CASN PRESIDENT

1. JOB DESCRIPTION
   A. Maintains active membership in NASN/CASN unified
   B. Preside at all meetings of the Full Board of Directors, Executive Board, and all membership meetings
   C. Establish organizational goals and objectives for the year
   D. Co-Chair Fall Conference
   E. CASN Website Liaison
   F. Supports Social Media Presence

2. ROLES AND RESPONSIBILITIES
   A. Prepare agenda prior to each board meeting
   B. Plans for Board meeting site and schedule
   C. Prepare yearly calendar by September Board meeting
   D. Appoint annual CASN Conference and Committee
   E. Appoint committee Chairs and members, subject to approval of the Executive Board
   F. Responsible for oversight and supervision of the Officer’s activities
   G. Ex-officio of all committees, except the Nominations Committee
   H. Maintain President message on web-site
   I. Member of the By-Laws Committee

Updated May 2020
J. Run Membership Meeting at Fall Conference – present end of year reports and vote on bylaws (if needed)

K. Part of a Three-Year Term (Year One – President-Elect, Year Two – President, Year Three – Past-President), June 1 – May 31

L. Any other necessary duties