



STANDING RULES

- Rule 1 All members shall be registered and required to wear the member badge. To be admitted to the annual business meeting, a member shall be required to wear the designated member's badge issued at registration.
- Rule 2 Any member wishing to speak shall approach a microphone, address the chair, be recognized by the chair and then state her/his name and region.
- The chair will alternate pro and con speakers. Debate will continue within the stated time limit until the number of either pro or con speakers are depleted.
 - No member shall speak in debate a second time on the same question until all members wishing to speak have had an opportunity to do so.
- Rule 3 There shall be a registered parliamentarian to whom questions may be directed through the presiding officer only.
- Rule 4 Members shall be limited to two minutes to speak on a question. Ten minutes total debate shall be allowed for each question. No member shall speak in a debate a second time on a question until all members wishing to speak have had an opportunity to do so. No member shall speak more than twice on the same question.
- Rule 5 A timekeeper will signal when allotted time has expired.
- Rule 6 Right to the floor may be granted to non-members by chair with consent of the majority of members present.
- Rule 7 Main motions and amendments shall be submitted to the secretary in writing.
- Rule 8 The annual meeting shall be conducted in accordance with the bylaws of this corporation and Roberts Rules of Order, current edition.
- Rule 9 A motion shall be carried by a majority of those present and voting. Motions requiring 2/3 vote shall be carried by an affirmative vote of 2/3 of the members present and voting.
- Rule 10 Minutes of the Annual Business Meeting shall be approved by three delegates appointed from the general membership by the president and adopted by the Board of Directors. Approved minutes shall be available by request from the TSNO office.
- Rule 11 Cell phones are to be turned to mute during the meeting.

Adopted from the National Association of School Nurses, Inc. Operating Guidelines 02/05/2017