

February 1, 2022

VSSNA Board Meeting via Zoom

Those present: Becca McCray, Soph Hall, Mary Ann Runge, Clayton Wetzel, Amy Ridlon, Jane Glick, Allison Conyers, Lindsey Champion

Agenda:

Agenda Item	Person to Present or links	Minutes
Introduction	Becca	
Idea for VSSNA to have a Vermont Outstanding Nurse Administrator of the Year	https://docs.google.com/document/d/1s8yQzW8mihR9YZAZODtArwYSk0xKGkrxDuddXG_n-4I/edit?usp=sharing	Discussion of adopting the NASN criteria for this award. Comments made in agreement that the criteria as seen in the google doc appears to be sensible and appropriate. Motion to adopt award and criteria made by Amy, seconded by Jane. Discussion: None Voting: unanimous to adopt award and criteria Nominations: Clayton nominates Soph, Amy seconds. Allison nominates Mariah McCullough, Becca seconds. Discussion: discussion comparing contributions as a leader for each candidate. Voting: complete, unanimous
Contact Hours Certificates Process	Becca, Clayton, Amy, and Mary Ann	Clayton has a spreadsheet of Town Hall attendance. There is a Membership document in our files that is current as of February (for memberships expiring at the end of January, plus grace period.) Becca to create certificates and place in folders titled: Member Certificates 2021-22 and Non-member Certificates 2021-22 Becca to send certificates to members. Amy and Mary Ann to manage a spreadsheet for Non-member

		requests: nurses may email Amy, Amy to verify Non-member status, place names in spreadsheet and request a check to be mailed to Mary Ann. When the check is received, Mary Ann notes the date in the spreadsheet. Amy then finalizes the process by sending a certificate.
Spam emails from Rebecca McCray VSSNA President		Some members have been receiving emails that appear as though they are coming from the VSSNA and in some cases, from Becca McCray specifically. These spam emails are requesting payment. Discussion regarding removing emails from the website. Decision made to remove the hyperlink option to our email addresses on the site. Clayton will additionally work on requiring password changes to increase security in general.
Zoom + 500		We pay \$50/month for Zoom for this # of attendees. No revenue from these Town Halls. We may get some revenue from non-member contact hour certificates. Soph makes a motion to end the feature of 500 participants. Jane seconds the motion. Discussion: Thanks to Clayton from Soph for his hard work on this membership. Motion passes by vote. Clayton will complete this change. Canceled 2/17/2022 at 16:01 - this change will go into effect on March 6, 2022 (C. Wetzel, RN)
Add-on agenda item: Town Halls		Soph mentions opening discussion regarding Town Hall topics moving forward, transitioning to non-covid topics possibly. Clayton mentions the Relentless School Nurse, Robin, as a guest speaker. Becca mentions moving towards focusing on topics that highlight the Framework. Discussion of how the Framework can be out to use in viewing what we do and how we do it.

