



CASN/NASN DIRECTOR

1. JOB DESCRIPTION

- A. Maintains active membership in CASN/NASN unified
- B. Serves as liaison of CASN Board and NASN Board

2. CASN ROLE AND RESPONSIBILITIES

- A. Attend all CASN Board meetings or provide a written report to the President prior to meeting
- B. Relay NASN information and updates to affiliate members
- C. Partner with CASN membership chair for membership recruitment and retainment
- D. CASN State Conference Committee Member (i.e. poster presentations, scholarships, NASN speakers)
- E. Submit annual budget and annual report at summer meeting
- F. Inform Legislative Chair informed of issues at the National level, assist with legislative concerns, and witness as necessary for legislative bills
- G. Assists with the development of CASN position statements
- H. Present NASN Presentation at the Colorado School Nurse Orientation
- I. Present at CASN annual meeting-NASN annual presentation
- J. Manage educational scholarships
- K. Member of the By-Laws Committee
- L. Four-Year Term – starts on January 1st

3. NASN ROLE AND RESPONSIBILITIES

- A. Attend all National Board of Director's meetings
- B. Attend NASN annual meeting. Will designate alternate if unable to attend
- C. Attend Leadership Academy with President at NASN Annual Conference
- D. Submit state information and pertinent CASN information to the NASN office
- E. Review all correspondence and request for information from NASN. Respond as indicated.
- F. Serve on all NASN committees as appointed
- G. Orient incoming NASN director and forward all NASN material at or prior to the time of installation. At the time a new NASN State Director is elected.
- H. Four- Year Term – starts on January 1st

