1. JOB DESCRIPTION
   A. Maintains active membership in CASN/NASN unified
   B. Attends all full board meetings or provides a written report regarding current legislative issues to the President prior to the meeting
   C. Promotes outreach to community stakeholders to advocate for school nurses in the public policy arena
   D. Collaborates with community stakeholders on potential bills by providing a school nurse expertise and perspective. Ensure nurse experts are invited to the conversations with community stakeholders.

2. ROLES AND RESPONSIBILITIES
   A. Keeps Board and membership informed about proposed legislation affecting school nursing, via list serve and the CASN website
   B. Promotes, plans and facilitates CASN Legislative Committees meetings with CASN lobbyist and members December through June.
   C. Conducts a Legislative Survey of CASN membership no less than every 5 years.
   D. Supports and mentors CASN members in advocacy and communicates through NASN School Nurse List serve.
   E. Works with statewide policy groups on school nurse related topics
   F. Mentors new members of the CASN Legislative Committee on participating in advocacy and testifying/presenting to stakeholders

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G. Creates and facilitates Legislative Committee conference calls as needed
H. Writes articles for CASN website addressing legislative issues as appropriate
I. Liaison with the CASN government relations firm
J. Submit National School Nurse Day Proclamation Application to the Governor’s office
K. Organize other legislative activities as appropriate
L. Other duties as assigned by the President