



## NJ Schools Health and Safety Considerations Checklist

Date:	CONSIDERATIONS	RESOURCES
	<p><b><u>Identify School COVID-19 Health and Safety Coordinator/s</u></b></p> <p>NAME/S: _____</p>	Certified School Nurse
	<p><b><u>Establish Partnership with Local Public Health Agency</u></b></p> <p>NAME/S:</p> <p>CONTACT INFO:</p>	<a href="#">Find your Local NJ Public Health Agency</a>
	<p><b><u>Regulatory Awareness</u></b></p> <ul style="list-style-type: none"> <li>● State Executive and Public Health Updates</li> </ul>	<a href="#">State Executive and Public Health Orders NJ COVID Info HUB</a>
	<p><b><u>Update and implement exclusion policy for staff and students</u></b></p> <ul style="list-style-type: none"> <li>● Encourage staff, students, and other community members not to come to school if sick               <ul style="list-style-type: none"> <li>● Post signage on entrances</li> <li>● Inform through newsletters, updates, and reminders</li> </ul> </li> <li>● Individuals experiencing symptoms of COVID-19 must self-isolate until symptoms cease or until they have a negative test result</li> <li>● Individuals may be released to home based on screening protocols and local public health guidance</li> <li>● Staff/students and other community members who become sick while at school should be released to home               <ul style="list-style-type: none"> <li>● Designate rooms to isolate individuals until the individual can safely return home or to a health facility</li> <li>● Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting</li> </ul> </li> </ul>	<a href="#">NJDOE: Do you have symptoms?</a>  <a href="#">CDC Print Materials</a>  <a href="#">CDC Symptoms of COVID-19</a>  <a href="#">ASHRAE Nurses' Room and Isolation Room</a>

	<ul style="list-style-type: none"> <li>● Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. Isolation rooms must have dedicated equipment - DO NOT REMOVE</li> </ul> <p>Return to school policies and procedures for students and staff excluded for presumed or diagnosed with COVID-19</p>	<p><a href="#">Recommendations</a></p> <p><a href="#">CDC Cleaning and Disinfecting</a></p>
	<p><b><u>School Arrival Wellness Screening</u></b></p> <p>Conducting Staff and Student Screening needs to be adapted to each unique school district's environment. Health checks should be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations. School administrators may use examples of screening methods in <a href="#">CDC's supplemental Guidance for Child Care Programs</a> that Remain Open as a guide for screening children (see School Decision Tree: CDC's 3 Options for Schools to Screen for COVID-19 Signs and Symptoms) and <a href="#">CDC's General Business FAQs for screening staff</a>. The CDC's recommends 3 methods of screening based on:</p> <ol style="list-style-type: none"> <li>1. Reliance on Social Distancing</li> <li>2. Barrier/Partition Controls</li> <li>3. Reliance on Personal Protective Equipment</li> </ol> <p><b>Suggestions for Getting Started</b></p> <ul style="list-style-type: none"> <li>● Start with employees/adults first</li> <li>● Follow with 2-3 Day phased approach with students</li> <li>● Consider "staggered attendance" approach to screen students</li> <li>● Create "Two Station" set-up <ul style="list-style-type: none"> <li>○ Station 1 - remain in car for symptom screening</li> <li>○ Station 2 - remain in car for temperature screening</li> </ul> </li> <li>● Use signage for screening entrances and paths to support traffic movement and safe physical distancing</li> <li>● Mark 6 feet spaces for physical distancing</li> <li>● Multiple stations may be needed</li> </ul> <p><b>Record Screening Information Daily</b></p> <ul style="list-style-type: none"> <li>○ Employee health screening form can be used for employees, students, or other individuals who enter the building</li> <li>○ This form can be modified to meet individual school needs</li> </ul>	<p><a href="#">CDC: Education P-12 Guidance</a></p> <p><a href="#">Symptom Screening Guidance</a></p> <p><a href="#">Employee Health Screening Form for Onsite Screening</a></p>

**Surveillance and Disease Tracking**

New Jersey Administrative Code, Title 6A, Chapter 16-2 and N.J.A.C.10:122 (Manual of Requirements for Child Care Centers) mandate that each school district/child care center shall immediately report any communicable diseases that are identified as reportable pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed, by telephone to the health officer of the jurisdiction in which the school is located.

**Guidance on Sick Care**

Follow current federal, state, and local guidance

In accordance with state and local laws and regulations, school administrators should notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)external icon.

Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

[School Nurse Practice Guide Promoting Health and Learning: School Nursing Practice in New Jersey’s Public Schools](#)

**Confirmed Person with COVID-19 in Building**

If there is a confirmed case in your school

- Immediately separate staff and children with COVID-19 symptoms (such as fever, cough, or shortness of breath) at school. Individuals who are sick should go home or to a healthcare facility depending on how severe their symptoms are, and follow CDC guidance for caring for oneself and others who are sick.
- Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms or tests positive but does not have symptoms.
- School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.

[NJ DOH Communicable Disease Service General Guidelines for Communicable Diseases & Control of Outbreaks in School & Childcare Setting](#)

[COVID-19: Information for Communities and the General Public](#)

[CDC Interim Guidance for Schools & Child Care](#)

[Staff/Students have tested positive for COVID, what’s next?](#)

[NJ DOH Timeframe for Self-Isolation/Quarantine based on Testing Result](#)

[CDC Standard & Transmission-B](#)

		<a href="#">ased</a> <a href="#">Precautions</a>
	<p><b><u>Supplies and Equipment</u></b></p> <p>Face coverings should be worn by staff. Encouraging the use of face coverings in students, as developmentally appropriate, in settings where physical distancing cannot be maintained.</p> <p><b>Note:</b> Cloth face coverings should not be placed on:</p> <ul style="list-style-type: none"> <li>● Children younger than 2 years old</li> <li>● Anyone who has trouble breathing or is unconscious</li> <li>● Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance</li> </ul> <p><b>Consider adequate supplies</b></p> <p>Support healthy hygiene behaviors by providing adequate supplies, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, disinfectant wipes, cloth face coverings (as feasible) and no-touch/foot-pedal trash cans. Additional considerations:</p> <ul style="list-style-type: none"> <li>● Thermometers <ul style="list-style-type: none"> <li>○ Non-touch – quicker, safer distancing</li> <li>○ Contact thermometers must be cleaned with new alcohol wipe between individuals</li> </ul> </li> <li>● Non-Latex gloves</li> <li>● Alcohol wipes</li> <li>● Gowns</li> <li>● Eye Protection</li> <li>● MDI Spacers</li> </ul> <p><b>School Nurse</b></p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p><b>Note:</b> Nebulizer treatments and suctioning are identified by the CDC as aerosol generating procedures requiring a N95 Mask fitted to the healthcare worker. <a href="#">See CDC Guidance for Aerosol Generating Procedures</a>. Consider collaborating with Student’s Healthcare Providers to create an Asthma Action Plan that uses inhaler treatment versus nebulizers.</p>	<a href="#">CDC</a> <a href="#">Considerations for Schools</a>  <a href="#">Pennsylvania COVID-19 PPE &amp; Supplies Business-2-Business (B2B) Interchange Directory</a>  <a href="#">Thermometer Comparison</a>  <a href="#">Infection Control: Severe acute respiratory syndrome ... - CDC</a>

	<p><b><u>Health Office Management</u></b></p> <p>Staff working in the health office should wear protective equipment when working with students. Consider how to manage traffic.</p> <p><b>Health Office:</b></p> <ul style="list-style-type: none"> <li>● Designate space to care for students with routine needs</li> <li>● Medication and/or treatment administration</li> <li>● First aid/injury assessment</li> <li>● Social emotional support</li> </ul> <p><b>Isolation Area Separate from Health Office:</b></p> <ul style="list-style-type: none"> <li>● Designate a separate space to care for students/staff who are ill</li> <li>● Individuals with a fever should be placed in an isolation room</li> <li>● Space will need frequent cleaning, sanitizing, disinfecting</li> <li>● Individuals with COVID-19 symptoms should wait in the designated quarantine space until they can return home or to a health facility</li> <li>● Consider if the health office needs to be temporarily relocated for better ventilation such as windows and traffic flow.</li> <li>● Computer, phone, internet, and restrooms with handwashing facilities are required in the school nurse designated space.</li> </ul>	
	<p><b><u>Ventilation</u></b></p> <ul style="list-style-type: none"> <li>● Ensure ventilation systems operate properly</li> <li>● Increase circulation of outdoor air as much as possible <ul style="list-style-type: none"> <li>○ Open windows and doors as much as possible</li> <li>○ Do not open windows and doors if it poses a health risk (e.g. pollens exacerbating asthma)</li> <li>○ Do not open windows or doors if it poses a safety risk to children using the facility</li> </ul> </li> </ul>	<p><a href="#">CDC Considerations for School</a></p>

	<p><b><u>Students and staff at higher risk of severe illness</u></b></p> <ul style="list-style-type: none"> <li>● Schools may consider implementing several strategies to maintain healthy operations.</li> <li>● Protections for Staff and Children at Higher Risk for Severe Illness from COVID-19</li> <li>● Offer options for staff at higher risk for severe illness (including older adults and people of all ages with certain underlying medical conditions) that limit their exposure risk (e.g., telework, modified job responsibilities that limit exposure risk).</li> <li>● Offer options for students at higher risk of severe illness that limit their exposure risk (e.g., virtual learning opportunities).</li> <li>● Consistent with applicable law, put in place policies to protect the privacy of people at higher risk for severe illness regarding underlying medical conditions.</li> </ul>	<p><a href="#">Considerations for Schools</a></p>
	<p><b><u>School Immunization Requirements</u></b></p> <ul style="list-style-type: none"> <li>● School immunization requirements remain in place</li> <li>● Work with local public health agency to learn more about immunization services in the community</li> </ul>	<p><a href="#">NJ DOH Immunization Requirements</a></p>
	<p><b><u>Responding to General Emergencies</u></b></p> <ul style="list-style-type: none"> <li>● Establish safe distancing protocols for fire drills, evacuation, and shelter in place <ul style="list-style-type: none"> <li>○ Identify crisis teams and response protocols to assist with the following</li> <li>○ Illness and/or injury emergencies</li> <li>○ Behavioral and emotional emergencies</li> </ul> </li> <li>● Follow mandatory child abuse reporting process</li> </ul>	<p><a href="#">NJ School Preparedness and Emergency Planning</a></p> <p><a href="#">How and When to Report Child Abuse/Neglect</a></p>

	<ul style="list-style-type: none"> <li>● <b><u>COVID-19 Health Education for the School Community</u></b> <ul style="list-style-type: none"> <li>○ Policy and procedures on when to stay home and health screening</li> <li>○ Hand hygiene and respiratory etiquette</li> <li>○ Hand sanitizer use</li> <li>○ Cover your cough/sneeze</li> <li>○ Cleaning frequently touched objects</li> <li>○ Consider Standard Precautions: Covers blood borne pathogens, but includes other important topics that address how to reduce the transmission of infectious diseases</li> <li>○ Reminders to keep hands away from the face</li> <li>○ Ventilation – increasing circulation of outdoor air</li> <li>○ Use of protective equipment</li> <li>○ Masks, gloves, and other equipment if appropriate</li> <li>○ Safe physical distancing practices (6-feet)</li> <li>○ Reducing Fear and Self-Care</li> </ul> </li> </ul>	<p><a href="#">CDC COVID-19 Schools and Child Care Programs: Plan, Prepare and Respond</a></p> <p><a href="#">CDC Social Distancing</a></p> <p><a href="#">CDC COVID-19 Print Resources</a></p> <p><a href="#">CDC Handwashing Posters</a></p>
	<ul style="list-style-type: none"> <li>● <b><u>Educate Re-entry Team Members and Staff</u></b> <ul style="list-style-type: none"> <li>○ Working with local public health</li> <li>○ Exclusion policy</li> <li>○ Wellness Screening</li> <li>○ Illness Tracking Surveillance</li> <li>○ Cleaning, Disinfecting, Sanitizing</li> <li>○ Quarantine/Isolation Area</li> <li>○ Equipment</li> <li>○ Ventilation</li> <li>○ Staff Education/Student/Parent Education</li> <li>○ Health Equity Issues</li> </ul> </li> </ul>	<p><a href="#">CDC Cleaning and Disinfecting</a></p> <p><a href="#">New Jersey COVID-19 Information Hub</a></p> <p><a href="#">CDC Managing Stress and Anxiety</a></p>

Revised Guidelines to align with NJ retrieved from: [Colorado Protocols for Protecting the Health of Students and Educators](#)

[NASN: Consideration for School Nurse Regarding Care of Students and Staff that become ill at School or Arrival](#)

[School Nurse Practice Guide Promoting Health and Learning: School Nursing Practice in New Jersey's Public Schools](#)

[World Health Organization - Infographics for Wearing Masks](#)

Draft submitted on 6/10/2020 by:

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