



Guidelines and Criteria for Washington State School Nurse of the Year Award

Purpose

To publicly recognize a school nurse by annually honoring one school nurse who demonstrates excellence in school nursing practice and leadership in school health.

Eligibility

1. Nominee must:
 - a. Be a registered professional nurse
 - b. Be a current member of SNOW/NASN
 - c. Be a member of SNOW/NASN for the preceding two years
 - d. Have five years experience as a school nurse
 - e. Currently practice as school nurse
 - f. Spend more than 50% of work time providing direct care
 - g. Show evidence of excellence in school nursing practice based on NASN's 2016 The Role of the 21st Century School Nurse Position Statement.
 - h. There is no limit to the number of times a school nurse can be nominated. Once the honor of "School Nurse of the Year" has been given to an individual, they may not be nominated again.

Procedure for Submission of Application

1. Information must be submitted in an 8 ½ x 11" folder.
2. Nomination folders should include:
 - a. Completed nomination form
 - b. Supporting letters of recommendation (*letters may be provided by nurses, principals, teachers, community members, or anyone familiar with the nurse's practice*):
 - i. Letters should describe specific issues or topics related to the nominee's qualifications for the award using NASN's 2016 The Role of the 21st Century School Nurse Position Statement
 - ii. Letters should directly reflect areas of rating that writer wishes to emphasize
 - iii. Local and State acronyms must be spelled out when used for the first time.
 - c. Submit the completed nomination folder by April 1 to the Awards Chair.

Criteria for Selection- based on NASN June 2016 The Role of the 21st Century School Nurse Position Statement <https://schoolnursenet.nasn.org/blogs/nasn-profile/2017/03/13/the-role-of-the-21st-century-school-nurse>

1. Facilitates normal development & positive student response to intervention
2. Provides leadership in promoting health and safety including a healthy environment (this may include legislative advocacy, research, and/or program management).
3. Provides quality health care & intervenes with actual & potential health problems
4. Uses clinical judgment in providing case management services
5. Actively collaborates with others to build student & family capacity for adaptation, self management, self advocacy & learning.

Selection and Award Procedures

1. Nomination folder must be postmarked no later than April 1.
2. The Awards Chair and the School Nurse of the Year Committee will review and score the nomination folders.
3. Selection of the award recipient will be announced by the School Nurse of the Year Committee by May 1.
4. The Awards committee chair will notify the SNOW President by May 5.
5. The SNOW President will telephone the selected candidate by May 8.
6. The Awards Chair will present the award at the SNOW Fall Conference.
7. The Washington State School Nurse of the Year will also be recognized at the NASN annual conference the following June. SNOW will give the award recipient \$500 toward attending the NASN Conference.



School Nurse of the Year Nomination Form

Instructions: Complete this form, attach supporting documenta and submit to Awards Chair. **Must be postmarked no later than April 1.**

Name and credentials: _____

Home Address: _____

Email Address: _____

Phone Numbers (Home) _____ (Work) _____

Employer: _____

Employer Address: _____

Present Position: _____

Number of years in present position: _____

Number of years in school nursing: _____

Grade levels served in present position: _____

Number of students served: _____

Registered Nurse

Current member of NASN/SNOW Yes No

Member of NASN/SNOW for last two years Yes No

Currently working as a school nurse: Yes No

Provides direct care at least 50% of work time Yes No

Please describe the nominee's contribution in each of the following categories from the Criteria for Selection.

1. Facilitates normal development & positive student response to intervention

2. Provides leadership in promoting health and safety including a healthy environment (which may include legislative advocacy, research and/or program management)

3. Provides quality health care & intervenes with actual & potential health problems

4. Uses clinical judgment in providing case management services

5. Actively collaborates with others to build student & family capacity for adaptation, self management, self advocacy & learning.

Nominated by: _____

The decision of the Committee is final and not open to appeal.



SCHOOL NURSE OF THE YEAR AWARD EVALUATION
 CRITERIA FOR SELECTION BASED ON SCHOOL NURSING PRACTICE, ROLES AND STANDARDS (2011).

1. Facilitates normal development & positive student response to intervention	2
2. Provides leadership in promoting health and safety including a healthy environment (which may include legislative advocacy, research and/or program management)	2
3. Provides quality health care & intervenes with actual & potential health problems	2
4. Uses clinical judgment in providing case management services	2
5. Actively collaborates with others to build student & family capacity for adaptation, self management, self advocacy & learning	2
10 points possible.	Total Points