

May 21, 2022 VSSNA Board Meeting Via Zoom

Those in attendance: Soph Hall, Clayton Wetzel, Jane GLick, ALLison Conyers, Kelly Landwehr, Becca McCray, Mary Ann Runge, Mary Dunsmore

Agenda Item	Time Allotted	Person Speaking to it or Links to Share	Minutes
Call Meeting to Order and Introductions	5	Becca/Everyone	Meeting called to order by Becca at 9:03am
Approving Minutes from January and February Board Meetings	5	January Minutes February Minutes	Becca reviewed highlights from January and February minutes. Motion to accept the minutes as written by Allison and seconded by Clayton
Reports	30	Director's Report SSNC Report NESNC Report Treasurer Report	<p>Clayton shared Director's report-see attached. Shows activity on our website and town hall traffic. 379 views of Town Hall 8 with Dr. Lee and Raska. TH 1, 3, 2, and 5 are top for the year. Average watch time 48 minutes. Facebook page has less activity but shows consistent traffic. Clayton shared billboard for VT that he created for NASN-they present a slide show at NASN Conference using these. Captured school nurse day, letter from Dr. Levine and Dr. French, photos of VT Nurses.</p> <p>Membership currently 174. Becca sending reminders to those 30 days out from needing to renew membership. Suggested choosing quarterly membership as this will automatically charge quarterly until you choose to stop it.</p> <p>Clayton in last 6 months as Director. He's looking forward to representing VT at NASN Conference again. Discussed</p>

			<p>keeping our voice strong.</p> <p>Becca shared Kaitlyn's SSNC report. See attached.</p> <p>Clayton-need to record a video from VSSNA to share at new school nurse orientation on benefits of joining our organization</p> <p>SNAC committee meetings on hold due to COVID and school nurse workload</p> <p>Liaisons meet every two months online-Becca noted there are holes in liaison position and Becca will discuss this with Kaitlyn. School nurses need this support.</p> <p>Working on bimonthly school nurse bulletin.</p> <p>Working on opportunities for school nurse professional development.</p> <p>Website working-Share point to access info, previous bulleting, recordings</p> <p>Mary-NESNC Update: This year's conference in NH and 22 VT nurses attended. Meeting after conference to debrief what went well and not well. 186 registered and 184 signed up. Good speakers and venue very nice. They will send in their report in August. Next Conference is May 6-7 in Mystic, CT.</p> <p>Clayton-asked about finances. Did they break even or any profit. Mary believes there was a profit. Very little spent on speakers as some donated their time.</p> <p>Treasurer Report: Mary Ann-Budget presented ending July 1st. Membership-just received payment for March so we will be getting May and June.</p>
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Newsletter		Retiring School Nurses Condom Availability Program - PNG in Folder Crisis Pregnancy Centers? August 24th Working Together Schedule and Registration Link Board Meeting Dates for next year - link to VSSNA Calendar	UVM Project ECHO Slides from 2022 Series Save the Date New Englands 2023 - May 6 & 7 in Mystic, CT Becca shared some resources from Planned Parenthood that we can share in newsletter-shared blurb on Crisis Pregnancy Centers to explain emails that some school nurses are receiving. We agreed to not include this in the newsletter. Does not align with our mission. New School Nurse Orientation-AHEC lost funding to support this. Moved resources to supporting ECHO. Do we include new school nurse orientation piece in future Working Together Conferences? Soph's accolades..
Conference Planning <ul style="list-style-type: none"> - Venue - Schedule - Registration 		Membership Report Up to date for Registration Set Up "Member Only Pricing" DoubleTree Conference Agreement Comments (CW)	Becca-There is a folder called Sharing Working with shared info. Nurses from UVM have speakers set up and working to get GI speaker as well. Speaker from CALM may be able to come as well or can be Town Hall at start of school year. Will have Kaitlyn speak to changes on standards of practice Rep from Epi to discuss reporting communicable diseases-provide clarity. Folks are getting different info from different people on this. Proposed schedule-times can shift. Gave speakers 45 minutes in this draft.

			<p>Vote for Town Hall with CALM. CALM - Pilot RCT Results CALM G3 Nurse Flyer</p> <p>Becca meeting with Dan Cohen on registration. Created a site for when we were going to have previous conference at Castleton. Goes live on 25th at earliest. Shared registration site. Two different ticket types-member for \$130 and non-member for \$145. Have option to pay by check or credit. No purchase orders-challenges with this, not getting paid in timely manner, etc. \$5 registration fee added at check-out. Clayton to create an 'Event' on FB to link to conference .</p> <p>Venue: DoubleTree has been most responsive and organized. All other venues either not available or not responsive at this time. Current details of asks for venue: 100 participants with a banquet style set-up; they would provide a microphone at a podium and another microphone for Q&A; coffee & tea & water in AM; lunch of 2 salad options and pre-made wraps including vegetarian option w/ lemonade and iced tea, and assorted cookies and brownies; totals \$28/per person. *Need to ask about 2 screens for viewing to make it more accessible to the whole crowd. *Need to clarify with venue rep and possibly note in the advertisement that 'No outside food or beverages allowed.' *Need to ask about adding vendor tables. *Clarify minimum number of attendees in contract. *Need to order a VSSNA sign/banner to place on podium at conference.</p>
Next Year Planning: Dates of Board Meetings		August 16th: 9-2 @Silver Lake October 22 9-12 zoom January 21 9-12	Tuesday August 16th for in-person board meeting, 9-2 Location: Silver Lake State Park pavilion Food: potluck with a sign-up Google Sheet

<p>Fall and Spring Conference? October and March?</p> <p>Don Tinney's Idea Proposed to Becca Yesterday - Joint Board Retreat</p> <p>Town Halls</p> <ul style="list-style-type: none"> - Topic Ideas - Setting up as Events in Nursing Network so nonmembers have to pay. 		<p>March 24/25th conf? May 20th</p> <p>Everyone agrees (re: no fall conference)</p> <p>Becca -</p> <p>Diane -</p> <p>Clayton -</p>	<ul style="list-style-type: none"> • Saturday October 22nd, via Zoom • Saturday January 21st, via Zoom • Saturday May 20th, via Zoom • Annual Meeting to occur at the Spring Conference <p>No fall conference (due to time proximity to August Conference)</p> <p>Spring Conference: Saturday, March 25th *Looking at the 24th as a possibility as many schools may have P/T conference, will look into that further and determine feasibility that a majority would be able to attend.</p> <p>NESNC: May 6-7, 2023 Mystic. Connecticut</p> <p>Overall push to increase health initiatives in schools. Starting with collaborating with our board.</p> <ul style="list-style-type: none"> • NEA & VSSNA meeting to work together • Becca to respond to Don that we would like to meet before 8/16 board meeting, suggest 8/15. • This would include full VSSNA board <p>Opened discussion regarding how to plan and communicate regarding charging for Town Halls; include info regarding the huge benefit of contact hours.</p> <p>Idea - have all members pay a one time fee to attend all and non-member pay a higher one time fee. *Becca says this is possible with the payment platform.</p> <p>Scheduling plan:</p> <ul style="list-style-type: none"> • 3rd Thursday starting at 4pm, begin in September • 8 total
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