Life Jacket Association

Committee Charter

Regulatory Committee

Committee Type

Policy Committee of the Association

Purpose

The purpose of the Regulatory Committee is to monitor and report on the work of the UL Standards Technical Panel, regulatory updates, and other activities impacting life jacket manufacturing and public use.

Scope of Work

The Regulatory Committee's primary scope of work includes, but are not limited to, the following areas:

- Monitor, review, and report on activities and developments of the UL Standards Technical Panel related to life jackets and associated equipment and accessories.
- Track federal, state, and international regulatory changes that impact life jacket manufacturing, testing, labeling, certification, and public use.
- Assess the potential impact of proposed regulations, standards revisions, and guidance documents on Association members, the broader industry, and the public.
- Serve as a forum for information sharing and discussion on regulatory trends, compliance challenges, and emerging issues affecting life jacket manufacturing and safety.
- Provide recommendations and technical input to Association leadership on regulatory positions, comments, and advocacy priorities.
- Coordinate with other Association committees, technical experts, and external stakeholders as appropriate to support regulatory awareness and alignment.
- Communicate relevant regulatory updates and committee findings to Association members in a timely and accurate manner.

Composition

The Regulatory Committee shall consist of no fewer than three members.

Leadership Structure

- The President of the Association shall appoint all committee chairpersons not later than the first meeting of the board following the conference at which elections are conducted (Bylaw IV. Section 3.)
- The chair is responsible for convening meetings, setting agendas, facilitating discussion, and ensuring effective communication between the committee and the full board. The chair also leads the annual evaluation of committee effectiveness and is responsible for delivering updates and reports to the board.

Membership

- Committee memberships shall be approved by the board.
- The committees shall be comprised of Association members eligible for committee membership under the terms of Bylaw II, Section 1 (Bylaw IV. Section 3).
- Diversity of experience and perspective in committee composition should be taken into consideration to support effective governance and innovation.

Decision-Making Process

Decisions of the committee shall be made by a simple majority vote of the voting members present at a meeting.

A quorum, defined as a majority of committee voting members, must be present to conduct official business. Regular attendance and active participation are expected of all committee members.

Reporting Requirements

The committee shall report to the Board of Directors quarterly and as otherwise requested by the Board Chair.

Meeting Frequency

The committee shall meet at least once every quarter. Additional meetings may be called by the Chair as necessary.

Additional Information

This charter is intended to complement the Association's overarching policy on committees of the Association. In the event of any inconsistency or conflict between this document and the Association's policy on committees of the Association, the latter shall take precedence with the ultimate authority being the Association Bylaws.

Review and Amendments

This charter shall be reviewed annually by the committee with recommended changes submitted to the Board of Directors for approval. Amendments require a majority vote of the Board.

Adoption

This committee charter was approved and adopted by the Board of Directors on 04.09.26.