



National Association of State Boating Law Administrators

APPLICATION for REVIEW and APPROVAL or RE-APPROVAL of a BOATING SAFETY EDUCATION COURSE (New for 2018 – Section 9.3A Interactive Content)

OFFICIAL (STATE and NASBLA) USE ONLY

Questions, comments, or concerns about specific course content/text should be directed to the course provider.

NASBLA Review: _____ Meets National Content/ Administrative Policies
NASBLA Education Director or Designee Date

Meets Section 9.3A Interactivity Requirement Does Not Meet National Content Does Not Meet National Administrative Policies

State Review: _____ Meets State-Specific Content
Signature Title State Date Interactive Course Authorized by State

Additional State Requirements or Restrictions _____

Completed application packets and questions regarding the NASBLA National Boating Education Standards may be directed to NASBLA at: 1020 Monarch Street, Suite 200, Lexington, KY 40513, Attention Tom Hayward
Phone: 859.225.9487 E-mail: tom@nasbla.org

Note: After original NASBLA review, and satisfactory review by a state, a letter of NASBLA approval will be forwarded to the course provider, the state, and the U.S. Coast Guard Boating Safety Division. Course Providers are responsible for contacting the respective State Boating Law Administrator (BLA) for acceptance, endorsement, or recognition requirements and submitting the course to the state(s) for review.

Check the appropriate box for the type of review you are requesting:

- Original review request or Original Interactive 9.3A request
- Additional state review (for currently-approved courses)
- Re-approval request
- New provider using currently-approved course

Section 1 – Contact Information

Course Title: _____

Course Sponsor/Provider: _____ Contact Person: _____

Address: _____ City _____ State ___ Zip _____

Phone # _____ Fax #: _____ E-mail _____

Section 2 – Course Format

Check All that Apply

- This course is classroom based. This course is home study.
- This course is Internet based. This course is designed to meet Section 9.3A Interactivity Requirements

For review purposes, all submissions must be in both printed and electronic format.

Section 3 – Application Checklist

The following information and materials are required for original review (including original Section 9.3A interactivity review), re-approval, and new provider requests only. Additional state reviews need only to submit a copy of this application with the signature of the state reviewer on the first page to NASBLA.

- Include the appropriate application fee in accordance with the fee schedule posted on the NASBLA website. Please make checks payable to NASBLA. (Note: Additional fees for courses submitted for Section 9.3A interactivity review apply.)
- Submit an electronic or printed copy of complete course materials with any supplemental course handouts or materials.
 - Any course text must be presented in paragraph form, not outline form, with supplemental diagrams, graphics or photographs which have been created to engage target markets.
 - List the title and producer of any videos used in the course. You may need to submit a copy of the item(s) if NASBLA does not already have a copy on file.
 - Links or references to the NASBLA website should be correct and included in appropriate locations throughout the course.
- Submit a completed copy of the applicable NASBLA Education Standards Checklist based on the current knowledge standard.
- Complete Appendix A to show the goals and learning objectives for the course and estimate the length of the course in hours.
- Submit a copy of the course exam(s) – see Appendix D and complete Appendices E, F, and G.
- Indicate the reading comprehension level for the course – see Appendix H.
- Submit a written Examination Integrity Plan in accordance with Administrative Policy 9. See Appendix C.
- Indicate the passing score for your examination. _____%
- Submit a signed copy of the NASBLA Terms & Conditions document for NASBLA Course Approval.
- Submit a copy of the Course Certificate of Completion. If this course is approved, you will be given authorization to display the NASBLA logo and the language "Course Approved by the National Association of State Boating Law Administrators and recognized by the U.S. Coast Guard." The course completion certificate should also identify the state for which the course was presented and include the authorizing state's seal or logo (with permission of the authorizing state).
- Will this course be presented in more than one state? ____ Yes ____ No

Section 4– Course Provider Release Statement

Scope of NASBLA Review: NASBLA reviews submitted courses for national standards and administrative policy compliance. A successful State-Specific review must be obtained from the state official in the state where the course is proposed to be taught. NASBLA makes no representation that any state review will occur, the decision for which rests solely with each state. Final Course Approval requires both the NASBLA approval and the state approval. The fee submitted with this application applies to the NASBLA portion of the review process only. No refund will be made due to individual state action or inaction.

Warranty of Content: By submitting this application for course approval, Applicant represents and warrants to NASBLA that all course content is either (a) original material, including all text, pictures, drawings, and other intellectual content, such that Applicant has or is eligible to copyright same in its name, or (b) material which is in the public domain and is not subject to copyright(s) held by others.

Signature of Course Provider

Date