



APPLICATION for THIRD PARTY ON-WATER SKILL STANDARD CONFORMITY ASSESSMENT

Section 1 – Contact Information

Course Title: _____

Course Provider: _____ Authorizing Official: _____

Address: _____ City _____ State ____ Zip _____

Phone # _____ E-mail _____

Contact Person (Individual to call with questions re: application): _____

Phone # _____ E-mail _____ (Precede to Section 2)

Shaded Boxes - OFFICIAL USE ONLY

- Dates:**
- Application Received:
 - Accepted for Review:
 - Received for Additional Review(s):

Verified Course Review: _____ (Grant Project Director)

Date of Official Notification: _____ Seal Number (if awarded): _____

- This applicant received USCG funding support for this conformity assessment process. Per the Terms and Conditions Agreement for USCG Grant Funding, failure to provide annual participation data for the Verified Course within 90 days of the end of the calendar year voids the Verified Course recognition.

Annual Survey Documents Received: _____ 2017 _____ 2018 _____ 2019 _____ 2020 _____ 2021 _____ 2022 _____ 2023

Based on the course information presented through this voluntary conformity assessment process, it is determined that the course content

- Meets the Standard**
 Does NOT meet the Standard (Course Provider has option to resubmit within 90 days of date of Official Notification.)

Lead Reviewer Signature

Date

*Reviewer Names:

1	
2	
3	
Alternate	
Alternate	

Section 2 – Applicant Checklist

Check one box per application for the type of review you are requesting:

- EDU-1 On-Water Power Standards (On-Water Recreational Boating Skills Standard – Power)
- EDU-2 Skill-Based Human-Propelled Standard (On-Water Recreational Boating Skills Standard-Human-Propelled)
- EDU-3 Skills-Based Sailboat Standard (On-Water Recreational Boating Skills Standard-Sail)

The following information is required for review:

Does this course include an on-water student assessment of skills? YES / NO

Does this course include the opportunity for on-water instruction? YES / NO

- Include the appropriate conformity assessment fee in accordance with the posted fee schedule.
 - Check if requesting USCG grant funding for this conformity assessment process: Per the *USCG Grant Funding with Fee Waiver – Terms and Conditions Agreement*, the fee is waived for the first application submitted per course provider per standard (subject to availability). The signed agreement is attached to this application.
- Submit a signed copy of Appendix A: Verification Terms and Conditions Agreement.
- Complete Appendix B: Materials to be supplied for review.
 - Complete and submit Appendix B1 – Third Party Review Supporting Materials Packing List
- Submit a signed copy of Appendix C: Confidentiality Statement.
- Complete and submit Appendix D: Course Verification Outline using the Excel spreadsheet for applicable standard (EDU-1 – Power; EDU 2 – Human, or EDU 3 – Sailing).

Section 3 – Course Provider Verification Release Statement

Scope of Verified Course Review: NASBLA serves as a third-party conformity assessment provider to review submitted courses for compliance to the national on-water skill standard. This is a voluntary review process as no state requires this conformity assessment. I acknowledge that, in order for a course to qualify for a Verified Course Mark, it must include both on-water instruction and an on-water student assessment of skills. This requirement does not prohibit a student from challenging an on-water assessment of boating skills without completion of instruction to earn a course certificate.

Warranty of Content: By submitting this application, Applicant represents and warrants the following:

- All course content is either (a) original material, including all text, pictures, drawings, and other intellectual content, such that Applicant has or is eligible to copyright same in its name, or (b) material which is in the public domain and is not subject to copyright(s) held by others.
- If multiple courses or modules are combined as part of this application to meet the designated American National Standard, only this entire combined curriculum may be marketed using the Verified Course Mark (if awarded). Individual courses or modules shall not display the Verified Course Mark if marketed as standalone courses.
- Within 30 days of award notification, the applicant shall submit to NASBLA a copy of the Course Certificate of Completion bearing the awarded Verified Course Mark.
- The Applicant provides hands-on, on-the-water instruction in recreational boating skills as part of this course curriculum.

Signature of Course Provider

Print Name

Date

Completed application packets and questions regarding the On-Water Skill Standard Conformity Assessment process may be directed to NASBLA at: 1648 McGrathiana Parkway, Suite 360, Lexington, KY 40511, Attention: Pamela Dillon, Education and Standards Director; Phone: 859.225.9487 Ext: 7368 E-mail: pam@nasbla.org