

Project 613

What is Project 613?

The Oklahoma State Department of Education – Office of Special Education Services (OSDE-SES) has implemented Project 613 to increase staff participation; both special education and general education, in professional development that improves outcomes for students with disabilities.

- The purpose of this project is to reimburse districts for travel, substitute teachers, and registration associated with eligible events.
- The intent is to encourage district involvement in Professional Development opportunities.
- Funds are limited and based upon availability.

What Does Project 613 Reimburse?

Project 613 will reimburse the following:

- Substitute Costs
- Registration
- Mileage – OSDE will consider the GSA rate as the reasonable and necessary rate for reimbursement.
- Lodging – OSDE will consider the GSA rate as the reasonable and necessary rate for reimbursement.

Note: Lodging may be reimbursed if over 60 miles

How Can Districts Apply?

Districts will need to create an application in Grants Management System (GMS) for Project 613. The event choices are listed on our website via a link in the application.



The application includes, but is not limited to, the following:

- Name and Title of Staff Member(s) Attending
- Date and Title of the Event
- Estimated Cost

*Note: Districts **do not** receive an allocation. Project 613 is on a first come, first serve basis.*

Where Do Districts Find Information About the Events?

Districts can find out information about sponsored events on the “**Project 613**” spreadsheet located on the [Finance webpage](#) on the Office of Special Education Services website. This spreadsheet is updated frequently with new training opportunities.

Who Is the Point of Contact for Project 613?

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