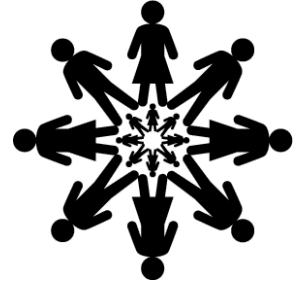


WASN

Wisconsin Association of School Nurses



School Nurse Administrator of the Year Nomination Process

PURPOSE: To publicly recognize Wisconsin school nurse administrators by annually honoring one school nurse administrator who administers and coordinates quality school nursing services and health programs.

SPONSOR: Wisconsin Association of School Nurses (WASN)

ELIGIBILITY CRITERIA:

1. Nominee must be a registered professional nurse and a member of WASN for the current nomination year.
2. Nominee must have completed one year of experience in school health, and currently practice full-time and have as their main responsibilities the supervision, administration, and coordination of nursing service and health programs. If nominee does not meet these requirements, please consider them for the Kathryn Etter School Nurse of the Year Award found at this link: <http://www.wischoolnurses.org/aboutwasn/awards>
3. Current members of the WASN Board of Directors are eligible for nomination.
4. Nominees or anyone nominating an individual may not serve on the selection committee.

CRITERIA FOR SELECTION:

Supporting evidence of excellence in school nursing practice must be provided with the nomination. Demonstration of excellence in practice using the *Framework 21st Century School Nursing Practice*™ is expected. Standards of excellence in professional practice are evaluated according to the following the National Association of School Nurses' (NASN) Standards of Professional Performance for School Nursing (4th Edition, 2022) and the American Nurses Association's *Nursing Administration: Scope and Standards of Practice* (2nd Edition, 2016) :

Standard 2: IDENTIFICATION OF PROBLEMS, ISSUES, AND TRENDS- The (school) nurse administrator analyzes the assessment data to identify problems, issues, and trends.

Standard 5B: PROMOTION OF HEALTH EDUCATION, AND A SAFE ENVIRONMENT– The (school) nurse administrator establishes strategies to promote health education, and a safe environment.

Standard 8: CULTURALLY CONGRUENT PRACTICE – The (school) nurse administrator practices in a safe manner that is congruent with cultural diversity and inclusion principles.

Standard 10: COLLABORATION - The (school) nurse administrator collaborates with the healthcare consumer, colleagues, community leaders and other stakeholders to advance nursing practice and healthcare transformation.

Standard 11: LEADERSHIP – The (school) nurse administrator leads within the professional practice setting, profession, healthcare industry, and society.

Standard 12: EDUCATION – The (school) nurse administrator attains knowledge and competence that reflect nursing practice and promotes futuristic thinking.

Standard 13: EVIDENCE-BASED PRACTICE & RESEARCH: The (school) nurse administrator integrates evidence and research findings into practice.

Standard 14: QUALITY OF PRACTICE - The (school) nurse administrator contributes to quality nursing practice.

PROCEDURE FOR SUBMISSION OF AN APPLICATION:

1. Nomination may be made by school nurses, school staff, administrators, supervisors, teachers, parents, students, community members or others. Please feel free to share this application information throughout your district.

2. The nomination form can be found online at <http://www.wischoolnurses.org/aboutwasn/awards>. Supporting documentation requirements are listed below and should be uploaded in the application at the time of nomination.

3. Include in the nomination application process:

a. Nomination form.

b. Current resume / curriculum vitae including education, awards, committees, etc...

c. Supportive letters of recommendation. Maximum of three (3) letters each limited to one (1) page:

* Letters may be from supervised school nurses, principals, supervisors, teachers, parents, students or community members.

* Letters should describe specific issues or topics related to the nominee's qualifications for the award. See selection criteria and Standards of Professional Performance for School Nurses as a reference.

* Letters should directly reflect on areas of rating that writer wishes to emphasize. Please spell out local and affiliate acronyms when used for the first time.

d. Supporting documents should assist selection committee in determining how nominee demonstrates excellence in the above school nursing administration standards of practice. This can best be done by addressing how the nominee:

- uses data to identify problems, issues or trends and uses that data in decision making for district school health services

WASN SNAY

- has addressed issues of health with students, parents, staff and outside entities
- assures the presence of school health services in organization decision making
- defines vision and mission for district health services
- supports school nurses and other school health services staff
- articulates to school administration and staff the value of research and its application to the practice of school nursing and school health services
- assures policies, procedures, and guidelines are evidenced-based and designed to improve the quality of school health services
- demonstrates respect, equity, and empathy in actions and interactions with students , their families, school staff, other healthcare professionals, internal and external stakeholders, and community partners.

4. The total upload file is not to exceed 10 pages (10 one-sided).

5. Submission must be no later than 4:00 p.m., February 28.

If your nominee is selected, WASN will recognize the award recipient during the WASN annual Conference and the WASN Board will work with your school district to organize a local award presentation in your community. Thank you for your consideration of honoring your school nurse administrator with this incredibly distinguished award of school health excellence!