy said have to think of what is your capacity; what is your population.</p> <p>Pam D will keep us updated.</p>
Continuing Ed Essential 2026	<p>Continuing Ed working with St A for summer conference. Charlene update sent out notes from the meeting. Charlene said good advertisement - don't want to miss this collaboration with Saint A & NHSNA Summer Workshop- cost point will be the same and will be breakout sessions; Paula asked about vouchers that for nurses who mentor students how they work and about continuing ed to attend</p>
Cont. Ed Spring Conference Colleen Roy	<p>-Paula is waiting on information from St. A's in order to send more vendor invites; Colleen said she could follow up on contracts that she is missing. Anna shared that Gail sent hers. Marla will after the holiday but Anna filled in the necessary parts on the contract for now. Missing also Anna Thomas and Food Solution Speaker Contracts</p>
Cont. Ed - Webinars Anna Cook	<p>December 11th webinar on Navigating Dual Memberships had to be cancelled as NASN had not completed their end in time. Rescheduled to Jan 8th</p>

	<p>Christine March (from NASN) pediendocrine/professor Diabetes Screening webinar tentative for March 5th Anna called Alise from inhaled glucagon- waiting to hear back- Paula shared we could combine them Pam D is Jan 22 legislation; Meg is speaking on Feb 12th speaking child with Immunodeficiency & Wendy Wright March 12th on obesity Anna brought up member versus nonmember for Saint A summer conference- Briana sent a note about member/nonmember and if too much of a hassle then not to do discount but coming somewhere in middle</p>
Regional Mtg Meg and Nancy	<p>Nancy shared it was very successful! Meg did a great job securing location & Paula sent out great invites. The meeting was attended by Nancy and Meg and 13 nurses in the Winnepesaukee Public Health region. We had a presentation from WPPHNNH on the various services they provide and will provide in the future. The second part of the meeting addressed the nurses concerns re sub pay, and availability, delegation and some of the changes that are coming with the summer conference and the way NASN will be moving toward showing competency. Nancy would suggest no dinner in the future but light snacks and water.</p> <p>Nancy suggested maybe regional subs- help work on that. Admins/Superintendents & primex given info on what nurses could/couldn't do- something that we could help address in future; Out of that came an invite to Stratford- setting up with their public health regional meeting. We are getting our word out!</p>
Scholarships Lynne Butler	<p>Lynne shared we have had several applicants. We come up on google search - we get several that are not eligible based on our requirements. Janelle Black works at a preschool & is a float nurse - member of NASN for 9 years- and 2 years for NHSNA, whether we should consider her for scholarship now that we are unified- Paula suggested we should consider her. Laurie said we have that scholarship money from a nurse who passed away. Lynne said we had a limited amount of money we could give out every year and now we have more. Pam D asked what she is asking for - she is working on a Master in Public Health. Board agreed yes (Paula motioned to include Janelle as applicant for scholarship this year; Meg second; All agreed; Lynne will let her know. Lynne shared another applicant Kelly Allen as well- Lynne emailed once she has her transcript she would be eligible.</p>
New Business	Executive board stayed on after board meeting per president request
Next meeting	January 15, 2026 4:30PM Zoom