COURSE REVIEW PROCESS (updated for 2015 Standard)

- Course Provider fills out *review application* and sends it and entire course to NASBLA headquarters.

- NASBLA reviews course for standards and administrative policies.
  - *Course is Sufficient.*
  - *Course does not meet standards.*

  - Provider sends entire course to state for review of state specific information, test questions, and any additional required state enhancements.
    - *Course is Sufficient.*
    - *Course is not accepted by state.*

    - Course has deficiencies in the coverage of state-specific information.
      - Course provider may modify and resubmit course to NASBLA.
      - Course has deficiencies in the coverage of state-specific information.
        - Course provider may modify and resubmit course to state.

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- State sends the entire course package to NASBLA with notice that the course is accepted for use in the state.

- NASBLA issues the approval/sanction letter to the course provider and sends a copy to the state, education chairperson, and USCG Division of Boating Safety.

- NASBLA approval is granted only after the state reviews and accepts, endorses, or recognizes a course for use in that state.
- All fees must be paid in full prior to issuance of approval letter.
- NASBLA maintains a list of approved courses.

Rev. 10-28-2014