

May 15, 2021 ~ Board Meeting

Present: Clayton Wetzel, Soph Hall, Mary Ann Runge , Mary Dunsmore , Kelly Landwehr, Becca McCray

Agenda Item	Time Allotted	Minutes
Welcome/Introductions	5 minutes	Meeting called to order by Soph at 9:10. No new introductions.
Budget Work to prepare proposed budget for Annual Meeting		<p>Treasurer's Report-see attached budget for more detail</p> <p>Mary Ann Runge</p> <ul style="list-style-type: none"> -Higher than expected income from membership-still will get due from April and May as well which will bring in about another \$1000. -Donation from Sharonlee for Zoom/Town Hall for \$50.00 -Spring Conference-Castleton reimbursed \$500 deposit in February -Mask fundraiser-we have sold \$551.00 worth of masks -Career Center-\$387.50 so we have an increase from what was budgeted. -Revenues from July 2020 until now \$8668.50 Budget \$12, 450-Take out \$5000 from Spring and Fall conferences which brings us down to \$7450 which makes us over projected budget at this time -Zoom \$779, budgeted \$800 -SNOY, Stackpole-budgeted \$100 but with more recipients went over budget -Spring conference reimbursements \$640 -\$400 for NASN director -Insurance \$885 -One scholarship applicant for three credit course Cambridge College-Becca adding this to agenda for further discussion later -Masks \$2500 cost <p>\$500.81-savings \$7947.96 checking</p>

		<p>\$13641. 26 COD \$2192.53 NESNC Total: \$24,282. 56</p> <p>Discussion of proposed budget-see attached To be presented and voted on at members meeting 5/20\</p> <p>-Town Hall discussion-Do we want to continue? Do we charge members to attend? Town Halls vs. In person conferences?</p> <p>Conference discussion-Spring and Fall vs just one. Is School Nurse Orientation or Working Together Conference happening? Decision to not hold a fall conference and plan to hold a Spring 2022 conference.</p> <p>Masks-plan to increase sales. Can we sell them via online store through NASN Conference. Do we mail each member a mask? To sell at NASN-Clayton will look into this and who to talk to about this. Try to increase sales through donation requests.</p>
Reports		<p>-President -President Elect-attended SNAC meeting-discussed transcript review process through AOE school nurse certification, in touch with Katherine Wilkins at AOE-she processes transcript reviews. Susan Yasalonis-Recommend we go before standards board and explain that this is a barrier to getting more school nurses Work for next year-school nurse eval tool, transcript review process, -State School Nurse Consultant-see attached -NASN Director-Clayton shared our state billboard he created that includes our accomplishments-school nurse day, press interviews, etc.NASN leadership impressed with our interaction with members and increase in membership. How do we increase this membership even more -NESNC Chairs-Mary D. On board for NH conference in May -Professional Standards-Beth Younce not here -Newsletter-need to contact Chrstine with what we need in current letter. Should go out after board meetings.</p>

		<p>-Conference Chair-Jane Glick no longer with us. -PR</p> <p>Proxy votes-Discussed allowing proxy votes. Bylaws state the quorum is made up of those who are present. Becca shared some concerns about the Proxy process.</p>
NASN 2021 Virtual		<p>Our NASN2021 Virtual Night Out will be listed on the NASN calendar!! :)</p> <p>VSSNA "Affiliate Night Out" - Mon Jun 21, 2021 4:50pm – 5:50pm et (zoom)</p>
<i>Study of School Nurses' Experiences with Contraceptive Counseling</i>		<p>Soph-- Positive note regarding conversations, responses, and request from L Mancuso to resend letter Email Recruitment Letter VSSNA Letter of Support</p> <p>Condom legislation final-guide on how to implement There will also be one for distribution/provision of female hygiene supplies</p>
Nursing Student Observation of School Nurse--VSSNA Role in supporting this? UVM VTC		<p>Soph</p> <p>Will post in newsletter who to contact if you are a school nurse interested in having students</p>
Survey request Mental health interventions that school nurses provide to their adolescent students		<p>PhD Student from University of Texas Nursing School. Will put this request in newsletter</p>
VSSNA Scholarship applications		<p>One applicant, Evelyn Carroll, who would like to pursue an online three credit class. Becca McCray motions that Evelyn Carroll is awarded scholarship as only applicant to attend a master's level course. Seconded by Mary Ann Runge. All present in favor of awarding this scholarship.</p>

		<p>Applicant will need to provide all documentation required on application. Check is awarded after successful completion of the course</p>
District Revisions		<p>Allison Need vote to adopt these new districts</p> <p>The new proposed districts align with school nurse liaisons</p> <p>Motion By Becca McCray for VSSNA districts to align with assigned school nurse liaison districts and there will be one district representative to the VSSNA board from each district. Seconded by Kelly Landwehr. Discussion to make language not tied to current number of liaisons. . Approved by all present.</p> <p>Need to put something out to members prior to annual meeting. Members appoint a representative to their district to serve on the board. If a rep is not appointed by members in their district they can be appointed by the VSSNA President</p> <p>.</p> <p>Should send out districts to all members so they can appoint a district rep to the board</p>
School Nurse Evaluation Tool		<p>Discussed at SNAC. Becca recommends piloting the tool this year and feels this is the best time to have school nurses do this self-eval. Becca can put together a video explaining why folks should use this tool.</p> <p>School Nurse Evaluation Tool</p> <p>Becca will communicate with Kaitlyn that we feel the tool needs some revisions to provide clarity on use/user friendliness. Will rollout include communication to principals and superintendents?-Becca to also discuss this with Kaitlyn</p>
21-22 VSSNA Conferences		<p>No Fall 2021 conference. Consider in-person conference for Spring 2022. We need a conference chair and committee.</p>

		Motion to end the meeting by Mary Dunsmore at 11:48am. Seconded by Becca McCray.
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