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**NJSSNA School Nurse Administrator of the Year Award 2023**

The New Jersey State School Nurses Association’s School Nurse Administrator Award is presented annually to publicly recognize and honor a practicing NJ school nurse administrator for outstanding leadership in school nursing. The recipient of this award will receive reimbursement of the registration fee for the NJSSNA Spring Conference 2023. The honoree chosen will also have their name and photo forwarded to the National Association of School Nurses (NASN) for recognition at NASN’s annual conference.

Note: The nominee for this award may not be a current NJSSNA/NASN board member.

**This honor is bestowed upon an individual who is selected according to the following leadership attributes:**

* Maintains membership in NJSSNA/NASN for at least the past two years.
* Currently employed as a full-time, NJ Department of Education certified school nurse.
* Works in the capacity of a school nurse administrative position for more than 4 years.
* Collaborates with school district partners.
* Shares a common vision for school health and school community.
* Advocates for partnerships and collaboration at the state level.
* Acts as a resource for providing evidence based practice to the school nurses they lead.
* Engages, supports and empowers all levels of school nurses from novice to expert.
* Creates and provides evidence based professional development.
* Establishes policies and procedures at the district level.
* Obtains financial resources to support school nurses (grants and partnerships).
* Manages legal landscape for school nurses.
* Promotes the professional role of school nursing.

**Part A** of the application is completed by the nominator.

**Part B** of the application is a one page letter of recommendation from the nominator and a second professional letter of recommendation from a school nurse, supervisor, educator, parent or community partner.

**Part C** of the application is the nominee’s resume or curriculum vitae (CV).

**Email all completed documents together (Parts A, B, and C) to** **njssnaexecutivedirector@gmail.com** **with “NJSSNA School Nurse Administrator of the Year Submission” in the subject line.**

**Application Deadline: February 17, 2023**

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**NJSSNA School Nurse Administrator of the Year Nomination Form**

**Part A**

**Nominator Information:**

Name and credentials of the person nominating an NJSSNA member:

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Nominator’s Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominator’s Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nominator’s Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School/Work Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School/Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Nominee Information**:

Name and credentials of Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nominee’s Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nominee’s School District:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s School Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Nurse Leader/Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of District Superintendent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address of District Superintendent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee has been a member of NJSSNA for a minimum of 2 years (required) Yes No (circle)

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**NJSSNA School Nurse of the Year Nomination Form**

**Part B**

This part of the application is to be completed by the nominator.

Note, nomination must be typed with a one page limit.

When writing your letter of recommendation, please be sure to describe an activity/example from within the past two years. Your letter should demonstrate the nominee’s expertise as a school nurse whose practice exemplifies some of the following leadership attributes.

**Leadership Attributes:**

* Collaborates with school district partners.
* Shares a common vision for school health and school community.
* Advocates for partnerships and collaboration at the state level.
* Acts as a resource for providing evidence based practice to the school nurses they lead.
* Engages, supports and empowers all levels of school nurses from novice to expert.
* Creates and provides evidence based professional development.
* Establishes policies and procedures at the district level.
* Obtains financial resources to support school nurses (grants and partnerships).
* Manages legal landscape for school nurses.
* Promotes the professional role of school nursing.

**Part C**

Part C of the application is thenominee’s current resume or curriculum vitae (CV).

**Email all completed documents together (Parts A, B, and C) to** **njssnaexecutivedirector@gmail.com** **with “NJSSNA School Nurse Administrator of the Year Submission” in the subject line.**

**Application Deadline: February 17, 2023**