



# CASN PAST-PRESIDENT

## 1. JOB DESCRIPTION

- A. Maintain active membership in CASN/NASN unified
- B. Attend all Board meetings
- C. CASN web site liaison

## 2. ROLES AND RESPONSIBILITIES

- A. Serve as member of the Conference Committee
- B. Chair of the School Nurse Awards Committee (President, President-Elect, NASN Director)
  - i. School Nurse of the Year
  - ii. School Nurse Leader of the Year
  - iii. School Nurse Advocate of the Year
  - iv. School Nurse Legislator of the Year
- C. Set and update current award due date on CASN site
- D. Chair of Nomination Committee
- E. Chair of Awards Committee
- F. Set up Election for open Executive Board positions
- G. Member of the By-Laws Committee
- H. Submit Annual Report for CASN Conference
- I. Assist President in other duties assigned

Updated May 2020

J. Part of a Three-Year Term (Year One – President-Elect, Year Two – President, Year Three – Past-President), June 1 – May 31