



**CONFORMITY ASSESSMENT FEE STRUCTURE
FOR BOATING SAFETY COURSES**

A completed application form and indicated fee must be submitted to NASBLA with all of the necessary course materials. This fee does not apply to courses submitted by a state agency. NASBLA will not commence processing an application until the appropriate application, supporting documentation, and the minimum fee is received.

The NASBLA website, www.nasbla.org, provides you with details on how to fill out and send the application materials for a conformity assessment (a.k.a. NASBLA-Approval) of your course.

Each submitted course is assessed by NASBLA with review, as appropriate, of authoritative literature such as Federal Navigation Rules, Code of Federal Regulations, U.S. Coast Guard statistics and reports, NASBLA Administrative policy, and the minimum standards as amended and approved by the National Boating Education Standards Panel.

**CONFORMITY ASSESSMENT REVIEW AND MAINTENANCE FEE
STRUCTURE effective October 1, 2017 (with Interactivity Option)**

	<u>NASBLA Associate Member</u>	<u>Non-member</u>
New/ Renewal Conformity Assessment: <i>(Includes one fee for state approval.)</i>	\$ 500/day	\$ 750/day
• Knowledge-based: CD, classroom, printed course materials – 1-4 days (maximum fee)	\$ 500 - \$2000 1 day minimum	\$ 750 - \$3000 1 day minimum
• Internet-based: 3-7 days (maximum fee)	\$ 1500 - \$3500 3 day minimum	\$2250 - \$5250 3 day minimum
Policy Section 9.3A Interactivity Review (Optional)	\$ 1700	\$ 2000
Additional state approval(s):	\$ 350 each	\$ 500 each
Administrative Fees:		
• Annual Maintenance/Licensing Fee per course provider	\$ 0	\$ 350/year

- Course providers will be given reasonable opportunity to make corrections to the course before a conformity assessment is finalized.
- All fees must be paid prior to final report of conformity assessment.

- Payment of fees does not guarantee course approval.
- Course review must be completed within 120 days of application unless written approval to extend this time frame is received by the course provider from NASBLA.
- If course materials are purchased from another course provider which is currently approved, the new course provider must state that there are no changes to the course material, test, or any other documents. If a significant difference is found during the review, the new course provider may be charged multiple day review fees as needed to review the entire course.

Payment of fees may be made by credit card or Purchase Order (PO). For payment details, contact the NASBLA office.

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A payment covering minimum fees is accepted during the application process. Any additional fee must be paid prior to Notice of NASBLA Approval OR at the conclusion of the initial processing period (unless extended).

Example: A non-member submits a printed course for review. The course provider indicates they will offer the course in only one state. The minimum fee to be submitted with the application is \$750.

New/ Renewal Conformity Assessment: <i>(Includes one fee for state approval.)</i>	\$ 500/day	\$ 750/day
<ul style="list-style-type: none"> ● Knowledge-based: CD, classroom, printed course materials – 1-4 days (maximum fee) 	\$ 500 - \$2000 1 day minimum	\$ 750 - \$3000 1 day minimum

The course is approved after two days of review (additional fee = \$750). The course provider works with 4 states receiving state approval in each. The first state approval is filed at no additional assessment charge. Three additional state approvals result in non-member administrative fees of \$1500 = (\$500 /state X 3 states).

Additional state approval(s):	\$ 350 each	\$ 500 each
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IN ADDITION to conformity assessment fees, **each** non-member course provider will be charged an annual maintenance/ licensing fee from NASBLA of \$350 for the three year approval term regardless of the number of state approvals. This fee covers administrative costs of database maintenance and program support for non-members. Associate members receive administrative support as a member benefit.

Administrative Fees: Annual Maintenance/Licensing Fee per course provider	\$ 0	\$ 350/year
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