

NHSNA Board Meeting Minutes

Date: August 12, 2025

Meeting start time: 4:33 PM **Meeting end time:** 5:11PM

Board Members Present Below: Guests Present: None

Name	Y	N	Position (Executive board starred *)
Pam Dinapoli	x		President *
Nancy Wells	x		Executive Administrator/ Continuing Ed
Anna Cook	x		Secretary Continuing Ed Web Chair *
Meg Jenkins	x		NASN Director/ NESNC Committee *
Pamela Claystorm		x	Treasurer- sent report *
Paula Mckinnon	x		Webmaster/Every Student Counts/ Continuing Ed/ NESNC Committee
Charlene McCarron	x		Member at Large Continuing Ed Essentials Chair *
Colleen Roy	x		Member at Large Continuing Ed Spring Chair/ SNY Chair *
Lisa Mantz	x		Legislation Chair/Continuing Ed
Sharon Gamache		x	Legislation
Heather Ann Labier		x	Sunshine gave report
Lisa Therrien		x	Social Media gave report
Lynne Butler	x		Social Media

Martha Judson		x	Continuing Ed/Asthma Rep
Laurie Fleming		x	Past President *
Jeana Lopez-Carrasco		x	Continuing Ed Committee/SNY Committee
Emily LaJoie		x	Rep to NHCYCC
Linda Compton	x		Past President/ Past NASN Director

Agenda/Topic	Discussion	Action/Follow-Up
Opening Remarks by President	<p>-Pam D called meeting to order</p> <p>-Approval of Minutes from July 2025 Board Meeting July 18, 2025 Board Summer Retreat Meeting Minutes Draft.docx</p> <p>-Board Meetings for 2025-2026 will be third Thursday of each month at 4PM</p> <p>-Plan to post minutes to members</p>	Meg motioned to accept July minutes/ Charlene 2nd; All in Favor
Social Media/Lisa	Lisa updated she is posting consistently to LinkedIn, IG, FB and Bluesky!	
Every Student Counts/NASN Unification Update- Paula	<p>Paula's report: https://docs.google.com/document/d/1OuWdsnhJbh1T44cU8SaHv1mLz_liZBMV8_gj8nrxdRA/edit?usp=sharing</p> <p>Paula also shared Barbara Ward has a lifetime membership & also asked for legislation committee to include Barbara Ward</p>	Paula will continue to update about unification process and website; plan to do webinar after unification process complete in fall for members
Google Work	Paula gave everyone a copy of Google Workspace	Paula meeting with board members

Space	Instructions/Cheat Sheet; After Aug 14, all NHSNA board emails will go to your nhschoolnurse.org email only; Paula also created work group emails for Executive board, Full board, Continuing Ed Committee & Legislative Committee	during/after Essentials to help set up/share google workspace
Treasurer Report- Pam C	<p>1. Attached are the current bank balances <u>Checking/Saving Balances</u></p> <p>Checking: 54,583.05 Savings: 10,361.15</p> <p>2. We received a letter from Cincinnati Insurance that was a notice of non-renewal pending underwriter review. I spoke to a representative there who stated that the letter had been sent to all customers. I will receive an application for renewal of insurance to complete.</p> <p>3. Pam D. has been added to the Citizens Bank account.</p> <p>4. Please submit all requests for payment/reimbursement</p> <p>5. Our fiscal year ends August 31st.</p>	Pam C wrote checks for Essentials speakers
Executive Admin Updates- Nancy	<p>Nancy suggestions for webinars- see below Continuing Ed</p> <p>Nancy proposed idea of projects and possibly nurse liaison roles to be reinstated work on projects</p> <p>Projects:</p> <p>Working on policy/protocols</p> <p>Update manual</p> <p>Present to Superintendents & Principals about role of school nurse</p>	
CLIA	Pam D will update school nurses at essentials about CLIA certificate of waiver based on type of testing being done (glucose monitor testing, covid tests, strep tests, ketone tests etc) in schools needed for districts if having	Pam D will update members at Essentials; Paula to put notice out to members?
SNHU	Pam D updated- - affiliation with SNHU- discuss having modules/webinars online- nurses could take series and get badge; anticipating a plan to go live in 2026 and have Essentials at SNHU	Pam D to keep board updated- consider task force

	and will have recording; Lynsey Goss from SNHU attended Essentials today to see about in person and how modules could work	
Saint A's	<p>Pam/Nancy updated Saint A conference coordinator updated Nancy that enrollment attendance had been down and asked about combining with NHSNA for Essentials; Paula shared SNHU is planning for 2026 Essentials but 2027 is a good possibility; Pam/Nancy plan to meet with Saint A on the 22nd; new nursing building; sims lab; ability to bring in speakers that may be higher cost</p> <p>NHSNA could have partnerships/affiliations with both Saint A and SNHU (SNHU broad and online- reaches national audience); Saint A has space/funding to bring in national speakers/new nurse building & sims lab</p>	Pam/Nancy meeting with Saint A
Continuing Ed	<ul style="list-style-type: none"> -Essentials going well; Comments from first day- for DCYF speaker to have more time on her topic -Webinars monthly; discussion free to members and some will have a fee; some ideas suggested: legislation, advocacy (tool kit), medication pharmacy, data collection, GINA-asthma guidelines -Could show case NASN free webinars -Charlene updated storage bin can now be downsized- Charlene will speak with Pam C on this -NEA building has NHSNA items (historical info/items as well) being stored there- plan to move it to storage unit 	<p>Charlene to secure SNHU for Essentials 2026 (check with Pam D/Lynsey on this)</p> <p>Send Webinar ideas to Anna</p> <p>Continuing Ed post Essentials meeting date to be determined</p>
Legislation	Discussed NHSNA introducing an amendment with much clearer language- for epi to be given for undiagnosed allergy; discussed if could consider rescue diabetic med baqsimi	Keep board updated on legislation
Sunshine Heather Ann	<p>Heather Ann looking into preorder for NHSNA wear (vest/jacket) grey/blue with logo- also suggest ordering a few to have at conferences</p> <p>Heather Ann brought windchimes gift for retired nurses to Essentials</p>	Look into merch/wear for NHSNA

	For designated board to deliver to nurses in there area (Laurie F delivered 3 prior to Essentials, Lynne 1, Pam C 1, Anna will give to Jeanna for Nashua nurse)	
Next meeting	Sept 18,2025 4PM Zoom	